

SHARPSVILLE AREA SCHOOL DISTRICT
Regular Meeting
May 21, 2018

The regular meeting of the Sharpsville Area School Board was held in the Instructional Music Room at the Sharpsville Area Elementary School on Monday, May 21, 2018, at 7:05 p.m. with Vice President Deanne Thomas presiding. The following members were present: Ron Barnes, Darla Grandy, Tom Lapikas, Michael Lenzi, Janice Raykie, Mary Sternthal, Deanna Thomas, and Jerry Trontel. Bill Henwood was present via speakerphone.

Also present were Acting Superintendent John Vannoy, Senior Business Manager/Board Secretary Jaime Roberts, Solicitor Robert Tesone and guests.

ADOPTION OF THE AGENDA

There was a motion by Mr. Barnes, seconded by Mr. Trontel, to approve the meeting agenda.

Motion carried.

APPROVAL OF MINUTES

There was a motion by Mr. Lapikas, seconded by Mr. Lenzi, to approve the minutes from the previous meetings.

Motion carried.

OPPORTUNITY FOR CITIZEN PARTICIPATION

Jim Summerville – PSBA

David Esposito – Change Orders

Chris Myers – Bullying

SECRETARY'S REPORT

Board Secretary Jaime Roberts had no official action to report.

TREASURER'S REPORT

Treasurer Jerry Trontel recommended the following action:

SCHOOL ACCOUNTS

There was a motion by Mr. Trontel, seconded by Mr. Barnes, to approve the following business:

1. **APPROVAL OF ACCOUNTS**

Approval of the Monthly Financial Activity of the Payroll, General Fund, Capital Reserve, and Capital Project Accounts with month end balances as follows:

a. Month End Balances

1) Payroll Fund	\$8,767.62
2) General Fund	1,932,069.95
3) Capital Reserve Fund	25,510.38
4) Capital Project Fund	8,129,234.95

2. **RECOMMENDATION TO APPROVE BILLS FOR PAYMENT**

a. General Fund

1) Affirmed for April	996,624.71
3) Approved for May	270,798.45

b. Capital Project

1) Approved for May	235,931.93
---------------------	------------

Approved: Barnes, Grandy, Henwood, Lapikas, Lenzi, Raykie, Sternthal, Thomas, and Trontel

Opposed: None

Motion Carried.

FINANCE REPORT

Chairperson Jerry Trontel recommended the following action:

ACTIVITY ACCOUNTS

There was a motion by Mr. Trontel, seconded by Mr. Lenzi, to approve the monthly activity of the Middle and High School Activity Accounts for the month of May.

Approved: Barnes, Grandy, Henwood, Lapikas, Lenzi, Raykie, Sternthal, Thomas, and Trontel

Opposed: None

Motion Carried.

2018-2019 PROPOSED GENERAL FUND BUDGET

There was a motion by Mr. Trontel, seconded by Mrs. Grandy, to approve the 2018-19 Proposed Final General Fund Budget of \$18,412,885.

Roll Call Vote:	Barnes	Yes
	Grandy	Yes
	Henwood	Yes
	Lapikas	Yes
	Lenzi	Yes
	Raykie	No
	Sternthal	Yes
	Thomas	Yes
	Trontel	Yes

Motion Carried.

2018-2019 INSURANCE CARRIERS

There was a motion by Mr. Trontel, seconded by Mr. Lenzi, to approve the following Insurance Carriers for fiscal year 2018-2019:

1. Dental – PSEA Health and Welfare Fund - United Concordia
2. Vision Insurance – Davis Vision
3. Medical Insurance – Northwest School Health Consortium – Highmark Blue Cross/Blue Shield
4. Life Insurance – Boston Mutual Life Insurance Company with Davevic Benefit Consultants, Inc. as Broker
5. Income Disability – CM Regent

Approved: Barnes, Grandy, Henwood, Lapikas, Lenzi, Raykie, Sternthal, Thomas, and Trontel

Opposed: None

Motion Carried.

STUDENT ACCIDENT INSURANCE

There was a motion by Mr. Trontel, seconded by Mrs. Grandy, to approve the Student Accident Insurance for the 2018-2019 school year at the rate of \$96.00 school time K-12 and \$166.00 for 24-hour coverage with Bollinger Insurance Company as Plan Administrator and Davevic Benefits Consultants as Broker.

Approved: Barnes, Grandy, Henwood, Lapikas, Lenzi, Raykie, Sternthal, Thomas, and Trontel

Opposed: None

Motion Carried.

FEDERAL PROJECTS

There was motion by Mr. Trontel, seconded by Mrs. Raykie, to authorize the administration to apply for Federal Programs either through the Consortium or by the District as they are available.

Approved: Barnes, Grandy, Henwood, Lapikas, Lenzi, Raykie, Sternthal, Thomas, and Trontel

Opposed: None

Motion Carried.

SUMMER SPECIAL EDUCATION SERVICES

There was a motion by Mr. Trontel, seconded by Mrs. Grandy, to approve transportation contracts for Summer Special Education Services as needed with retroactive approval by the Board.

Approved: Barnes, Grandy, Henwood, Lapikas, Lenzi, Raykie, Sternthal, Thomas, and Trontel

Opposed: None

Motion Carried.

TIMECLOCK ON DEMAND SERVICE AGREEMENT

There was a motion by Mr. Trontel, seconded by Mr. Lenzi, to approve the On Demand Service Agreement with Timeclock Plus for the online timeclock service and employee licenses for the 2018-2019 school year at the rate of \$2,700.00.

Approved: Barnes, Grandy, Henwood, Lapikas, Lenzi, Raykie, Sternthal, Thomas, and Trontel

Opposed: None

Motion Carried.

CAPABLE KIDS, LLC AGREEMENT

There was a motion by Mr. Trontel, seconded by Mrs. Grandy, to approve the Contracted Service Agreement with Capable Kids, LLC to provide Speech and Language Therapy, Physical Therapy and Occupational Therapy Services for the 2018-2019 school year.

There was a motion by Mr. Trontel, seconded by Mr. Barnes, to table the motion until the next meeting.

Approved: Barnes, Grandy, Henwood, Lapikas, Lenzi, Raykie, Sternthal, Thomas, and Trontel

Opposed: None

Motion Tabled.

MIDWESTERN INTERMEDIATE UNIT IV FEDERAL PROGRAMS CONSORTIUM

There was a motion a motion by Mr. Trontel, seconded by Mr. Lenzi, to approve the 2018-2019 Midwestern Intermediate Unit IV Consortium Resolution for participation in Title I, Title IIA, and Title IV.

There was a motion by Mr. Trontel, seconded by Mr. Lenzi, to table the motion until the next meeting.

Approved: Barnes, Grandy, Henwood, Lapikas, Lenzi, Raykie, Sternthal, Thomas, and Trontel

Opposed: None

Motion Tabled.

PRECISION HR SOLUTIONS, INC. AGREEMENT

There was a motion by Mr. Trontel, seconded by Mr. Lenzi, to approve an agreement with Precision HR Solutions, Inc. for substitute services for teachers, instructional aides, nurses, cleaning, custodial, secretarial and cafeteria staff effective July 1, 2018 through June 30, 2020, the same being attached to and a part of these minutes.

Approved: Barnes, Grandy, Henwood, Lapikas, Lenzi, Thomas, and Trontel

Opposed: Raykie and Sternthal

Motion Carried.

CHANGE ORDER - PLUMBING

There was a motion by Mr. Trontel, seconded by Mr. Lapikas, to approve Change Order #2 from Vrabel Plumbing Company, LLC in the credit amount of \$1,030.00.

Approved: Barnes, Grandy, Henwood, Lapikas, Lenzi, Raykie, Sternthal, Thomas, and Trontel

Opposed: None

Motion Carried.

CHANGE ORDER – TRUSS REPAIR

There was a motion by Mr. Trontel, seconded by Mrs. Raykie, to approve a Change Order from Declan Construction for truss repair in the amount of \$4,379.05.

Approved: Barnes, Grandy, Henwood, Lapikas, Lenzi, Raykie, Sternthal, Thomas, and Trontel

Opposed: None

Motion Carried.

CHANGE ORDER- CEILING TILE

There was a motion by Mr. Trontel, seconded by Mr. Lenzi, to approve a Change Order from Declan Construction at the estimated cost of \$3,121.80 for ceiling panels.

Approved: Barnes, Grandy, Henwood, Lapikas, Lenzi, Raykie, Sternthal, Thomas, and Trontel

Opposed: None

Motion Carried.

RESOLUTION 6 OF 2018

There was a motion by Mr. Trontel, seconded by Mrs. Grandy, to approve the Small Games of Chance Resolution 6 of 2018 recognizing the Sharpsville Baseball Boosters Club as an organization for purposes of obtaining an appropriate license to enable them to conduct and operate small games of chance, the same being attached to and a part of these minutes.

Approved: Barnes, Grandy, Henwood, Lapikas, Lenzi, Raykie, Sternthal, Thomas, and Trontel

Opposed: None

Motion Carried.

COLLECTION AGENCY AGREEMENT

There was a motion by Mr. Trontel, seconded by Mrs. Grandy, to approve an agreement with Creditech for the collection of outstanding cafeteria balances, tuition and other fees as needed, the same being attached to and a part of these minutes.

Approved: Barnes, Grandy, Henwood, Lapikas, Lenzi, Raykie, Sternthal, Thomas, and Trontel

Opposed: None

Motion Carried.

LINDAMOOD BELL SUMMER AGREEMENT

There was a motion by Mr. Trontel, seconded by Mrs. Raykie, to approve the Lindamood Bell Individual Student Instruction Contract for extended school year, the same being attached to and a part of these minutes.

Approved: Barnes, Grandy, Henwood, Lapikas, Lenzi, Raykie, Sternthal, Thomas, and Trontel

Opposed: None

Motion Carried.

POLICY REPORT

Chairperson Mary Sternthal recommended the following action:

POLICY REVISIONS – 1ST READING

There was a motion by Mrs. Sternthal, seconded by Mr. Trontel, to approve the first reading of the following revised policies, the same being attached to and a part of these minutes:

1. Policy ~~103~~ (sic.) 105 – Curriculum
2. Policy 138 – Language Instruction Educational Program for English Learners
3. Policy 201 – Admission of Students
4. Policy 239 – Foreign Exchange Students
5. Policy 906 – Public Complaint Process
6. Policy 918 – Title I Parent and Family Engagement

Approved: Barnes, Grandy, Henwood, Lapikas, Lenzi, Raykie, Sternthal, Thomas, and Trontel

Opposed: None

Motion Carried.

CURRICULUM REPORT

Chairperson Darla Grandy had no official report.

PERSONNEL REPORT

Chairperson Ron Barnes recommended the following action:

UNPAID LEAVE OF ABSENCES

There was a motion by Mr. Barnes, seconded by Mrs. Raykie, to approve the following unpaid leave of absences:

1. Geri Bowser April 16, 17, 19, 20 and 23, 2018
2. Darlene Cheney ½ day April 27, 2018 and full day on April 30, 2018
3. Gina Ellison April 3, 4, 5, 6, and 9, 2018
4. Kenzie Heutsche April 26, 2018
5. Jennifer Kuhn April 19, 2018
6. Haylie Michaels April 3, 4, 5, 6, 9, 10, 11, 12, and 13, 2018
7. Janet Petricini April 18, 2018
8. Amy Stefanowicz April 17, 18, 19 and 20, 2018
9. Brenda Weingartner April 13, 2018
10. Dawn Yuran April 19, 20, 23, 24, 25, 26, 27, and 30, 2018
11. Heather Zarella April 4, 2018

Approved: Barnes, Grandy, Henwood, Lapikas, Raykie, Thomas, and Trontel

Opposed: Lenzi and Sternthal

Motion Carried.

EXTENDED SCHOOL YEAR INSTRUCTORS

There was a motion by Mr. Barnes, seconded by Mr. Trontel, to approve the following Extended School Year Instructors at the tutoring rate as per the SAEA Agreement:

1. Kailey Denoi
2. Corinna Patak

Approved: Barnes, Grandy, Henwood, Lapikas, Lenzi, Raykie, Thomas, and Trontel

Opposed: None

Abstained: Sternthal

Motion Carried.

EXTENDED SCHOOL YEAR INSTRUCTIONAL AIDES

There was a motion by Mr. Barnes, seconded by Mr. Lenzi, to approve the following individuals as Extended School Year Instructional Aides at their current rate of pay:

1. Lindsey Golub
2. Corey Sternthal
3. Tracey Griffin
4. Jason Hilton
5. Tamara Durisko

Approved: Barnes, Grandy, Henwood, Lapikas, Lenzi, Raykie, Thomas, and Trontel

Opposed: None

Abstained: Sternthal

Motion Carried.

SECONDARY MUSIC INSTRUCTOR

There was a motion by Mr. Barnes, seconded by Mr. Lenzi, to hire Jordan Mastrangelo as a Secondary Music Instructor at the rate of \$50,579.00 (Step B-2) effective with the 2018-19 school year with salary and benefits as per the SAEA Agreement.

Approved: Barnes, Grandy, Henwood, Lapikas, Lenzi, Raykie, Sternthal, Thomas, and Trontel

Opposed: None

Motion Carried.

