

**SHARPSVILLE AREA SCHOOL DISTRICT**  
**Regular Meeting**  
**December 5, 2016**

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The regular meeting of the Sharpsville Area School Board was held in the Elementary School Gymnasium on Monday, December 5, 2016, at 7:03 p.m. with President Bill Henwood presiding. The following members were present: Ron Barnes, David DeForest, Darla Grandy, Rick Haywood, Bill Henwood, Tom Lapikas, Janice Raykie, Deanna Thomas, and Jerry Trontel.

Also present Senior Business Manager/Board Secretary Jaime Roberts and Solicitor Robert Tesone.

**ADOPTION OF THE AGENDA**

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There was a motion by Mr. Trontel, seconded by Mrs. Grandy, to approve the meeting agenda.

Motion carried.

**SECRETARY'S REPORT**

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Board Secretary Jaime Roberts had no report.

**TREASURER'S REPORT**

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Treasurer Jerry Trontel recommended the following action:

**SCHOOL ACCOUNTS**

Mr. Trontel informed the Board that the financial activity of the Payroll, General Fund, and Capital Reserve Accounts will be reviewed at the January 2017 meeting.

**AUTHORIZE PAYMENT OF DECEMBER BILLS**

There was a motion by Mr. Trontel, seconded by Mr. DeForest, to authorize payment of the December bills for the General Fund, and Capital Reserve Fund with retro-active approve at the January 2017 Board meeting.

Approved: Barnes, DeForest, Grandy, Haywood, Henwood, Lapikas, Raykie,  
Thomas, and Trontel

Opposed: None

Motion Carried.

### **SIGNATURE AUTHORITY**

There was a motion by Mr. Trontel, seconded by Mr. Lapikas, to approve a Resolution with First National Bank for Signature Authority of Board Officers.

Approved: Barnes, DeForest, Grandy, Haywood, Henwood, Lapikas, Raykie,  
Thomas, and Trontel

Opposed: None

Motion Carried.

### **FINANCE REPORT**

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Chairman David DeForest recommended the following action:

### **ACTIVITY ACCOUNTS**

Mr. DeForest announced that the review of the Middle and High School Activity Accounts will be presented for approval in January 2017.

### **VOTING DELEGATE RESOLUTION**

There was a motion by Mr. DeForest, seconded by Mr. Trontel, to approve Resolution 9 of 2016 to approve the following 2016 Voting Delegates to the Mercer County Tax Collection Committee:

- |                     |                                      |
|---------------------|--------------------------------------|
| 1. Primary Delegate | Senior Business Manager              |
| 2. First Alternate  | Superintendent                       |
| 3. Second Alternate | Chairperson of the Finance Committee |

A copy of the Resolution is attached to and a part of these minutes.

Approved: Barnes, DeForest, Grandy, Haywood, Henwood, Lapikas, Raykie, Thomas, and Trontel

Opposed: None

Motion Carried.

**BOND ISSUE AUTHORIZATION**

There was a motion by Mr. DeForest, seconded by Mrs. Raykie, to authorize the Administration to work with PFM Financial Advisors, LLC as Financial Advisor, Dinsmore and Shohl LLP as Bond Counsel and the Local Solicitor in conjunction with the issuance of General Obligation Bonds Series of 2017, via a competitive Internet sale or by any other cost effective means to fund various capital projects.

Approved: Barnes, Grandy, Haywood, Henwood, Lapikas, Raykie, Thomas, and Trontel

Opposed: None

Abstained: DeForest

Motion Carried.

**REIMBURSEMENT RESOLUTION**

There was a motion by Mr. DeForest, seconded by Mr. Lapikas, to approve Resolution 10 of 2016 declaring the official intent of the Board of this School District to issue bonds or notes for renovations, additions, construction and improvements to the Middle School and High School, and to reimburse its Capital Reserve Account and General Fund for expenditures made for such projects, the same being attached to and a part of these minutes.