2018-19 SPONSORS AND ADVISORS

There was a motion by Mr. Barnes, seconded by Mr. Trontel, to approve the following Sponsors and Advisors for the 2018-19 school year:

Allison Saeler	Senior Class Advisor	\$856.00
Dejah Springer	Senior Class Advisor	\$856.00
Stacia Gruitza	Junior Class Advisor	\$805.00
Emily Whipple	Sophomore Class Advisor	\$673.00
Timothy Findley	Freshman Class Advisor	\$392.00
Leah Herskovitz	Art Club	\$275.00
Melissa Colbert	Band Auxiliary	\$996.00
Meghan Barlett	Band Auxiliary	\$996.00
Evan Mueller	Bowling Club	\$275.00
Allison Saeler	Academic Games – Secondary	\$600.00
Megan Donaldson	Academic Games – Elementary	\$600.00
Jordan Mastrangelo	Jazz Band	\$555.00
Jordan Mastrangelo	Marching Band	\$4,683.00
Jordan Mastrangelo	Pep Band	\$555.00
Karen Zaggar	Book Club Advisor- High School	\$275.00
Jordan Mastrangelo	Chamber Choir	\$708.00
Dejah Springer	Cheerleading- Boys' Basketball	\$1,965.00
Dejah Springer	Cheerleading – Football	\$1,311.00
Karen Zaggar	Chess Club Advisor	\$275.00
Timothy Dadich	Commencement Speaker	\$165.00
John Ference	Devils' Log Yearbook Business Manager	\$805.00
Merrissa Nguyen	Ecology Club	\$767.00
Jami Moffatt	Family Career and Community Leaders of America	\$737.00
Eileen Ference	Fall Play	\$775.00
John Chovanes	Gaming Club	N/A
Timothy Dadich	LEAD Team	N/A
Eileen Ference	All School Musical – Director	\$1,613.00
Michael Kalpich	National Honor Society	\$275.00
Dejah Springer	Natural Helpers	\$805.00
Ellen Banick	PennServe	\$1,157.00
Lisa Oliver	Poetry Club	\$275.00
Jacob Moon	Stage Crew	\$534.00
Jordan Mastrangelo	Stage Crew	\$534.00

Shandi Stoner	Spanish Club	\$275.00
Frank Bertolasio	Student Council	\$749.00
Timothy Findley	Student Council	\$749.00
Jami Moffatt	Teens That Care	\$275.00
John Ference	Thespians	\$334.00
Brian Campbell	Track Club	N/A
Dejah Springer	Unified Sports	N/A
Aaron Meardith	Webmaster	\$750.00
Kailey Denoi	Cheerleading – MS	\$1,311.00
Jenna Grandy	MS Newspaper	\$708.00
Julie Mehler	MS Student Council	\$137.50
Erin Labbiento	MS Student Council	\$137.50
Abigail Charsar	MS Book Club	\$275.00
Ira Pataki	National Junior Honor Society	\$137.50
Jayne Kornbau	National Junior Honor Society	\$137.50

Approved: Barnes, Grandy, Henwood, Lapikas, Lenzi, Raykie, Sternthal, Thomas, and Trontel

Opposed: None

Motion Carried.

2018-19 BOARD TREASURER

There was a motion by Mr. Barnes, seconded by Mrs. Grandy, to approve Gerald Trontel as the Board Treasurer for the 2018-19 fiscal year.

Approved: Barnes, Grandy, Henwood, Lapikas, Lenzi, Raykie, Sternthal, Thomas, and Trontel

Opposed: None

Motion Carried.

VOLUNTEERS

There was a motion by Mr. Barnes, seconded by Mr. Trontel, to approve the following additions to the Volunteer List for the 2017-18 school year.

1. Christine Gaus
2. Michael Lenzi
3. Beth Pernesky
4. Jaimie Ramsey

Approved: Barnes, Henwood, Lapikas, Lenzi, Raykie, Sternthal, Thomas, and Trontel

Opposed: None

Motion Carried.

BUILDINGS AND GROUNDS REPORT

Chairperson Tom Lapikas recommended the following action:

USE OF FACILITIES

There was a motion by Mr. Lapikas, seconded by Mr. Lenzi, to approve the use of facilities request from the Sharpsville VFW to use the High School Auditorium on May 28, 2018 for the VFW Memorial Services in the event of inclement weather.

Approved: Barnes, Grandy, Henwood, Lapikas, Lenzi, Raykie, Sternthal, Thomas, and Trontel

Opposed: None

Motion Carried.

NEGOTIATIONS COMMITTEE

Dr. Thomas recommended the following action.

SUPERINTENDENT CONTRACT

There was a motion by Dr. Thomas, seconded by Mr. Barnes, to approve the employment contract between Mr. John Vannoy, Superintendent and the Sharpsville Area School District effective July 1 2018 through June 30, 2021, the same being attached to and a part of these minutes.

Approved: Barnes, Grandy, Henwood, Lapikas, Lenzi, Raykie, Sternthal, Thomas, and Trontel

Opposed: None

Motion Carried.

PUBLIC RELATIONS COMMITTEE

Mr. Barnes informed the Board that Mr. Ault, Elementary Teacher, was awarded the Dunkin Donuts Class Act award by WFMJ. He also noted that George Mehler won the 2018 Joan Jarrett Outstanding Middle Level Student Award for the Northwest Region of PAMLE and as a result will donate \$50 to the charity of his choosing. Mr. Lapikas added that the Middle School Choir took first place in a recent competition.

CAFETERIA REPORT

Chairperson Michael Lenzi recommended the following action:

FINANCE REPORT

There was a motion by Mr. Lenzi, seconded by Mr. Trontel, to approve the activity of the Cafeteria Fund for the month of April.

Approved: Barnes, Henwood, Lapikas, Lenzi, Raykie, Sternthal, Thomas, and Trontel

Opposed: None

Motion Carried.

2018-19 NUTRITION, INC CONTRACT

There was a motion by Mr. Lenzi, seconded by Mr. Lapikas, to approve the 2018-2019 Food Service Management Company Renewal Contract with Nutrition, Inc. the same being attached to and a part of these minutes.

Approved: Barnes, Grandy, Henwood, Lapikas, Lenzi, Raykie, Sternthal, Thomas, and Trontel

Opposed: None

Motion Carried.

ATHLETIC REPORT

Chairperson Janice Raykie recommended the following action:

2017-2018 TRACK COACH

There was a motion by Mrs. Raykie, seconded by Mr. Lapikas, to hire Melinda Frazer as a ½ First Assistant Track Coach for the 2017-2018 school year at the pro-rated rate of \$1,525.00 (Step ½ Max) effective March 12, 2018.

Approved: Barnes, Grandy, Henwood, Lapikas, Lenzi, Raykie, Sternthal, Thomas, and Trontel

Opposed: None

Motion Carried.

2018-19 1ST ASSISTANT BOYS' SOCCER COACH

There was a motion by Mrs. Raykie, seconded by Mr. Trontel, for the reappointment of Christopher Wess as the First Assistant Boys' Soccer Coach for the 2018-2019 school year at the rate of \$2,489.00 (Step 80%).

Approved: Barnes, Grandy, Henwood, Lapikas, Lenzi, Raykie, Sternthal, Thomas, and Trontel

Opposed: None

Motion Carried.

GOLF COACH RESIGNATION

There was a motion by Mrs. Raykie, seconded by Mr. Lenzi, to accept the resignation of Zachary Sarver as the 2018-2019 Head Golf Coach effective May 15, 2018.

Approved: Barnes, Grandy, Henwood, Lapikas, Lenzi, Raykie, Sternthal, Thomas, and Trontel

Opposed: None

Motion Carried.

2018-2019 CROSS COUNTRY COACHES

There was a motion by Mrs. Raykie, seconded by Mr. Lenzi, to approve the following Cross Country Coaches for the 2018-2019 school year:

- | | | |
|-------------------|-----------------|-----------------------|
| 1. Zachary Sarver | First Assistant | \$1,536.00 (Step 70%) |
| 2. Gianna Guerino | Volunteer | |

Approved: Barnes, Grandy, Henwood, Lapikas, Lenzi, Raykie, Sternthal, Thomas, and Trontel

Opposed: None

Motion Carried.

2018-2019 ATHLETIC HANDBOOK

There was a motion by Mrs. Raykie, seconded by Mrs. Grandy, to approve the 2018-2019 Athletic Handbook, the same being attached to and a part of these minutes.

Approved: Barnes, Grandy, Henwood, Lapikas, Lenzi, Raykie, Sternthal, Thomas, and Trontel

Opposed: None

Motion Carried.

MERCER COUNTY CAREER CENTER REPORT

Chairperson Deanna Thomas had no report.

SUPERINTENDENT'S REPORT

Acting Superintendent John Vannoy recommended the following action:

FIELD TRIPS

There was a motion by Dr., Thomas, seconded by Mr. Lenzi, to approve the following field trip requests for which the District incurs fuel costs:

1. Approximately 83 5th Graders to travel to Buhl Park on June 7, 2018 for the 5th Grade Picnic with no costs to the District
2. Approximately 70 1st Graders to travel to the Community Food Warehouse on October 2, 2018 with no costs to the District
3. Approximately 3 Makerspace High School Students to travel to Pittsburgh, PA on May 22, 2018 for the Design to Make a Difference with estimated expenses to include transportation costs of \$229.84 and sub costs of \$114.75 for an estimated total of \$344.59
4. Approximately 85 2nd Graders to travel to Buhl Park on June 5, 2018 for the 2nd Grade Picnic with estimated expenses to only include the shelter cost of \$40.00

5. Approximately 99 4th Graders to travel to Buhl Park on June 7, 2018 for the 4th Grade Picnic with no costs to the District
6. Approximately 7 Special Education Life Skills Students to travel to Hope Center in Sharon, PA on May 23, 2018 with no costs to the District
7. Approximately 14 Middle School Life Skills Students to travel to Buhl Park on June 1, 2018 with no costs to the District
8. Approximately 70 Kindergarten Students to travel to Buhl Park on June 5, 2018 with no costs to the District
9. Approximately 4 High School Students to travel to Slippery Rock University on May 30, 2018 for the School Safety Summit with the only estimated cost being \$50.00 for meals
10. Approximately 7 Autistic Support Students to travel to Buhl Park on June 1, 2018 for therapeutic swimming with estimated expenses to include admission costs of \$70.00, transportation costs of \$154.60 and meals \$150.00 for an estimated total of \$374.60

Approved: Barnes, Grandy, Henwood, Lapikas, Lenzi, Raykie, Sternthal, Thomas, and Trontel

Opposed: None

Motion Carried.

CONFERENCES

There was a motion by Dr. Thomas, seconded by Mr. Henwood, to approve the following conferences:

1. Tim Findley to attend the 2018 National Autism Conference at Penn State University on August 6-9, 2018 with estimated expenses to include registration fees of \$175.00, mileage \$89.10, lodging \$393.60 and meals \$150.00 for an estimated total of \$807.70
2. Heidi AbiNader to attend the PAMLE Summer Institute at State College, PA on July 17-18, 2018 with estimated expenses to include mileage \$86.40, lodging \$94.00 and meals \$50.00 for an estimated total of \$230.40
3. Abigail Charsar to attend the PAMLE Summer Institute at State College, PA on July 17-18, 2018 with the only estimated expense being meals \$50.00

Approved: Barnes, Grandy, Henwood, Lapikas, Lenzi, Raykie, Sternthal, Thomas, and Trontel

Opposed: None

Motion Carried.

NEW BUS DRIVER

There was a motion by Dr. Thomas, seconded by Mr. Barnes, to approve Sarah Miller as an STA, Inc. Bus Driver effective May 8, 2018.

Approved: Barnes, Grandy, Henwood, Lapikas, Lenzi, Raykie, Sternthal, Thomas, and Trontel

Opposed: None

Motion Carried.

RESOLUTION 7 OF 2018

There was a motion by Dr. Thomas, seconded by Mr. Barnes, to approve Resolution 7 of 2018 regarding P.I.A.A., the same being attached to and a part of these minutes.

Approved: Barnes, Grandy, Henwood, Lapikas, Lenzi, Raykie, Sternthal, Thomas, and Trontel

Opposed: None

Motion Carried.

BACKPACK AGREEMENT

There was a motion by Dr. Thomas, seconded by Mr. Trontel, to approve the Community Food Warehouse of Mercer County Back Pack Program Agreement, the same being attached to and a part of these minutes.

Approved: Barnes, Grandy, Henwood, Lapikas, Lenzi, Raykie, Sternthal, Thomas, and Trontel

Opposed: None

Motion Carried.

EXECUTIVE SESSION

Dr. Thomas announced that the Board will meet in Executive Session for personnel reasons immediately following adjournment.

ADJOURNMENT

There was a motion by Mrs. Raykie seconded by Mr. Trontel, to adjourn the meeting.

Motion Carried.

The meeting adjourned at 8:14 p.m.



Jaime L. Roberts, Board Secretary

SHARPSVILLE AREA SCHOOL DISTRICT

WELCOME VISITORS

Welcome to our Board Meeting. The Board of School Directors is a nine person governing Board whose existence is structured and provided for by the State Legislature to provide an educational program for the Sharpsville Area School District. In the conduct of its meetings, the Board follows the mandates of the laws of the Commonwealth, established policy, and parliamentary procedure. The Board Meeting follows an Agenda that is distributed to Board Members in advance of the meeting so they can research items on which they will be asked to vote. All items to be included on the Board Agenda must be submitted to the Superintendent of Schools at least one week prior to the meeting.

There is always a place on the Agenda for citizen presentation to the Board. Presenters are limited to one issue. Presentations that involve complaints about individuals will not be aired in public meetings, but the Board is authorized to and will schedule executive sessions for such purpose. If you wish to make a presentation to the Board, please complete the bottom of the form and deliver it to the Board President or Superintendent prior to the call to order. Once the citizen presentation item on the Agenda is past, the audience is invited to stay for the remainder of the meeting with the understanding that they are not permitted to enter into discussion with Board Members on other Agenda items.

We hope that you find our meeting informative. If you have any questions or need help during the meeting, members of the Administrative Staff are in the audience and will assist you.

NAME Chris Myers / Michelle Heemer

RESIDENCE 110 W. Ridge Sharpsville

DATE 5-21-18

SHARPSVILLE AREA SCHOOL DISTRICT

Conflict of Interest
Abstention Memorandum

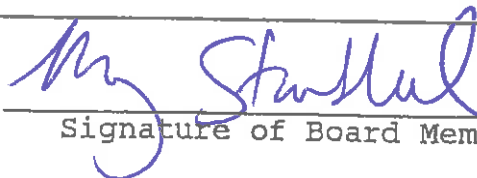
TO: Board Secretary, Sharpsville Area School District
FROM: Mary Sternthal, Board Member
DATE: May 21, 2018

Pursuant to Pennsylvania's "Public Official and Employee Ethics Law" I hereby declare that I am required to abstain regarding the following issue/motion:

Extended School Year Instructors

My conflict/reason for abstaining is as follows:

relative - sister in law


Signature of Board Member

NOTE: Section 3 (J) requires the following procedure:

"Any public official or public employee, who in the discharge of his official duties, would be required to vote on a matter that would result in a conflict of interest shall abstain from voting and, prior to the vote being taken, publicly announce and disclose the nature of his interest as a public record in a written memorandum filed with the person responsible for recording the minutes for the meeting at which the vote is taken..." (emphasis added)

This memorandum does not have to be utilized when a conflict is defined "by any law, rule, regulation, order or ordinance," for example the School Code (Section 1111) prohibits voting to hire certain relatives.

SHARPSVILLE AREA SCHOOL DISTRICT

Conflict of Interest
Abstention Memorandum

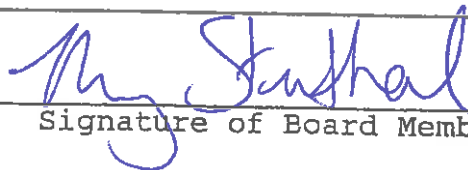
TO: Board Secretary, Sharpsville Area School District
FROM: Mary Sternthal, Board Member
DATE: May 21, 2018

Pursuant to Pennsylvania's "Public Official and Employee Ethics Law" I hereby declare that I am required to abstain regarding the following issue/motion:

Extended School Year Instructional Aides

My conflict/reason for abstaining is as follows:

relative - husband


Signature of Board Member

NOTE: Section 3 (J) requires the following procedure:

"Any public official or public employee, who in the discharge of his official duties, would be required to vote on a matter that would result in a conflict of interest shall abstain from voting and, prior to the vote being taken, publicly announce and disclose the nature of his interest as a public record in a written memorandum filed with the person responsible for recording the minutes for the meeting at which the vote is taken..." (emphasis added)

This memorandum does not have to be utilized when a conflict is defined "by any law, rule, regulation, order or ordinance," for example the School Code (Section 1111) prohibits voting to hire certain relatives.

**PAYROLL ACCOUNT
BANK RECONCILIATION**

**SHARPSVILLE AREA SCHOOL DISTRICT
FIRST NATIONAL BANK**

RECONCILIATION DATE:

9-May-18

PREPARED BY:

Jaime Roberts

BALANCE PER BANK STATEMENT		OUTSTANDING CHECKS	
AS OF:		CHECK #	DESCRIPTION
30-Apr-18	\$66,490.43	Wire	PSERS 51,252.15
ADD DEPOSITS IN TRANSIT		7226	Jenkins 28.07
		10043	DelMonaco, K 59.59
Bank Fee 40.00		10945	Kistler, J. 48.43
		11366	Strain, J. 50.53
		12007	Aicher, S 10.17
		12512	Joseph, M 403.84
	40.00	13689	AFSCME 1,953.32
SUBTOTAL.....	40.00	13690	AFSCME 44.30
		13715	Angermeier, A 275.12
LESS CHECKS OUTSTANDING:		13716	Beltz, A 351.09
Interest Tranfer to Gen Func 55.17		13727	Bresnahan, S 318.27
(SEE LIST) <u>57,707.64</u>		13722	Durkisko, M 313.19
		13726	Ladjevich, R 359.29
TOTAL: 57,762.81	<u>57,762.81</u>	13728	Murray-Jaklic, M 183.85
		13737	AFSCME 1,990.13
		13738	AFSCME 44.30
		13739	AFSCME 22.00
BANK BALANCE PER STATEMENT RECONCILIATION	<u>\$8,767.62</u>		
GENERAL LEDGER ACCOUNT BALANCE	0.00		
ADD DEBITS:			
DISTRICT 721,342.93			
TOTAL DEBITS 721,342.93			
SUBTOTAL.....	721,342.93		
LESS CREDITS:			
NET DEDUCTIONS 267,504.52			
NET PAYROLL <u>445,070.79</u>			
TOTAL CREDITS <u>712,575.31</u>			
BANK BALANCE PER GENERAL LEDGER	<u>\$8,767.62</u>	TOTAL.....	<u>\$57,707.64</u>

**SHARPSVILLE AREA SCHOOL DISTRICT
TREASURER'S REPORT
GENERAL FUND ACCOUNT**

APRIL 30, 2018

	CURRENT MONTH	YEAR-TO-DATE
BALANCE FORWARD MARCH 31, 2018		
CHECKING - GENERAL	\$ 96,716.33	\$ 282,471.60
INDEXED MONEY MARKET	107,381.69	256,199.49
PA GOV TRUST	669,969.62	412,375.50
PA GOV TRUST-I SHARES	1,005,843.78	855,666.52
INDEXED MONEY MARKET-Restricted	<u>100,414.19</u>	<u>100,000.00</u>
 FUNDS AVAILABLE MARCH 31, 2018	 \$ 1,980,325.61	 \$ 1,906,713.11
 RECEIPTS - APRIL		
GENERAL REVENUE	1,094,581.64	13,053,646.54
ACCOUNTS RECEIVABLE	<u>81,376.79</u>	<u>1,667,027.26</u>
 TOTAL RECEIPTS - APRIL	 1,175,958.43	 14,720,673.80
 DISBURSEMENTS - APRIL		
GENERAL EXPENSES	1,340,697.13	13,261,272.62
ACCOUNTS PAYABLE	<u>(116,483.04)</u>	<u>1,434,044.34</u>
 TOTAL DISBURSEMENTS APRIL	 <u>(1,224,214.09)</u>	 <u>(14,695,316.96)</u>
 FUNDS AVAILABLE APRIL 30, 2018	 \$ 1,932,069.95	 \$ 1,932,069.95
 DISTRIBUTION OF FUNDS:		
CHECKING - GENERAL	114,126.21	
INDEXED MONEY MARKET	107,463.77	
PA GOV TRUST	1,504,145.25	
PA GOV TRUST-I SHARES	105,843.78	
INDEXED MONEY MARKET-Restricted	<u>100,490.94</u>	
 FUNDS AVAILABLE APRIL 30, 2018	 \$ 1,932,069.95	

**SHARPSVILLE AREA SCHOOL DISTRICT
TREASURER'S REPORT
GENERAL FUND ACCOUNT**

APRIL 30, 2018

INDEXED MONEY MARKET ACCOUNT	CURRENT INTEREST RATE:	0.90%
-------------------------------------	-------------------------------	--------------

FUNDS AVAILABLE MARCH 31, 2018 \$ 107,381.69

4/30/2018	INVESTMENT #11	82.08
-----------	----------------	-------

FUNDS AVAILABLE APRIL 30, 2018 \$ 107,463.77

PA GOVERNMENT TRUST INVESTMENTS	CURRENT INTEREST RATE:	1.49%
--	-------------------------------	--------------

FUNDS AVAILABLE MARCH 31, 2018 \$ 669,969.62

4/2/2018	INVESTMENT #24	23,899.36
4/5/2018	TO CHECKING	(5,618.04)
4/26/2018	INVESTMENT #25	964,914.24
4/27/2018	TO CHECKING	(150,000.00)
4/30/2018	INVESTMENT #26	980.07

FUNDS AVAILABLE APRIL 30, 2018 \$ 1,504,145.25

PA GOVERNMENT TRUST I SHARES INVESTMENTS	CURRENT INTEREST RATE:	1.66%
---	-------------------------------	--------------

FUNDS AVAILABLE MARCH 31, 2018 \$ 1,005,843.78

4/17/2018	TO CHECKING	(900,000.00)
-----------	-------------	--------------

FUNDS AVAILABLE APRIL 30, 2018 \$ 105,843.78

INDEXED MONEY MARKET ACCOUNT-RESTRICTED	CURRENT INTEREST RATE:	0.90%
--	-------------------------------	--------------

FUNDS AVAILABLE MARCH 31, 2018 \$ 100,414.19

4/30/2018	INVESTMENT #10	76.75
-----------	----------------	-------

FUNDS AVAILABLE APRIL 30, 2018 \$ 100,490.94

**SHARPSVILLE AREA SCHOOL DISTRICT
BANK RECONCILIATION
GENERAL FUND ACCOUNT**

APRIL 30, 2018

BANK STATEMENT BALANCE	277,521.90
DEPOSITS IN TRANSIT	13,595.12
LESS OUTSTANDING CHECKS:	

17621	N TURUCK	20.00	18470	E ZAPPA	4.50
17699	F BERTOLASIO	39.75	18483	GROVE CITY ASD	250.00
17756	MOTIVATIONAL M.	100.00	18484		105.00
17861	J FOWLER	50.36	18485	G KOVACH	105.00
18193	L HAWTHORNE	69.00	18488	J NIELSON	1,500.00
18194	W HOAGLAND	50.00	18489	D REGULA	105.00
18293	A BELTZ	25.00	18490	K SHOCKEY	69.00
18303	T DADICH	25.00	18492	G SNYDER	69.00
18317	W HOAGLAND	50.00	18494	E CAMERON	55.00
18386	J JAMES	146.00	18485	D FRY	69.00
18390	PJAS REGION 9	3,250.00	18499	C TAYLOR	44.00
18404	C&K TROPHY	55.00	18500	B GRAPHICS	114.82
18410	T DADICH	25.00	18501	BOSTON MUTUAL	516.39
18418	ERDOS TRANSPORT	4,214.00	18502	CM REGENT	158.58
18425	W HOAGLAND	50.00	18503	CROWN BENEFITS	164,161.48
18447	RAK COMPUTER	159.00	18504	US POSTAL SV C	78.93
18450	D REGULA	9.00	18505	SHRPSV SOCCER	40.00
18463	R TESONE	583.33	18506	VERIZON	624.67

FUNDS AVAILABLE APRIL 30, 2018

	(176,990.81)
	<u>\$ 114,126.21</u>

CHECKING ACCOUNT SUMMARY

	FOR THE MONTH APRIL	YEAR- TO-DATE
BEGINNING BALANCE	\$ 96,716.33	\$ 282,471.60
RECEIPTS	1,175,958.43	14,720,673.80
INVESTMENTS REDEEMED	<u>1,055,618.04</u>	<u>8,930,592.25</u>
	2,328,292.80	23,933,737.65
DISBURSEMENTS	(1,224,214.09)	(14,695,316.96)
INVESTMENTS PURCHASED	<u>(989,952.50)</u>	<u>(9,124,294.48)</u>
BANK BALANCE	<u>\$ 114,126.21</u>	<u>\$ 114,126.21</u>

Condensed IV Board Summary Report

From 04/01/2018 To 04/30/2018

fabrdco4

Account Description	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	Year To Date Encumbrances	% Used	Available Funds
10-1100 GENERAL FUND -						
100 PERSONNEL SERV-SALARIES	4,351,810.00	360,678.86	2,889,615.67	0.00	66.40	1,462,194.33
200 PERSONNEL EMPL BENEFITS	2,824,607.00	225,685.22	1,904,716.53	-90.00	67.42	919,980.47
300 PURCHASED PROF & TECH	189,046.00	13,479.80	174,297.79	2,639.26	93.59	12,108.95
400 PURCHASED PROPERTY SVC	46,339.00	3,318.94	32,394.14	5,594.80	81.98	8,350.06
500 OTHER PURCHASED SERVICE	263,516.00	8,265.05	117,909.84	26,462.74	54.78	119,143.42
600 SUPPLIES	175,866.00	2,986.89	174,093.64	2,183.71	100.23	-411.35
700 PROPERTY	0.00	0.00	0.00	0.00	0.00	0.00
800 OTHER OBJECTS	3,786.00	362.00	2,146.00	0.00	56.68	1,640.00
Total	7,854,970.00	614,776.76	5,295,173.61	36,790.51	67.88	2,523,005.88
10-1200 GENERAL FUND - SPEC PROG ELEMEN/SECOND						
100 PERSONNEL SERV-SALARIES	1,046,477.00	103,920.71	760,410.03	0.00	72.66	286,066.97
200 PERSONNEL EMPL BENEFITS	755,474.00	74,706.59	582,383.50	0.00	77.08	173,090.50
300 PURCHASED PROF & TECH	234,426.00	19,921.30	143,617.75	1,038.69	61.70	89,769.56
400 PURCHASED PROPERTY SVC	1,125.00	0.00	0.00	0.00	0.00	1,125.00
500 OTHER PURCHASED SERVICE	152,100.00	14,065.29	76,861.42	14,748.73	60.23	60,489.85
600 SUPPLIES	31,735.00	6,701.34	33,262.67	1,000.01	107.96	-2,527.68
700 PROPERTY	0.00	-4,830.00	0.00	0.00	0.00	0.00
800 OTHER OBJECTS	2,650.00	45.00	765.00	250.00	38.30	1,635.00
Total	2,223,987.00	214,530.23	1,597,300.37	17,037.43	72.58	609,649.20
10-1300 GENERAL FUND - VOCATIONAL EDUCATION						
500 OTHER PURCHASED SERVICE	411,861.00	24,954.68	337,849.92	33,834.00	90.24	40,177.08
Total	411,861.00	24,954.68	337,849.92	33,834.00	90.24	40,177.08
10-1400 GENERAL FUND - OTHER INSTRUCTION PROG						
100 PERSONNEL SERV-SALARIES	11,625.00	284.66	16,794.23	0.00	144.46	-5,169.23
200 PERSONNEL EMPL BENEFITS	4,798.00	116.83	6,882.05	0.00	143.43	-2,084.05
300 PURCHASED PROF & TECH	29,112.00	0.00	325.00	0.00	1.11	28,787.00
500 OTHER PURCHASED SERVICE	23,175.00	821.77	4,650.53	1,050.96	24.60	17,473.51