Approved: Barnes, DeForest, Grandy, Haywood, Henwood, Lapikas, Raykie, Thomas, and Trontel

Opposed: None

Motion Carried.

**SMALL GAMES OF CHANCE RESOLUTION 11 OF 2016**

There was a motion by Mr. DeForest, seconded by Dr. Thomas, to approve the Small Games of Chance Resolution 11 of 2016 recognizing the Sharpsville Girls' Basketball Boosters Club as an organization for the purpose of obtaining an appropriate license to enable them to conduct and operate small games of chance, the same being attached to and a part of these minutes.

Approved: Barnes, DeForest, Grandy, Haywood, Henwood, Lapikas, Raykie, Thomas, and Trontel

Opposed: None

Motion Carried.

**POLICY REPORT**

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Chairman Jerry Trontel had no official action to report.

**CURRICULUM/TECHNOLOGY REPORT**

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Chairman Deanna Thomas had no official action to report.

**PERSONNEL REPORT**

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Chairman Bill Henwood recommended the following action:

**SPONSORS AND ADVISORS**

There was a motion by Mr. Henwood, seconded by Mr. Haywood, to approve Jenna Grandy as the Middle School Newspaper Advisor for the 2016-17 school year at the rate of \$680.00.

Approved: Barnes, DeForest, Haywood, Henwood, Lapikas, Raykie, Thomas, and Trontel

Opposed: None

Abstained: Grandy

Motion Carried.

**AUTHORIZATION TO HIRE**

There was a motion by Mr. Henwood, seconded by Mr. Haywood, to authorize the Administration to hire two (2) Instructional Aides with retroactive approval by the Board at the January 17, 2017 meeting.

Approved: Barnes, DeForest, Grandy, Haywood, Henwood, Lapikas, Raykie, Thomas, and Trontel

Opposed: None

Motion Carried.

**BUILDINGS AND GROUNDS REPORT**

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Chairman Rick Haywood requested a moment of silence in memory of Bill Kranich.

**NEGOTIATIONS REPORT**

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Chairman Bill Henwood had no official action to report.

**PUBLIC RELATIONS REPORT**

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Chairman Darla Grandy had no report.

**CAFETERIA REPORT**

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Chairman Tom Lapikas recommended the following action:

**FINANCE REPORT**

Mr. Lapikas announced that the review of the Cafeteria Fund financial activity will be presented for approval in January 2017.

**ATHLETIC REPORT**

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Chairman Janice Raykie had no official action to report.

**MERCER COUNTY CAREER CENTER REPORT**

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Mr. DeForest recommended the following action:

**OPERATING COMMITTEE REPRESENTATIVE**

There was a motion by Mr. Henwood, seconded by Mr. Barnes, to appoint David DeForest as the Operating Committee representative of the Mercer County Career Center for the term ending December 2019.

Approved: Barnes, DeForest, Grandy, Haywood, Henwood, Lapikas, Raykie, Thomas, and Trontel

Opposed: None

Motion Carried.

**SUPERINTENDENT'S REPORT**

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In the absence of Superintendent Dr. Ferko, Mrs. Roberts recommended the following action:

**2017 BOARD MEETING DATES**

There was a motion by Mrs. Raykie, seconded by Mr. DeForest, to approve the list of Board Meeting dates for the 2017 calendar year as amended, the same being attached to and a part of these minutes.

Approved: Barnes, DeForest, Grandy, Haywood, Henwood, Lapikas, Raykie, Thomas, and Trontel

Opposed: None

Motion Carried.

**ADJOURNMENT**

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There was a motion by Mr. Trontel, seconded by Mrs. Raykie, to adjourn the meeting.

Motion Carried.

The meeting adjourned at 8:04 p.m.