Condensed IV Board Summary Report

From 04/01/2018 To 04/30/2018

fabrdco4

Account Description	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	Year To Date Encumbrances	% Used	Available Funds
600 SUPPLIES	1,900.00	0.00	1,026.86	0.00	54.04	873.14
800 OTHER OBJECTS	0.00	0.00	280.00	0.00	0.00	-280.00
Total	70,610.00	1,223.26	29,958.67	1,050.96	43.91	39,600.37
10-2100 GENERAL FUND - SUPPORT SERV-PUPIL PERS						
100 PERSONNEL SERV-SALARIES	305,280.00	26,121.89	207,279.73	0.00	67.89	98,000.27
200 PERSONNEL EMPL BENEFITS	196,757.00	17,566.33	142,823.97	0.00	72.58	53,933.03
300 PURCHASED PROF & TECH	8,885.00	3,780.00	1,163.50	0.00	13.09	7,721.50
500 OTHER PURCHASED SERVICE	0.00	0.00	0.00	0.00	0.00	0.00
600 SUPPLIES	1,785.00	0.00	1,072.38	1,674.70	153.89	-962.08
700 PROPERTY	0.00	0.00	0.00	0.00	0.00	0.00
Total	512,707.00	47,468.22	352,339.58	1,674.70	69.04	158,692.72
10-2200 GENERAL FUND - SUPPORT SERVICES-INSTRU						
100 PERSONNEL SERV-SALARIES	245,500.00	22,169.38	188,588.34	0.00	76.81	56,911.66
200 PERSONNEL EMPL BENEFITS	160,145.00	14,102.94	125,945.87	300.00	78.83	33,899.13
300 PURCHASED PROF & TECH	22,840.00	2,257.31	16,530.74	2,242.65	82.19	4,066.61
400 PURCHASED PROPERTY SVC	696.00	8.00	7,854.00	16.00	1130.74	-7,174.00
500 OTHER PURCHASED SERVICE	22,088.00	-84.21	5,449.65	159.78	25.39	16,478.57
600 SUPPLIES	41,570.00	23.50	32,333.06	3,007.45	85.01	6,229.49
700 PROPERTY	7,700.00	0.00	0.00	0.00	0.00	7,700.00
800 OTHER OBJECTS	500.00	0.00	0.00	60.00	12.00	440.00
Total	501,039.00	38,476.92	376,701.66	5,785.88	76.33	118,551.46
10-2300 GENERAL FUND - SUPPORT SERVICES-ADMIN						
100 PERSONNEL SERV-SALARIES	591,071.00	46,738.09	496,737.68	0.00	84.04	94,333.32
200 PERSONNEL EMPL BENEFITS	410,234.00	32,414.83	336,257.32	900.00	82.18	73,076.68
300 PURCHASED PROF & TECH	62,078.00	3,880.73	72,214.23	2,593.46	120.50	-12,729.69
400 PURCHASED PROPERTY SVC	3,123.00	253.28	2,636.48	494.00	100.23	-7.48
500 OTHER PURCHASED SERVICE	45,405.00	744.46	23,898.76	250.10	53.18	21,256.14
600 SUPPLIES	22,892.00	231.09	19,305.20	1,213.88	89.63	2,372.92

Condensed IV Board Summary Report

From 04/01/2018 To 04/30/2018

fabrdco4

Account Description	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	Year To Date Encumbrances	% Used	Available Funds
700 PROPERTY	0.00	0.00	0.00	0.00	0.00	0.00
800 OTHER OBJECTS	7,979.00	0.00	7,329.94	980.00	104.14	-330.94
Total	1,142,782.00	84,262.48	958,379.61	6,431.44	84.42	177,970.95
10-2400 GENERAL FUND - SUPP SVC-PUBLIC HEALTH						
100 PERSONNEL SERV-SALARIES	89,561.00	9,476.40	68,404.12	0.00	76.37	21,156.88
200 PERSONNEL EMPL BENEFITS	56,959.00	5,526.77	42,754.31	0.00	75.06	14,204.69
300 PURCHASED PROF & TECH	2,964.00	140.46	1,727.19	442.21	73.19	794.60
500 OTHER PURCHASED SERVICE	210.00	0.00	206.00	0.00	98.09	4.00
600 SUPPLIES	848.00	0.00	1,277.62	0.00	150.66	-429.62
700 PROPERTY	0.00	0.00	0.00	0.00	0.00	0.00
Total	150,542.00	15,143.63	114,369.24	442.21	76.26	35,730.55
10-2500 GENERAL FUND -						
100 PERSONNEL SERV-SALARIES	129,057.00	10,501.00	105,010.00	0.00	81.36	24,047.00
200 PERSONNEL EMPL BENEFITS	86,724.00	7,062.86	70,628.69	375.00	81.87	15,720.31
300 PURCHASED PROF & TECH	25,938.00	-1,639.49	25,172.55	0.00	97.04	765.45
400 PURCHASED PROPERTY SVC	860.00	381.29	873.05	66.16	109.21	-79.21
500 OTHER PURCHASED SERVICE	3,150.00	0.00	1,308.34	0.00	41.53	1,841.66
600 SUPPLIES	1,690.00	237.57	956.84	0.00	56.61	733.16
800 OTHER OBJECTS	245.00	0.00	243.00	0.00	99.18	2.00
Total	247,664.00	16,543.23	204,192.47	441.16	82.62	43,030.37
10-2600 GENERAL FUND -						
100 PERSONNEL SERV-SALARIES	596,170.00	51,744.07	452,123.07	0.00	75.83	144,046.93
200 PERSONNEL EMPL BENEFITS	436,650.00	38,642.19	352,172.24	0.00	80.65	84,477.76
300 PURCHASED PROF & TECH	28,538.00	11,094.96	11,364.96	60.00	40.03	17,113.04
400 PURCHASED PROPERTY SVC	128,190.00	9,063.80	127,946.17	10,751.57	108.19	-10,507.74
500 OTHER PURCHASED SERVICE	69,624.00	849.67	69,607.86	450.00	100.62	-433.86
600 SUPPLIES	405,435.00	35,613.52	321,444.35	6,822.71	80.96	77,167.94
700 PROPERTY	60,000.00	0.00	0.00	0.00	0.00	60,000.00

Condensed IV Board Summary Report

From 04/01/2018 To 04/30/2018

fabrdco4

Account Description	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	Year To Date Encumbrances	% Used	Available Funds
800 OTHER OBJECTS	150.00	0.00	0.00	0.00	0.00	150.00
Total	1,724,757.00	147,008.21	1,334,658.65	18,084.28	78.43	372,014.07
10-2700 GENERAL FUND -						
500 OTHER PURCHASED SERVICE	541,185.00	55,642.10	437,987.50	47,703.60	89.74	55,493.90
Total	541,185.00	55,642.10	437,987.50	47,703.60	89.74	55,493.90
10-2800 GENERAL FUND - SUPPORT SVCS-CENTRAL						
100 PERSONNEL SERV-SALARIES	138,973.00	11,345.50	113,455.00	0.00	81.63	25,518.00
200 PERSONNEL EMPL BENEFITS	100,018.00	7,881.03	78,817.58	300.00	79.10	20,900.42
400 PURCHASED PROPERTY SVC	0.00	0.00	0.00	0.00	0.00	0.00
500 OTHER PURCHASED SERVICE	5,920.00	2,135.86	4,227.58	246.83	75.58	1,445.59
600 SUPPLIES	200.00	0.00	43.50	7.99	25.74	148.51
800 OTHER OBJECTS	264.00	0.00	595.00	0.00	225.37	-331.00
Total	245,375.00	21,362.39	197,138.66	554.82	80.56	47,681.52
10-2900 GENERAL FUND -						
500 OTHER PURCHASED SERVICE	10,500.00	0.00	8,288.24	0.00	78.93	2,211.76
Total	10,500.00	0.00	8,288.24	0.00	78.93	2,211.76
10-3100 GENERAL FUND - FOOD SERVICES						
100 PERSONNEL SERV-SALARIES	0.00	21,493.89	21,493.89	0.00	0.00	-21,493.89
200 PERSONNEL EMPL BENEFITS	0.00	8,821.53	9,848.48	0.00	0.00	-9,848.48
500 OTHER PURCHASED SERVICE	0.00	28.40	28.40	85.20	0.00	-113.60
600 SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00
Total	0.00	30,343.82	31,370.77	85.20	0.00	-31,455.97
10-3200 GENERAL FUND - STUDENT ACTIVITIES						
100 PERSONNEL SERV-SALARIES	190,818.00	11,874.56	149,043.20	0.00	78.10	41,774.80
200 PERSONNEL EMPL BENEFITS	78,787.00	4,872.18	59,447.97	0.00	75.45	19,339.03
300 PURCHASED PROF & TECH	80,169.00	8,188.66	62,446.28	5,363.32	84.58	12,359.40

Condensed IV Board Summary Report

From 04/01/2018 To 04/30/2018

fabrdco4

Account Description	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	Year To Date Encumbrances	% Used	Available Funds
400 PURCHASED PROPERTY SVC	6,975.00	0.00	6,297.23	0.00	90.28	677.77
500 OTHER PURCHASED SERVICE	57,580.00	1,748.79	43,124.49	1,803.12	78.02	12,652.39
600 SUPPLIES	52,350.00	2,848.18	43,812.91	4,872.91	93.00	3,664.18
800 OTHER OBJECTS	12,437.00	1,385.00	7,139.19	0.00	57.40	5,297.81
Total	479,116.00	30,917.37	371,311.27	12,039.35	80.01	95,765.38
10-4100 GENERAL FUND - SITE ACQUISITION SVCS						
700 PROPERTY	0.00	200.00	200.00	0.00	0.00	-200.00
Total	0.00	200.00	200.00	0.00	0.00	-200.00
10-4200 GENERAL FUND - EXISTING SITE IMPROVE						
400 PURCHASED PROPERTY SVC	0.00	0.00	0.00	0.00	0.00	0.00
700 PROPERTY	0.00	0.00	0.00	0.00	0.00	0.00
Total	0.00	0.00	0.00	0.00	0.00	0.00
10-4600 GENERAL FUND - EXISTING BLDG IMPROVE						
100 PERSONNEL SERV-SALARIES	0.00	0.00	0.00	0.00	0.00	0.00
200 PERSONNEL EMPL BENEFITS	0.00	0.00	0.00	0.00	0.00	0.00
700 PROPERTY	0.00	0.00	0.00	0.00	0.00	0.00
Total	0.00	0.00	0.00	0.00	0.00	0.00
10-5100 GENERAL FUND - OTHER EXPEND & FINANCE						
000	0.00	0.00	0.00	0.00	0.00	0.00
800 OTHER OBJECTS	56,434.00	0.00	56,427.88	0.00	99.98	6.12
900 OTHER USES OF FUNDS	95,000.00	0.00	95,000.00	0.00	100.00	0.00
Total	151,434.00	0.00	151,427.88	0.00	99.99	6.12
10-5200 GENERAL FUND - FUND TRANSFERS						
900 OTHER USES OF FUNDS	1,293,171.00	0.00	1,415,025.85	0.00	109.42	-121,854.85
Total	1,293,171.00	0.00	1,415,025.85	0.00	109.42	-121,854.85

Condensed IV Board Summary Report

From 04/01/2018 To 04/30/2018

fabrdco4

Account Description	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	Year To Date Encumbrances	% Used	Available Funds
10-5800 GENERAL FUND - SUSPENSE ACCOUNT						
100 PERSONEL SERV-SALARIES	0.00	0.00	0.00	0.00	0.00	0.00
200 PERSONNEL EMPL BENEFITS	0.00	-1,703.44	-8,836.60	1.00	0.00	8,835.60
300 PURCHASED PROF & TECH	0.00	-452.73	56,435.27	34,403.00	0.00	-90,838.27
Total	0.00	-2,156.17	47,598.67	34,404.00	0.00	-82,002.67
10-5900 GENERAL FUND - BUDGETARY RESERVE						
800 OTHER OBJECTS	242,350.00	0.00	0.00	0.00	0.00	242,350.00
Total	242,350.00	0.00	0.00	0.00	0.00	242,350.00
10-6100 GENERAL FUND - TAXES LEVIED BY THE LEA						
000	-5,139,933.00	-50,347.87	-4,977,438.66	0.00	96.83	-162,494.34
Total	-5,139,933.00	-50,347.87	-4,977,438.66	0.00	96.83	-162,494.34
10-6400 GENERAL FUND - DELINQUENCIES TAXES LEV						
000	-221,500.00	-35,529.75	-151,391.31	0.00	68.34	-70,108.69
Total	-221,500.00	-35,529.75	-151,391.31	0.00	68.34	-70,108.69
10-6500 GENERAL FUND - EARNINGS ON INVESTMENTS						
000	-7,500.00	-1,282.74	-15,757.09	0.00	210.09	8,257.09
Total	-7,500.00	-1,282.74	-15,757.09	0.00	210.09	8,257.09
10-6700 GENERAL FUND - REV FROM STUDENT ACT						
000	-32,360.00	0.00	-36,588.65	-141.95	113.50	4,370.60
Total	-32,360.00	0.00	-36,588.65	-141.95	113.50	4,370.60
10-6800 GENERAL FUND - REV FROM INTERMEDIATE						
000	-463,804.00	-16,902.39	-228,655.49	0.00	49.30	-235,148.51
Total	-463,804.00	-16,902.39	-228,655.49	0.00	49.30	-235,148.51
10-6900 GENERAL FUND - OTHER REV FROM LOCAL						

Condensed IV Board Summary Report

From 04/01/2018 To 04/30/2018

fabrdco4

Account Description	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	Year To Date Encumbrances	% Used	Available Funds
000	-419,726.00	-1,705.29	-236,136.40	-27,530.02	62.81	-156,059.58
Total	-419,726.00	-1,705.29	-236,136.40	-27,530.02	62.81	-156,059.58
10-7100 GENERAL FUND - BASIC INSTRUCT & OPER	-6,290,344.00	-950,655.00	-4,753,321.00	0.00	75.56	-1,537,023.00
000	-6,290,344.00	-950,655.00	-4,753,321.00	0.00	75.56	-1,537,023.00
Total	-6,290,344.00	-950,655.00	-4,753,321.00	0.00	75.56	-1,537,023.00
10-7200 GENERAL FUND - SUBSIDIES SPECIAL ED	-722,973.00	0.00	-556,148.00	0.00	76.92	-166,825.00
000	-722,973.00	0.00	-556,148.00	0.00	76.92	-166,825.00
Total	-722,973.00	0.00	-556,148.00	0.00	76.92	-166,825.00
10-7300 GENERAL FUND - SUBSIDIES NON-ED PGMS	-1,340,917.00	-38,158.60	-1,100,072.59	0.00	82.03	-240,844.41
000	-1,340,917.00	-38,158.60	-1,100,072.59	0.00	82.03	-240,844.41
Total	-1,340,917.00	-38,158.60	-1,100,072.59	0.00	82.03	-240,844.41
10-7500 GENERAL FUND - EXTRA GRANTS	-239,259.00	0.00	-239,259.00	0.00	100.00	0.00
000	-239,259.00	0.00	-239,259.00	0.00	100.00	0.00
Total	-239,259.00	0.00	-239,259.00	0.00	100.00	0.00
10-7800 GENERAL FUND - SUBSIDIES ST PAID BENE	-2,057,761.00	0.00	-756,225.90	0.00	36.74	-1,301,535.10
000	-2,057,761.00	0.00	-756,225.90	0.00	36.74	-1,301,535.10
Total	-2,057,761.00	0.00	-756,225.90	0.00	36.74	-1,301,535.10
10-7900 GENERAL FUND - REVENUE FOR TECHNOLOGY	0.00	0.00	0.00	0.00	0.00	0.00
000	0.00	0.00	0.00	0.00	0.00	0.00
Total	0.00	0.00	0.00	0.00	0.00	0.00
10-8600 GENERAL FUND - RESTRICT GRANTS-IN-AID	0.00	0.00	0.00	0.00	0.00	0.00
000	0.00	0.00	0.00	0.00	0.00	0.00
Total	0.00	0.00	0.00	0.00	0.00	0.00

Condensed IV Board Summary Report

From 04/01/2018 To 04/30/2018

fabrdco4

Account Description	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	Year To Date Encumbrances	% Used	Available Funds
10-8700 GENERAL FUND -						
000 .	0.00	0.00	0.00	0.00	0.00	0.00
Total	0.00	0.00	0.00	0.00	0.00	0.00
10-8800 GENERAL FUND - MED ASSIST REIMBURSE						
000 *	-33,500.00	0.00	-2,652.45	0.00	7.91	-30,847.55
Total	-33,500.00	0.00	-2,652.45	0.00	7.91	-30,847.55
10-9200 GENERAL FUND - PROCEEDS EXTENDED TERM						
000 *	0.00	0.00	0.00	0.00	0.00	0.00
Total	0.00	0.00	0.00	0.00	0.00	0.00
10-9400 GENERAL FUND - SALE OF FIXED ASSETS						
000 *	0.00	0.00	0.00	0.00	0.00	0.00
Total	0.00	0.00	0.00	0.00	0.00	0.00
10-9500 GENERAL FUND - REFUND OF PRIOR YR EXP						
000 .	0.00	0.00	0.00	0.00	0.00	0.00
Total	0.00	0.00	0.00	0.00	0.00	0.00
Fund 10 - GENERAL FUND						
Total Expenditure	16,117,095.00	1,342,853.30	11,647,220.22	181,955.54	73.39	4,287,919.24
Total Other Expenditure	1,686,955.00	-2,156.17	1,614,052.40	34,404.00	97.71	38,498.60
Total Revenue	-16,969,577.00	-1,094,581.64	-13,053,646.54	-27,671.97	77.08	-3,888,258.49
Total Other Revenue	0.00	0.00	0.00	0.00	0.00	0.00
Total	834,473.00	246,115.49	207,626.08	188,687.57	47.49	438,159.35

Grand Totals

Total Expenditure	16,117,095.00	1,342,853.30	11,647,220.22	181,955.54	73.39	4,287,919.24
Total Other Expenditure	1,686,955.00	-2,156.17	1,614,052.40	34,404.00	97.71	38,498.60
Total All Expenditures	17,804,050.00	1,340,697.13	13,261,272.62	216,359.54	75.69	4,326,417.84
Total Revenue	-16,969,577.00	-1,094,581.64	-13,053,646.54	-27,671.97	77.08	-3,888,258.49
Total Other Revenue	0.00	0.00	0.00	0.00	0.00	0.00
Total All Revenues	-16,969,577.00	-1,094,581.64	-13,053,646.54	-27,671.97	77.08	-3,888,258.49
	834,473.00	246,115.49	207,626.08	188,687.57	47.49	438,159.35

**SHARPSVILLE AREA SCHOOL DISTRICT
TREASURER'S REPORT
CAPITAL RESERVE ACCOUNT**

APRIL 30, 2018

	FOR THE MONTH APRIL	YEAR- TO-DATE
BALANCE FORWARD MARCH 31, 2018	\$ 25,490.90	\$ 22,573.52
RECEIPTS - APRIL		
4/30/2018 INTEREST	19.49	
TOTAL RECEIPTS - APRIL	19.49	60,183.26
DISBURSEMENTS - APRIL		
NO DISBURSEMENTS		
TOTAL DISBURSEMENTS APRIL	-	57,246.39
FUNDS AVAILABLE APRIL 30, 2018	\$ 25,510.39	\$ 25,510.39

SUMMARY OF CAPITAL RESERVE FUNDS

CHECKING	21.15	
MONEY MARKET ACCOUNT [CURRENT INTEREST RATE: ..90%]	25,489.23	
FUNDS AVAILABLE APRIL 30, 2018		\$ 25,510.38

**SHARPSVILLE AREA SCHOOL DISTRICT
TREASURER'S REPORT
CAPITAL PROJECT FUND**

APRIL 30, 2018

	MONTH OF FEBRUARY	YEAR-TO-DATE
BALANCE FORWARD MARCH 31, 2018	\$8,297,459.66	\$8,477,547.18
RECEIPTS - APRIL		
4/30/2018 INTEREST	18,704.72	
TOTAL RECEIPTS - APRIL	18,704.72	41,719.37
DISBURSEMENTS - APRIL		
4/16/2018 CK 123 DECLAN CONST	152,298.00	
4/16/2018 CK 124 D&G MECHANICAL	10,314.00	
4/16/2018 CK 1225 ECKLES ARCHITECTURE	19,137.43	
4/16/2018 CK 126 MCCURLY HOUSTON ELEC	2,700.00	
4/16/2018 CK 127 SPORT FLOORS, INC.	2,100.00	
4/16/2018 CK 128 PSI, INC.	380.00	
TOTAL DISBURSEMENTS APRIL	<u>186,929.43</u>	<u>390,031.60</u>
FUNDS AVAILABLE APRIL 30, 2018	\$8,129,234.95	\$8,129,234.95

SUMMARY OF CAPITAL PROJECT FUNDS

PLGIT ARM ACCOUNT (CURRENT INTEREST RATE 1.64%)	2,794,234.95	
PLGIT CERTIFICATES OF DEPOSIT	<u>5,335,000.00</u>	
FUNDS AVAILABLE APRIL 30, 2018		\$8,129,234.95

**SHARPSVILLE AREA SCHOOL DISTRICT
TREASURER'S REPORT
CAPITAL PROJECT FUND**

APRIL 30, 2018

CERTIFICATES OF DEPOSIT:

<u>DATE</u>	<u>BANK</u>	<u>MATURITY</u>	<u>INTERST RATE</u>	<u>AMOUNT</u>
11/6/2017	Regent Bank, Nowata, OK - (4160)	5/7/2018	1.30%	248,000.00
11/6/2017	Luther Burbank Savings, Santa Rosa, CA-	5/7/2018	1.25%	248,000.00
11/6/2017	Franklin Synergy Bank, Franklin, TN- (58714	5/7/2018	1.25%	248,000.00
5/24/2017	Landmark Community Bank, Collierville,TN-	5/15/2018	1.30%	246,000.00
5/24/2017	First Capital Bank, Germantown,TN-(57552)	5/15/2018	1.30%	246,000.00
5/24/2017	American National Bank Of Minnesota,	5/15/2018	1.40%	246,000.00
5/24/2017	Capital Community Bank, Provo,UT-(33823)	5/15/2018	1.30%	246,000.00
5/24/2017	Citizens State Bank Of La Crosse, La Crosse,WI-	5/15/2018	1.35%	246,000.00
5/24/2017	Mainstreet Bank, Herndon,VA-(57742)	5/15/2018	1.35%	246,000.00
5/24/2017	Affiliated Bank, Arlington,TX-(34885)	6/15/2018	1.36%	246,000.00
5/24/2017	First Internet Bank Of Indiana, Indianapolis,IN-	6/15/2018	1.35%	246,000.00
5/24/2017	Cornerstone Bank, Nebraska, York,NE-(5496)	6/15/2018	1.40%	246,000.00
5/24/2017	Bank Of China, New York,NY-(33653)	6/15/2018	1.35%	246,000.00
5/24/2017	East Boston Savings Bank, Boston,MA-(33510)	6/15/2018	1.35%	246,000.00
5/24/2017	Post Oak Bank, N.A., Houston,TX-(57729)	6/15/2018	1.35%	246,000.00
5/24/2017	Cfg Community Bank, Lutherville,MD-(34294)	8/15/2018	1.40%	245,000.00
5/24/2017	Bank Of The Ozarks, Little Rock,AR-(110)	8/15/2018	1.38%	165,000.00
5/24/2017	Third Coast Bank Ssb, Humble,TX-(58716)	8/15/2018	1.45%	245,000.00
5/24/2017	Prudential Savings Bank, Philadelphia,PA-	8/15/2018	1.45%	245,000.00
12/18/2017	Industrial & Commercial Bank of China Usa,	9/14/2018	1.55%	247,000.00
12/18/2017	Fieldpoint Provate Bank & Trust, Greenwich,	9/14/2018	1.50%	246,000.00
12/18/2017	Foresight Bank (FKA First National Bank of	9/14/2018	1.46%	246,000.00
				\$ 5,335,000.00

**SHARPSVILLE AREA SCHOOL DISTRICT
BOARD REPORT**

May 21, 2018

GENERAL FUND:

Total Bills to be Affirmed for April	996,624.71
Total Bills to be Approved for May	270,798.45

CAPITAL PROJECT FUND:

Total Bills to be Approved for May	235,931.93
------------------------------------	------------