  
Jaime L. Roberts, Board Secretary

SHARPSVILLE AREA SCHOOL DISTRICT

Conflict of Interest  
Abstention Memorandum

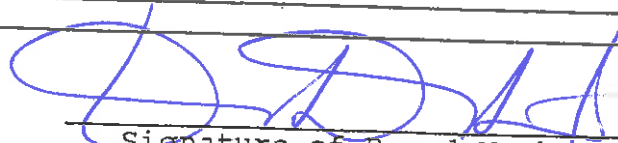
TO: Board Secretary, Sharpsville Area School District  
FROM: DAVID DEFOREST, Board Member  
DATE: 12/5/10

Pursuant to Pennsylvania's "Public Official and Employee Ethics Law" I hereby declare that I am required to abstain regarding the following issue/motion:

BOND ISSUANCE AUTHORIZATION

My conflict/reason for abstaining is as follows:

As a REGISTERED FINANCIAL ADVISOR I AM  
PROHIBITED FROM VOTING FOR FAS

  
Signature of Board Member

NOTE: Section 3 (J) requires the following procedure:

"Any public official or public employee, who in the discharge of his official duties, would be required to vote on a matter that would result in a conflict of interest shall abstain from voting and, prior to the vote being taken, publicly announce and disclose the nature of his interest as a public record in a written memorandum filed with the person responsible for recording the minutes for the meeting at which the vote is taken..." (emphasis added)

This memorandum does not have to be utilized when a conflict is defined "by any law, rule, regulation, order or ordinance," for example the School Code (Section 1111) prohibits voting to hire certain relatives.





SHARPSVILLE AREA SCHOOL DISTRICT

Conflict of Interest  
Abstention Memorandum

TO: Board Secretary, Sharpsville Area School District  
FROM: Darla Brandy, Board Member  
DATE: 12/5/16

Pursuant to Pennsylvania's "Public Official and Employee Ethics Law" I hereby declare that I am required to abstain regarding the following issue/motion:

Newspaper advisor

My conflict/reason for abstaining is as follows:

daughter

Darla Brandy  
Signature of Board Member

NOTE: Section 3 (J) requires the following procedure:

"Any public official or public employee, who in the discharge of his official duties, would be required to vote on a matter that would result in a conflict of interest shall abstain from voting and, prior to the vote being taken, publicly announce and disclose the nature of his interest as a public record in a written memorandum filed with the person responsible for recording the minutes for the meeting at which the vote is taken..." (emphasis added)

This memorandum does not have to be utilized when a conflict is defined "by any law, rule, regulation, order or ordinance," for example the School Code (Section 1111) prohibits voting to hire certain relatives.



**SHARPSVILLE AREA SCHOOL DISTRICT**  
**RESOLUTION NO. 9 of 2016**

**2017 TCC Voting Delegate Appointment Resolution**

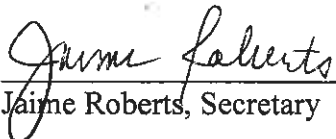
**Background.** Act 32 § 505(b) requires the governing bodies of school districts, townships, boroughs, and cities that impose an earned income tax to appoint one voting delegate and one or more alternate delegates to be their Tax Collection Committee (TCC) representatives. The purpose of this resolution is to appoint the required delegates. The appointed individuals have consented to appointment.

**RESOLVED**, by the governing body of the Sharpsville Area School District that the following individuals are appointed as TCC delegates for the Sharpsville Area School District:

1. Primary voting delegate: Business Manager/Board Secretary
2. First alternate voting delegate: Superintendent
3. Second alternate voting delegate: Finance Committee Chairperson
4. If the primary voting delegate cannot be present for a TCC meeting, the first alternate voting delegate shall be the representative at the TCC meeting. If both the primary voting delegate and the first alternate voting delegate cannot be present for a TCC meeting, the second alternate voting delegate shall be the representative at the TCC meeting.
5. These appointments are effective January 1, 2016 and shall continue until successors are appointed. Delegates shall be appointed each year in November or December or as soon thereafter as possible. All delegates shall serve at the pleasure of this governing body and may be removed at any time.