Fund Accounting Check Register

GENERAL FUND - From 04/01/2018 To 04/30/2018

factrgc

Check #	Tran Date	Tran #	PO No.	Invoice #	Account Code	A. S. N.	Expended Amt
00018381	04/10/2018	L2904300001	00021687	70651000	10-2620-424-000-00-200-000-000-0000	1262042420000000	818.17
00018381	04/10/2018	L2904300002	00021687	70756000	10-2620-424-000-00-500-000-000-0000	1262042450000000	562.00
00018381	04/10/2018	L2904300003	00021687	70756000	10-2620-424-000-00-800-000-000-0000	1262042480000000	688.05
Vendor: BOROUGSH - BOROUGH OF SHARPSVILLE							
00018382	04/10/2018	L2904300004	00021712	Chrestay	Remit # 1 Check Date: 04/10/2018	Check Amount: 10484	2,068.22
Vendor: CHESTBEJ - BETTY JO CHESTAY							
00018383	04/10/2018	L2904300005	00021715	DQ	Remit # 1 Check Date: 04/10/2018	Check Amount: 1321061050000000	125.00
Vendor: DAIRYQU - DAIRY QUEEN							
00018384	04/10/2018	L2904300006	00021672	Deramo	Remit # 1 Check Date: 04/10/2018	Check Amount: 330VB7	36.50
00018384	04/10/2018	L2904300007	00021672	Deramo	Remit # 1 Check Date: 04/10/2018	Check Amount: 330VB7	36.50
00018384	04/10/2018	L2904300008	00021672	Deramo	Remit # 1 Check Date: 04/10/2018	Check Amount: 330VB8	36.50
00018384	04/10/2018	L2904300009	00021672	Deramo	Remit # 1 Check Date: 04/10/2018	Check Amount: 330VB8	36.50
Vendor: DERAMODA - DAN DERAMO							
00018385	04/10/2018	L2904300010	00021682	5004221403	Remit # 1 Check Date: 04/10/2018	Check Amount: 1272051300000035	146.00
Vendor: FERRELLA - FERRELL GAS							
00018386	04/10/2018	L2904300011	00021670	James	Remit # 1 Check Date: 04/10/2018	Check Amount: 330VB7	3,115.61
00018386	04/10/2018	L2904300012	00021670	James	Remit # 1 Check Date: 04/10/2018	Check Amount: 330VB7	36.50
00018386	04/10/2018	L2904300013	00021670	James	Remit # 1 Check Date: 04/10/2018	Check Amount: 330VB8	36.50
00018386	04/10/2018	L2904300014	00021670	James	Remit # 1 Check Date: 04/10/2018	Check Amount: 330VB8	36.50
Vendor: JAMESJE - JEFF JAMES							
00018387	04/10/2018	L2904300015	00021684	MCCC	Remit # 1 Check Date: 04/10/2018	Check Amount: 1139056480000000	146.00
Vendor: MERCERCOC - MERCER COUNTY CAREER CENTER							
00018388	04/10/2018	L2904300016	00021635	MPSEBT	Remit # 1 Check Date: 04/10/2018	Check Amount: 10470	52,949.36
00018388	04/10/2018	L2904300017	00021635	MPSEBT	Remit # 1 Check Date: 04/10/2018	Check Amount: 1580032200000000	7,610.76
Vendor: MPSEBT - MIDWESTERN PA SCHOOL							
00018389	04/10/2018	L2904300018	00021686	110046135841	Remit # 1 Check Date: 04/10/2018	Check Amount: 1262062222000000	7,158.03
00018389	04/10/2018	L2904300019	00021685	110005503740	Remit # 1 Check Date: 04/10/2018	Check Amount: 1262062220000000	40.53
00018389	04/10/2018	L2904300020	00021685	110005508863	Remit # 1 Check Date: 04/10/2018	Check Amount: 1262062229800000	4,904.68
00018389	04/10/2018	L2904300021	00021685	110005508905	Remit # 1 Check Date: 04/10/2018	Check Amount: 1262062229800000	18.42
00018389	04/10/2018	L2904300022	00021685	110005508996	Remit # 1 Check Date: 04/10/2018	Check Amount: 1262062229800000	114.28
00018389	04/10/2018	L2904300023	00021685	110005508954	Remit # 1 Check Date: 04/10/2018	Check Amount: 1262062229800000	32.52
00018389	04/10/2018	L2904300024	00021685	110005503203	Remit # 1 Check Date: 04/10/2018	Check Amount: 1262062225000000	19.79
00018389	04/10/2018	L2904300024	00021685	110005503203	Remit # 1 Check Date: 04/10/2018	Check Amount: 1262062225000000	4,294.00

Fund Accounting Check Register

fackrgc

GENERAL FUND - From 04/01/2018 To 04/30/2018

Check #	Tran Date	Tran #	PO No.	Invoice #	Account Code	A. S. N.	Expended Amt
00018389	04/10/2018	L2904300025	00021685	110005503203	10-2620-622-000-00-800-000-000-0000	1262062280000000	5,247.24
Vendor: PENNPO - PENN POWER							
00018390	04/10/2018	L2904300026	00021711	PJAS	Remit # 1 Check Date: 04/10/2018	Check Amount:	14,671.46
00018390	04/10/2018	L2904300027	00021711	PJAS	10-3210-894-000-00-500-000-127-0000	1321081050000000	2,500.00
Vendor: PJASRE9 - PJAS REGION 9							
00018391	04/10/2018	L2904300028	00021671	Scurpa	Remit # 1 Check Date: 04/10/2018	Check Amount:	3,250.00
00018391	04/10/2018	L2904300029	00021671	Scurpa	10-3250-330-000-00-000-000-VB70	330VB7	36.50
00018391	04/10/2018	L2904300030	00021671	Scurpa	10-3250-330-000-00-000-000-VB70	330VB7	36.50
00018391	04/10/2018	L2904300031	00021671	Scurpa	10-3250-330-000-00-000-000-VB80	330VB8	36.50
00018391	04/10/2018	L2904300032	00021671	Scurpa	10-3250-330-000-00-000-000-VB80	330VB8	36.50
00018391	04/10/2018	L2904300033	00021671	Scurpa	10-3250-330-000-00-000-000-VB80	330VB8	36.50
Vendor: SCURPASC - SCOTT SCURPA							
00018392	04/10/2018	L2904300034	00021713	SVC	Remit # 1 Check Date: 04/10/2018	Check Amount:	219.00
Vendor: SHENANVCI - SHENANGO VALLEY CINEMAS							
00018393	04/10/2018	L2904300035	00021673	Tokash	Remit # 1 Check Date: 04/10/2018	Check Amount:	200.00
00018393	04/10/2018	L2904300036	00021673	Tokash	10-3250-330-000-00-000-000-VB70	330VB7	36.50
Vendor: TOKASHJO - JOHN TOKASH							
00018394	04/10/2018	L2904400001	00021714	Yumberries	Remit # 1 Check Date: 04/10/2018	Check Amount:	73.00
Vendor: YUMBER - YUMBERRIES							
00018395	04/12/2018	L2906600001	00021740	MCTCB	Remit # 1 Check Date: 04/10/2018	Check Amount:	275.00
Vendor: MCTAXC - MERCER COUNTY TAX CLAIM BUREAU							
00018396	04/12/2018	L2906600002	00021729	376318710	Remit # 1 Check Date: 04/12/2018	Check Amount:	200.00
00018396	04/12/2018	L2906600003	00021729	376318710	Remit # 1 Check Date: 04/12/2018	Check Amount:	200.00
00018396	04/12/2018	L2906600004	00021729	376318710	10-2620-621-000-00-200-000-000-0000	1262062120000000	1,612.18
00018396	04/12/2018	L2906600005	00021729	376318710	10-2620-621-000-00-500-000-000-0000	1262062150000000	1,012.00
Vendor: NATIONALFU - NATIONAL FUEL							
00018483	04/20/2018	L2910300001	00021769	GCASD	Remit # 1 Check Date: 04/12/2018	Check Amount:	1,437.67
Vendor: GROVEC12 - GROVE CITY AREA SCHOOL DISTRICT							
00018484	04/20/2018	L2910300002	00021768	Kovach	Remit # 1 Check Date: 04/20/2018	Check Amount:	1.43
00018484	04/20/2018	L2910300003	00021768	Kovach	10-3250-810-000-00-000-000-TRV0	810TRV	4,063.28
Vendor: KOVACHGR - GREG KOVACH							
00018485	04/20/2018	L2910300004	00021762	Lynch	Remit # 1 Check Date: 04/20/2018	Check Amount:	250.00
Vendor: GROVEC12 - GROVE CITY AREA SCHOOL DISTRICT							
00018484	04/20/2018	L2910300002	00021768	Kovach	Remit # 1 Check Date: 04/20/2018	Check Amount:	250.00
00018484	04/20/2018	L2910300003	00021768	Kovach	10-3250-330-000-00-000-000-SBJ0	330SBJ	52.50
Vendor: KOVACHGR - GREG KOVACH							
00018485	04/20/2018	L2910300004	00021762	Lynch	Remit # 1 Check Date: 04/20/2018	Check Amount:	105.00
Vendor: GROVEC12 - GROVE CITY AREA SCHOOL DISTRICT							
00018484	04/20/2018	L2910300002	00021768	Kovach	Remit # 1 Check Date: 04/20/2018	Check Amount:	52.50
00018484	04/20/2018	L2910300003	00021768	Kovach	10-3250-330-000-00-000-000-SBV0	330SBV	52.50
Vendor: KOVACHGR - GREG KOVACH							
00018485	04/20/2018	L2910300004	00021762	Lynch	Remit # 1 Check Date: 04/20/2018	Check Amount:	105.00
Vendor: GROVEC12 - GROVE CITY AREA SCHOOL DISTRICT							
00018484	04/20/2018	L2910300002	00021768	Kovach	Remit # 1 Check Date: 04/20/2018	Check Amount:	52.50
00018484	04/20/2018	L2910300003	00021768	Kovach	10-3250-330-000-00-000-000-SBJ0	330SBJ	52.50
Vendor: KOVACHGR - GREG KOVACH							
00018485	04/20/2018	L2910300004	00021762	Lynch	Remit # 1 Check Date: 04/20/2018	Check Amount:	105.00

Fund Accounting Check Register

GENERAL FUND - From 04/01/2018 To 04/30/2018

factrgc

Check #	Tran Date	Tran #	PO No.	Invoice #	Account Code	A.S.N.	Expended Amt
00018485	04/20/2018	L2910300005	00021762	Lynch	10-3250-330-000-00-000-000-SRV0	330SBV	52.50
Vendor: LYNCHDE - DENNY LYNCH							
00018486	04/20/2018	L2910300006	00021767	Marshall	Remit # 1 Check Date: 04/20/2018	Check Amount:	105.00
00018486	04/20/2018	L2910300007	00021767	Marshall	10-3250-330-000-00-000-SBJ0	330SBJ	52.50
Vendor: MARSHARI - RICH MARSHALL							
00018487	04/20/2018	L2910300008	00021777	6273274	Remit # 1 Check Date: 04/20/2018	Check Amount:	105.00
00018487	04/20/2018	L2910300009	00021777	6273274	10-2620-621-000-00-200-000-000	126206212000000	3,028.62
00018487	04/20/2018	L2910300010	00021777	6273274	10-2620-621-000-00-500-000-000	126206215000000	2,071.00
00018487	04/20/2018	L2910300011	00021777	6273274	10-2620-621-000-00-800-000-000	126206218000000	2,530.89
00018487	04/20/2018	L2910300011	00021777	6273274	10-2620-621-000-00-980-000-000	126206219800000	2.70
Vendor: NATIONFUR - NATIONAL FUEL RESOURCES							
00018488	04/20/2018	L2910300013	00021756	Nielson	Remit # 1 Check Date: 04/20/2018	Check Amount:	7,633.21
Vendor: NIELSOJE - JENNIFER NIELSON							
00018489	04/20/2018	L2910300015	00021763	Regula	Remit # 1 Check Date: 04/20/2018	Check Amount:	1,500.00
00018489	04/20/2018	L2910300016	00021763	Regula	10-3250-330-000-00-000-SBJ0	330SBJ	52.50
Vendor: REGULAD3 - DAVID REGULA							
00018490	04/20/2018	L2910300017	00021759	Shockey	Remit # 1 Check Date: 04/20/2018	Check Amount:	105.00
Vendor: SHOCKEKE - KEITH SHOCKEY							
00018491	04/20/2018	L2910300018	00021760	Smith	Remit # 1 Check Date: 04/20/2018	Check Amount:	69.00
Vendor: SMITICH - CHRISTOPHER SMITH							
00018492	04/20/2018	L2910300019	00021761	Snyder	Remit # 1 Check Date: 04/20/2018	Check Amount:	69.00
Vendor: SNYDERGE - GEORGE SNYDER							
00018493	04/20/2018	L2910300020	00021665	S5000013	Remit # 1 Check Date: 04/20/2018	Check Amount:	69.00
Vendor: SOUTHPY1 - SOUTH PYMATUNING TOWNSHIP							
00018494	04/20/2018	L2911000001	00021775	Cameron	Remit # 1 Check Date: 04/20/2018	Check Amount:	264.00
Vendor: CAMEROER - ERIC CAMERON							
00018495	04/20/2018	L2911000002	00021772	Fry	Remit # 1 Check Date: 04/20/2018	Check Amount:	264.00
Vendor: FRYDA - DAN FRY							
00018496	04/20/2018	L2911000003	00021765	Hart	Remit # 1 Check Date: 04/20/2018	Check Amount:	55.00
Vendor: HARTJI - JAMES HART							
00018497	04/20/2018	L2911000004	00021774	Randall	Remit # 1 Check Date: 04/20/2018	Check Amount:	55.00
Vendor: RANDALRI - RICHARD RANDALL							
00018498	04/20/2018	L2911000005	00021764	Searle	Remit # 1 Check Date: 04/20/2018	Check Amount:	55.00
Vendor: SEARLE - RICHARD SEARLE							

* Denotes Non-Negotiable Transaction

P - Prenote

d - Direct Deposit

c - Credit Card Payment

Fund Accounting Check Register

GENERAL FUND - From 04/01/2018 To 04/30/2018

factrgc

Check #	Tran Date	Tran #	PO No.	Invoice #	Account Code	A. S. N.	Expended Amt
Vendor: SEARLEST - STEPHEN SEARLE							
00018499	04/20/2018	L2911000006	00021766	Taylor	Remit # 1 Check Date: 04/20/2018	Check Amount:	69.00
					10-3250-330-000-000-000-BAMS	330BAM	44.00
Vendor: TAYLORCH - CHUCK TAYLOR							
00018500	04/26/2018	L2914300001	00021368	SI-662836	Remit # 1 Check Date: 04/20/2018	Check Amount:	44.00
					10-3250-610-000-000-000-AD00	610AD	114.82
Vendor: BEACONGR - BEACON GRAPHICS							
00018501	04/26/2018	L2914300002	00021790	Boston-05	Remit # 1 Check Date: 04/26/2018	Check Amount:	114.82
					10-0470-000-000-000-000-0000	10470	516.39
Vendor: BOSTONMU - BOSTON MUTUAL							
00018502	04/26/2018	L2914300003	00021791	544	Remit # 1 Check Date: 04/26/2018	Check Amount:	516.39
					10-0470-000-000-000-000-0000	10470	158.58
Vendor: CMREG - CM REGENT, LLC							
00018503	04/26/2018	L2914300004	00021787	Crown-05	Remit # 1 Check Date: 04/26/2018	Check Amount:	158.58
					10-0470-000-000-000-000-0000	10470	162,895.36
00018503	04/26/2018	L2914300005	00021789	Crown-05	Remit # 1 Check Date: 04/26/2018	Check Amount:	1,266.12
					10-0470-000-000-000-000-0000	10470	
Vendor: CROWNBEA - CROWN BENEFITS ADMINISTRATION							
00018504	04/26/2018	L2914300006	00021813	USPS	Remit # 1 Check Date: 04/26/2018	Check Amount:	164,161.48
					10-2380-532-000-30-800-000-137-0000	1238053280000000	78.93
Vendor: USPS2 - US POSTAL SERVICE							
00018505	04/30/2018	L2917000001	00021811	SSB	Remit # 2 Check Date: 04/26/2018	Check Amount:	78.93
					10-3210-610-000-00-500-000-127-0000	1321061050000000	40.00
Vendor: SHARPSSOB - SHARPSVILLE SOCCER BOOSTERS							
00018506	04/30/2018	L2917000002	00021809	70762694	Remit # 1 Check Date: 04/30/2018	Check Amount:	40.00
					10-2620-531-000-00-200-000-000-0000	1262053120000000	218.63
00018506	04/30/2018	L2917000003	00021809	70762694	Remit # 1 Check Date: 04/30/2018	Check Amount:	156.17
					10-2620-531-000-00-500-000-000-0000	1262053150000000	249.87
00018506	04/30/2018	L2917000004	00021809	70762694	Remit # 1 Check Date: 04/30/2018	Check Amount:	624.67
					10-2620-531-000-00-800-000-000-0000	1262053180000000	30.29
Vendor: VERIZOBUS - VERIZON BUSINESS SERVICES							
04052018	04/05/2018	L2911900017	00021608	Harrisbank-014	Remit # 1 Check Date: 04/30/2018	Check Amount:	30.29
					10-1110-610-000-13-200-000-117-1300	1110061020000013	
Vendor: AMAZON - HARRIS BANK							
04052019	04/05/2018	L2911900002	00021622	Harrisbank-04	Remit # 2 Check Date: 04/05/2018	Check Amount:	30.29
					10-3250-617-000-00-000-000-000-SBJ0	617SBJ	246.28
04052019	04/05/2018	L2911900003	00021622	Harrisbank-04	Remit # 2 Check Date: 04/05/2018	Check Amount:	246.28
					10-3250-617-000-00-000-000-000-SBVO	617SBV	
Vendor: EPICSP - Harris Bank							
04052020	04/05/2018	L2911900001	00021742	Harrisbank-04	Remit # 2 Check Date: 04/05/2018	Check Amount:	492.56
					10-1110-610-000-30-800-240-137-0000	1110061080240000	212.15
04052020	04/05/2018	L2911900004	00021683	Harrisbank-04	Remit # 2 Check Date: 04/05/2018	Check Amount:	286.38
					10-2834-580-000-00-000-000-0000	1283458000000000	17.10
04052020	04/05/2018	L2911900005	00021683	Harrisbank-04	Remit # 2 Check Date: 04/05/2018	Check Amount:	150.00
					10-1110-580-000-30-800-121-137-0000	111005808012100	16.85
04052020	04/05/2018	L2911900006	00021683	Harrisbank-04	Remit # 2 Check Date: 04/05/2018	Check Amount:	13.91
					10-2836-580-000-00-000-000-0000	1283658000000000	359.00
04052020	04/05/2018	L2911900007	00021683	Harrisbank-04	Remit # 2 Check Date: 04/05/2018	Check Amount:	
					10-2836-580-000-00-000-000-0000	1283658000000000	
04052020	04/05/2018	L2911900008	00021683	Harrisbank-04	Remit # 2 Check Date: 04/05/2018	Check Amount:	
					10-2836-580-000-00-000-000-0000	1283658000000000	
04052020	04/05/2018	L2911900009	00021683	Harrisbank-04	Remit # 2 Check Date: 04/05/2018	Check Amount:	
					10-2834-580-000-00-000-000-0000	1283458000000000	

- Payable Transaction 05/04/2018 04:13:00 PM * Denotes Non-Negotiable Transaction d - Direct Deposit c - Credit Card Payment Page 4

Sharpsville Area School District

Fund Accounting Check Register

fackzgc

GENERAL FUND - From 04/01/2018 To 04/30/2018

Check #	Tran Date	Tran #	PO No.	Invoice #	Account Code	A.S.N.	Expended Amt
04052020	04/05/2018	L2911900010	00021683	Harrisbank-04	10-2836-580-000-000-000-0000	1283658000000000	20.63
04052020	04/05/2018	L2911900011	00021683	Harrisbank-04	10-2519-442-000-000-000-0000	1251944200000000	56.98
04052020	04/05/2018	L2911900012	00021683	Harrisbank-04	10-2836-580-000-000-000-0000	1283658000000000	13.91
04052020	04/05/2018	L2911900013	00021683	Harrisbank-04	10-2836-580-000-000-000-0000	1283658000000000	11.79
04052020	04/05/2018	L2911900014	00021683	Harrisbank-04	10-2836-580-000-000-000-0000	1283658000000000	489.51
04052020	04/05/2018	L2911900015	00021683	Harrisbank-04	10-2834-580-000-000-000-0000	1283458000000000	595.00
04052020	04/05/2018	L2911900016	00021683	Harrisbank-04	10-2270-580-000-30-800-000-0000	1227058080000000	165.00
04052020	04/05/2018	L2911900018	00021726	Harrisbank-04	10-2620-610-000-00-200-000-0000	1262061020000000	96.20
04052020	04/05/2018	L2911900019	00021725	Harrisbank-04	10-2620-610-000-00-000-000-0000	1262061000000000	15.48
04052020	04/05/2018	L2911900020	00021725	Harrisbank-04	10-2620-610-000-00-000-000-0000	1262061000000000	467.50
04052020	04/05/2018	L2911900021	00021725	Harrisbank-04	10-2620-610-000-00-000-000-0000	1262061000000000	1,007.19
04052020	04/05/2018	L2911900022	00021725	Harrisbank-04	10-2620-610-000-00-000-000-0000	1262061000000000	16.26
04052020	04/05/2018	L2911900023	00021725	Harrisbank-04	10-2620-610-000-00-000-000-0000	1262061000000000	54.90
04052020	04/05/2018	L2911900024	00021725	Harrisbank-04	10-2620-610-000-00-000-000-0000	1262061000000000	475.46
04052020	04/05/2018	L2911900025	00021725	Harrisbank-04	10-2620-610-000-00-000-000-0000	1262061000000000	78.99
04052020	04/05/2018	L2911900026	00021725	Harrisbank-04	10-2620-610-000-00-000-000-0000	1262061000000000	475.00
Vendor: HARRISBA - HARRIS BANK					Remit # 1 Check Date: 04/05/2018	Check Amount:	5,095.19
04172018	04/17/2018	L2911900027	00021752	SASDPR-04	10-0102-000-000-00-000-000-0000	10102	721,342.93
Vendor: SASDPR - SHARPSVILLE AREA SCHOOL DIST.					Remit # 1 Check Date: 04/17/2018	Check Amount:	721,342.93
04182018	04/18/2018	L2912400001	00021739	PAUCFUND--04	10-0473-000-000-00-000-000-0000	10473	46.73
Vendor: PAUCF - PA UC FUND					Remit # 1 Check Date: 04/18/2018	Check Amount:	46.73
04212018	04/18/2018	L2912400002	00021621	Nationwide-04	10-2260-291-000-00-000-000-0000	1226029000000000	300.00
04212018	04/18/2018	L2912400003	00021621	Nationwide-04	10-2360-291-000-00-000-000-0000	1236029000000000	300.00
04212018	04/18/2018	L2912400004	00021621	Nationwide-04	10-2380-291-000-00-000-000-0000	1238029000000000	600.00
04212018	04/18/2018	L2912400005	00021621	Nationwide-04	10-2515-291-000-00-000-000-0000	1251529000000000	375.00
04212018	04/18/2018	L2912400006	00021621	Nationwide-04	10-2818-291-000-00-000-000-0000	1281829000000000	300.00
Vendor: NATION - NATIONWIDE					Remit # 1 Check Date: 04/21/2018	Check Amount:	1,875.00
04242018	04/24/2018	L2919900001	00021816	FSA-04	10-0460-000-000-00-000-000-0860	0860	1,404.07
Vendor: CROWNBEA - CROWN BENEFITS ADMINISTRATION					Remit # 1 Check Date: 04/24/2018	Check Amount:	1,404.07
04252018	04/25/2018	L2914500001	00021786	5392281	10-2519-340-000-00-000-000-0000	1251934000000000	25.46
04252018	04/25/2018	L2914500002	00021786	5392281	10-2620-626-000-00-000-000-0000	1262062600000000	312.05
04252018	04/25/2018	L2914500003	00021786	5392281	10-2720-513-000-00-000-000-3500	1272051300000000	608.89

* Denotes Non-Negotiable Transaction

P - Prenote

- Payable Transaction

d - Direct Deposit

c - Credit Card Payment

Fund Accounting Check Register

GENERAL FUND - FROM 05/21/2018 To 05/21/2018

factrgc

Check #	Tran Date	Tran #	PO No.	Invoice #	Account Code	A. S. N.	Expended Amt
00018514	05/21/2018	L2907900179	00021877	417904	10-1110-562-000-30-800-000-109-0000	1110056280000000	3,289.90
Vendor:	21CCCS	- 21ST CENTURY CYBER CHARTER SCL			Remit # 1 Check Date: 05/21/2018	Check Amount:	3,289.90
00018515	05/21/2018	L2907900006	00020060	ABINADER	10-2620-538-000-00-000-000-000-0000	1262053800000000	25.00
00018515	05/21/2018	L2907900095	00021840	ABINADER	10-2834-580-000-20-500-000-000-0000	1283458050000000	32.40
Vendor:	ABINADHE	- HEIDI ABINADER			Remit # 1 Check Date: 05/21/2018	Check Amount:	57.40
00018516	05/21/2018	L2907900079	00021818	1798	10-2260-810-000-00-000-000-201-0000	1226081000000000	60.00
Vendor:	ACAPA	- A/CAPA			Remit # 1 Check Date: 05/21/2018	Check Amount:	60.00
00018517	05/21/2018	L2907900066	00021804	460909	10-1110-562-000-10-200-000-109-0000	1110056220000000	2,823.42
00018517	05/21/2018	L2907900180	00021878	467873	10-1110-562-000-10-200-000-109-0000	1110056220000000	293.97
Vendor:	AGORACYC	- AGORA CYBER CHARTER SCHOOL			Remit # 1 Check Date: 05/21/2018	Check Amount:	3,117.39
00018518	05/21/2018	L2907900096	00021539	9952802879	10-1110-610-000-30-800-260-137-0000	1110061080260000	115.30
Vendor:	AIRGASUA	- AIRGAS USA LLC			Remit # 1 Check Date: 05/21/2018	Check Amount:	115.30
00018519	05/21/2018	L2907900159	00021874	0174269	10-2620-430-000-00-800-000-000-0000	1262043080000000	266.08
Vendor:	AIS	- AIS-PITTSBURGH			Remit # 1 Check Date: 05/21/2018	Check Amount:	266.08
00018520	05/21/2018	L2907900067	00021753	29809	10-2270-390-000-00-000-000-000-0000	1227039000000000	1,898.40
Vendor:	ALICETRI	- ALICE TRAINING INSTITUTE, LLC			Remit # 1 Check Date: 05/21/2018	Check Amount:	1,898.40
00018521	05/21/2018	L2907900097	00021857	82456	10-2350-330-000-00-000-000-000-0000	1235033000000000	300.00
00018521	05/21/2018	L2907900098	00021857	82457	10-2350-330-271-00-000-000-000-2200	1235033000000022	30.00
Vendor:	ANDREWPR	- ANDREWS & PRICE			Remit # 1 Check Date: 05/21/2018	Check Amount:	330.00
00018522	05/21/2018	L2907900076	00021751	INV-199056-D5B1	10-2380-610-000-20-500-000-127-0000	1238061050000000	31.94
Vendor:	ASSOCIMIL	- ASSOCIATION FOR MIDDLE LEVEL EDUCATION			Remit # 1 Check Date: 05/21/2018	Check Amount:	31.94
00018523	05/21/2018	L2907900160	00021871	11559	10-2620-430-000-00-000-000-000-0000	1262043000000000	180.00
Vendor:	BELLSPOR	- BELLS PORTABLE RESTROOMS INC			Remit # 1 Check Date: 05/21/2018	Check Amount:	180.00
00018524	05/21/2018	L2907900099	00021858	3211	10-1225-330-000-10-200-000-109-0000	1122533020000000	5,049.00
00018524	05/21/2018	L2907900100	00021858	3211	10-1290-330-000-00-000-000-109-0000	1129033000000000	5,230.50
Vendor:	CAPABLIKI	- CAPABLE KIDS, LLC			Remit # 1 Check Date: 05/21/2018	Check Amount:	10,279.50
00018525	05/21/2018	L2907900161	00021865	1803140-250	10-2620-610-000-10-500-000-000-0000	1262061050000000	800.00
Vendor:	CME	- C.M. EICHENLAUB CO			Remit # 1 Check Date: 05/21/2018	Check Amount:	800.00
00018526	05/21/2018	L2907900162	00021866	549394	10-2620-610-000-00-000-000-000-0000	1262061000000000	443.79
Vendor:	COLIPL	- COLT PLUMBING CO., INC.			Remit # 1 Check Date: 05/21/2018	Check Amount:	443.79
00018527	05/21/2018	L2907900181	00021879	469422	10-1110-562-000-30-800-000-109-0000	1110056280000000	2,344.79