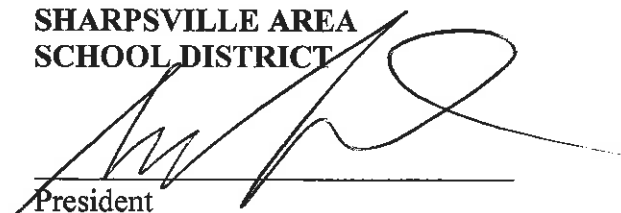
**Certification of adoption.** The undersigned certifies that the above Resolution was adopted at a public meeting on December 5, 2016.

ATTEST:

  
Jaime Roberts, Secretary

**SHARPSVILLE AREA  
SCHOOL DISTRICT**

By:

  
President



**SHARPSVILLE AREA SCHOOL DISTRICT,  
Mercer County, Pennsylvania**

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**RESOLUTION # 10 of 2016**

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**DECLARING THE OFFICIAL INTENT OF THE BOARD OF  
THIS SCHOOL DISTRICT TO ISSUE BONDS OR NOTES  
FOR RENOVATIONS, ADDITIONS, CONSTRUCTION AND  
IMPROVEMENTS TO THE MIDDLE SCHOOL AND HIGH  
SCHOOL, AND TO REIMBURSE ITS CAPITAL RESERVE  
ACCOUNTS AND GENERAL FUND FOR EXPENDITURES  
MADE FOR SUCH PROJECTS.**

WHEREAS, the Board of School Directors (the "Board") of this School District is contemplating undertaking a capital project or projects that will consist of the renovations, additions, construction and improvements to the Middle School and High School of this School District (the "Project"); and

WHEREAS, this School District is also contemplating incurring debt in an estimated amount of up to \$8,720,000.00 in connection with the Project, such debt to be evidenced by general obligation bonds or notes of the School District (the "Obligations"); and

WHEREAS, the Board has determined that it may be necessary or appropriate to pay initial costs and expenses of the Project from money held in accounts within the General Fund or Capital Reserve Accounts of the School District, that may be available temporarily for such purposes before the Obligations are issued, but it is not the present intent of the Board that such General Fund or Capital Reserve Accounts money be used as the permanent source of money to pay such costs and expenses; and

WHEREAS, the federal Internal Revenue Code of 1986, as amended, and related tax regulations impose certain restrictions upon the use of proceeds of tax-exempt obligations to reimburse the issuer for costs and expenses previously paid, unless the issuer has made a declaration of official intent to reimburse itself for such costs and expenses before they are paid or within 60 days after they are paid.

NOW, THEREFORE, BE IT RESOLVED:

1. The Board hereby expresses its intent to proceed with the Project and to issue the Obligations in an aggregate principal amount currently estimated not to exceed \$8,720,000.00 to provide permanent financing for the Project; provided, however, that for purposes of economy, the Board may elect to combine the costs of the Project with the costs of other capital projects or the refunding of outstanding bonds or notes of this School District for purposes of financing.

2. The Board hereby declares its reasonable expectation that proceeds of the Obligations shall be allocated to reimburse the Capital Reserve Accounts or the General Fund of this School District for expenditures made for and toward costs and expenses of the Project prior to the issuance of the

Obligations, including (if applicable) any costs and expenses of the Project paid out of such Capital Reserve Accounts or General Fund hereafter, or within the past 60 days, and any preliminary costs and expenses of the Project that are eligible for reimbursement under the provisions of the Internal Revenue Code and applicable regulations cited below.

3 The Board hereby declares that this Resolution shall constitute a “declaration of official intent” within the meaning of Section 1.150-2 of the Treasury Regulations promulgated by the Internal Revenue Service under Section 150 of the Internal Revenue Code of 1986, as amended.

**DULY ADOPTED**, by the Board of School Directors of this School District, in lawful session duly assembled, this 5<sup>th</sup> day of December, 2016.

SHARPSVILLE AREA SCHOOL DISTRICT,  
Mercer County, Pennsylvania

  
By: President of the Board of School Directors

ATTEST:

  
Secretary of the Board of School Directors

(SEAL)

**RESOLUTION No. 11-2016**  
**of**  
**SHARPSVILLE AREA SCHOOL DISTRICT**  
**SMALL GAMES OF CHANCE**  
**Sharpsville Girls Basketball Booster Club**

**WHEREAS**, the Local Option Small Games of Chance Act (10 P.S. §311) permits non-profit organizations which are established to promote and encourage participation and support for extracurricular activities within a public school system to receive a small games of chance license; and

**WHEREAS**, the Act requires that such an organization be recognized by the public school district's board of directors as a condition to obtaining a license; and

**WHEREAS**, the Sharpsville Area School District's Board of School Directors recognize the Sharpsville Girls Basketball Boosters Club as such an organization for purposes of obtaining an appropriate license to enable them to conduct and operate small games of chance.


**NOW THEREFORE BE IT RESOLVED** as follows:

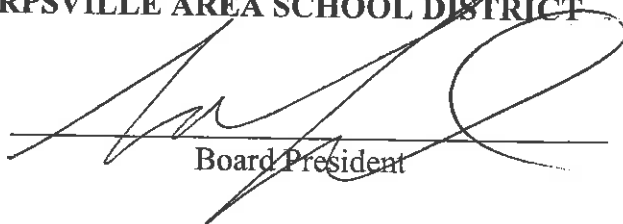
**Section 1.** Pursuant to the Local Option Small Games of Chance Act, as amended, the Sharpsville Area School District Girls Basketball Booster Club is hereby recognized as a nonprofit organization, which is established to promote and encourage participation and support for extracurricular activities within the Sharpsville Area School District system.

**Section 2.** This Resolution shall become effective upon adoption by the Sharpsville Area School District's Board of School Directors and shall be on-going and continue for so long as the above-named non-profit organization operates any small games of chance authorized by and consistent with all applicable ordinances, statutes, and regulations now in effect or amendments subsequently enacted.

**ATTEST:**

**SHARPSVILLE AREA SCHOOL DISTRICT**

  
Secretary

  
Board President







## BOARD MEETING DATES FOR 2017

### REGULAR MEETINGS

January 17, 2017 (Tuesday)	Sharpville Elementary Cafeteria	7:00 PM
February 13, 2017	Sharpville Elementary Cafeteria	7:00 PM
February 21, 2017 (Tuesday)	Sharpville Elementary Cafeteria	7:00 PM
March 20, 2017	Sharpville Elementary Cafeteria	7:00 PM
April 18, 2017 (Tuesday)	Sharpville Elementary Cafeteria	7:00 PM
May 15, 2017	Sharpville Elementary Cafeteria	7:00 PM
June 19, 2017	Sharpville Elementary Cafeteria	7:00 PM
July 2017	No Meeting	
August 21, 2017	Sharpville Elementary Cafeteria	7:00 PM
September 18, 2017	Sharpville Elementary Cafeteria	7:00 PM
October 16, 2017	Sharpville Elementary Cafeteria	7:00 PM
November 20, 2017	Sharpville Elementary Cafeteria	7:00 PM
December 4, 2017	Sharpville Elementary Cafeteria	7:00 PM

(Reorganization and Regular Meeting – No Work Session)

### Committee Meetings (No Official Board Action)

Committee Meetings will be held at 6:00 p.m. on the second Monday of each month prior to the Work Session. Finance Committee Meetings may be held at 6:00 p.m. each Monday in January through June for Budget review. Meetings will be held in the Sharpville Area Elementary School Cafeteria or Administrative Offices.

### Work Sessions (No Official Board Action)

Work Sessions will be held at 7:00 p.m. on the second Monday of each month with the Discussion Session first followed by the Executive Session. Meetings will be held in the Sharpville Area Elementary School Cafeteria.