* Denotes Non-Negotiable Transaction
 # - Payable Transaction P - Prenote d - Direct Deposit C - Credit Card Payment
 05/18/2018 12:00:27 PM Sharpsville Area School District Page 1

Fund Accounting Check Register

GENERAL FUND - From 05/21/2018 To 05/21/2018

fackrgc

Check #	Tran Date	Tran #	PO No.	Invoice #	Account Code	A.S.N.	Expended Amt
Vendor: COMMONCHA - COMMONWEALTH CHARTER ACADEMY							
00018528	05/21/2018	L2907900163	00021875	SASAD-0112	Remit # 1 Check Date: 05/21/2018	1251934000000000	2,344.79
Vendor: CROWNBEA - CROWN BENEFITS ADMINISTRATION							
00018529	05/21/2018	L2907900178	00020894	023-29729	Remit # 1 Check Date: 05/21/2018	1262043020000000	106.37
Vendor: CUMMINBR - CUMMINS BRIDGEWAY, LLC							
00018530	05/21/2018	L2907900007	00020062	DADICH	Remit # 1 Check Date: 05/21/2018	1262053800000000	106.37
Vendor: DADICHTIJ - TIMOTHY J DADICH							
00018531	05/21/2018	L2907900080	00020100	59035812	Remit # 1 Check Date: 05/21/2018	1110044820000000	25.00
00018531	05/21/2018	L2907900081	00020100	59035812	10-1110-448-000-10-200-000-117-0000	1110044820000000	974.00
00018531	05/21/2018	L2907900082	00020100	59035812	10-1110-448-000-20-500-000-127-0000	1110044850000000	793.00
00018531	05/21/2018	L2907900083	00020100	59035812	10-1110-448-000-30-800-000-137-0000	1110044880000000	793.00
00018531	05/21/2018	L2907900084	00020100	59035812	10-2250-448-000-30-800-000-137-0000	1225044880000000	4.00
00018531	05/21/2018	L2907900085	00020100	59035812	10-2260-448-000-00-000-000-201-0000	1226044800000000	4.00
00018531	05/21/2018	L2907900086	00020100	59035812	10-2360-448-000-00-000-000-000-0000	1236044800000000	33.00
00018531	05/21/2018	L2907900087	00020100	59035812	10-2380-448-000-10-200-000-117-0000	1238044820000000	82.00
00018531	05/21/2018	L2907900088	00020100	59035812	10-2380-448-000-20-500-000-127-0000	1238044850000000	37.00
00018531	05/21/2018	L2907900089	00020100	59035812	10-2380-448-000-30-800-000-137-0000	1238044880000000	95.00
00018531	05/21/2018	L2907900089	00020100	59035812	10-2519-448-000-00-000-000-000-0000	1251944800000000	33.08
Vendor: DELAGELAF - DE LAGE LANDEN FINANCIAL SERVICES INC							
00018532	05/21/2018	L2907900001	00021617	50099-00	Remit # 1 Check Date: 05/21/2018	610SBJ	2,848.08
00018532	05/21/2018	L2907900002	00021617	50099-00	10-3250-610-000-00-000-000-SBJ0	610SBJ	343.80
00018532	05/21/2018	L2907900034	00021625	50224-00	10-3250-610-000-00-000-000-SBVO	610SBV	343.80
00018532	05/21/2018	L2907900035	00021625	50224-00	10-3250-610-000-00-000-000-SBJ0	610SBJ	49.95
00018532	05/21/2018	L2907900035	00021625	50224-00	10-3250-610-000-00-000-000-SBVO	610SBV	49.95
Vendor: DEMANS - DEMANS INC							
00018533	05/21/2018	L2907900101	00021841	207680	Remit # 1 Check Date: 05/21/2018	610SBJ	787.50
00018533	05/21/2018	L2907900102	00021841	207680	10-1110-448-000-10-200-000-117-0000	1110044820000000	390.13
00018533	05/21/2018	L2907900103	00021841	207680	10-1110-448-000-20-500-000-127-0000	1110044850000000	282.26
00018533	05/21/2018	L2907900104	00021841	207680	10-1110-448-000-30-800-000-137-0000	1110044880000000	170.30
00018533	05/21/2018	L2907900105	00021841	207680	10-2360-448-000-00-000-000-000-0000	1236044800000000	2.49
00018533	05/21/2018	L2907900105	00021841	207680	10-2519-448-000-00-000-000-000-0000	1251944800000000	2.49
Vendor: DIRECTIM - DIRECT IMAGE							
00018534	05/21/2018	L2907900008	00021754	DONOFRIOS	Remit # 1 Check Date: 05/21/2018	610SBJ	847.67
00018534	05/21/2018	L2907900090	00021822	DONOFRIOS	10-2380-635-000-10-200-000-117-0000	1238063520000000	206.21
00018534	05/21/2018	L2907900090	00021822	DONOFRIOS	10-1110-610-000-30-800-240-137-0000	1110061080240000	177.55

- Payable Transaction P - Prenote * Denotes Non-Negotiable Transaction d - Direct Deposit c - Credit Card Payment Sharpsville Area School District Page 2

05/18/2018 12:00:27 PM

Fund Accounting Check Register

GENERAL FUND - From 05/21/2018 To 05/21/2018

factrgc

Check #	Tran Date	Tran #	PO No.	Invoice #	Account Code	A.S.N.	Expended Amt
00018534	05/21/2018	L2907900091	00021822	DONOFRIOS	10-1211-610-000-30-800-000-201-0000	1121161080000000	104.00
00018534	05/21/2018	L2907900106	00021825	DONOFRIOS	10-1110-610-000-20-500-240-127-0000	1110061050240000	14.42
Vendor: DONOFFROC - DONOFRIO'S FOOD CENTER							
00018535	05/21/2018	L2907900107	00021843	EARNHARDT	Remit # 1 Check Date: 05/21/2018	Check Amount: 161115	502.18
00018536	05/21/2018	L2907900182	00021887	SHPSCH	Remit # 1 Check Date: 05/21/2018	Check Amount: 1262061000000000	1,123.23
Vendor: EARNHAED - EDWARD 1 & MICHELLE M EARNHARDT III							
00018537	05/21/2018	L2907900108	00021842	ETS	Remit # 1 Check Date: 05/21/2018	Check Amount: 1272051300000037	7.98
00018537	05/21/2018	L2907900109	00021842	ETS	Remit # 1 Check Date: 05/21/2018	Check Amount: 1272051300000022	418.00
00018537	05/21/2018	L2907900110	00021842	ETS	Remit # 1 Check Date: 05/21/2018	Check Amount: 1275051300000000	234.00
Vendor: ERDOSTR - ERDOS TRANSPORT SERVICES							
00018538	05/21/2018	L2907900009	00020063	ERIC RYAN CORP	Remit # 1 Check Date: 05/21/2018	Check Amount: 1262034000000000	2,253.00
Vendor: ERICRY - THE ERIC RYAN CORPORATION							
00018539	05/21/2018	L2907900206	00021910	FABIAN	Remit # 1 Check Date: 05/21/2018	Check Amount: 330BAJ	2,905.00
00018539	05/21/2018	L2907900207	00021910	FABIAN	Remit # 1 Check Date: 05/21/2018	Check Amount: 330BAV	30.00
Vendor: FABIANED - ED FABIAN							
00018540	05/21/2018	L2907900164	00021868	154975	Remit # 1 Check Date: 05/21/2018	Check Amount: 1262061000000000	30.00
00018540	05/21/2018	L2907900165	00021868	155299	Remit # 1 Check Date: 05/21/2018	Check Amount: 1262061000000000	52.50
Vendor: FAGANSAS - FAGAN SANITARY SUPPLY							
00018541	05/21/2018	L2907900111	00021845	6-159-16546	Remit # 1 Check Date: 05/21/2018	Check Amount: 1238053280000000	52.50
Vendor: FEDEX - FEDEX							
00018542	05/21/2018	L2907900112	00021748	V016989701010	Remit # 1 Check Date: 05/21/2018	Check Amount: 1262061000000000	105.00
00018542	05/21/2018	L2907900113	00021748	V016989701028	Remit # 1 Check Date: 05/21/2018	Check Amount: 1262061000000000	2,192.24
Vendor: FLAGHO - FLAGHOUSE, INC.							
00018543	05/21/2018	L2907900208	00021903	FLEMING	Remit # 1 Check Date: 05/21/2018	Check Amount: 330BAM	171.94
00018543	05/21/2018	L2907900209	00021903	FLEMING	Remit # 1 Check Date: 05/21/2018	Check Amount: 330BAM	18.18
Vendor: FLEMENIA - LARRY FLEMING							
00018544	05/21/2018	L2907900210	00021656	819155F	Remit # 1 Check Date: 05/21/2018	Check Amount: 1225064020000000	200.13
00018544	05/21/2018	L2907900211	00021656	819155	Remit # 1 Check Date: 05/21/2018	Check Amount: 1225064020000000	44.00
00018544	05/21/2018	L2907900244	00021656	CREDIT	Remit # 1 Check Date: 05/21/2018	Check Amount: 1225064020000000	135.49
Vendor: FOLLETSCS - FOLLETT SCHOOL SOLUTIONS INC							
00018545	05/21/2018	L2907900212	00021904	FORBES	Remit # 1 Check Date: 05/21/2018	Check Amount: 1225064020000000	64.64
00018545	05/21/2018	L2907900212	00021904	FORBES	Remit # 1 Check Date: 05/21/2018	Check Amount: 1225064020000000	176.00
00018545	05/21/2018	L2907900212	00021904	FORBES	Remit # 1 Check Date: 05/21/2018	Check Amount: 1225064020000000	359.83
00018545	05/21/2018	L2907900212	00021904	FORBES	Remit # 1 Check Date: 05/21/2018	Check Amount: 1225064020000000	956.70
00018545	05/21/2018	L2907900212	00021904	FORBES	Remit # 1 Check Date: 05/21/2018	Check Amount: 1225064020000000	--158.92
00018545	05/21/2018	L2907900212	00021904	FORBES	Remit # 1 Check Date: 05/21/2018	Check Amount: 1225064020000000	1,157.61
00018545	05/21/2018	L2907900212	00021904	FORBES	Remit # 1 Check Date: 05/21/2018	Check Amount: 330BAM	44.00

- Payable Transaction * Denotes Non-Negotiable Transaction C - Credit Card Payment
P - Prenote d - Direct Deposit c - Credit Card Payment
05/18/2018 12:00:27 PM Sharpville Area School District Page 3

Fund Accounting Check Register

GENERAL FUND - From 05/21/2018 To 05/21/2018

factrgc

Check #	Tran Date	Tran #	PO No.	Invoice #	Account Code	A.S.N.	Expended Amt
Vendor: LUMPRRE - LUMPP RENT-A-CAR INC							
00018559	05/21/2018	L2907900013	00021771	20901	Remit # 1 Check Date: 05/21/2018	Check Amount:	131.80
					10-1110-430-000-20-500-000-127-0000	111004305000000	100.00
00018559	05/21/2018	L2907900014	00021771	21000	Remit # 1 Check Date: 05/21/2018	Check Amount:	30.00
					10-1110-430-000-20-500-000-127-0000	111004305000000	125.00
00018559	05/21/2018	L2907900015	00021771	20928	Remit # 1 Check Date: 05/21/2018	Check Amount:	255.00
					10-1110-430-000-20-500-000-127-0000	111004305000000	13.50
Vendor: MARKSMU - MARKS MUSIC							
00018560	05/21/2018	L2907900044	00021795	MASTERS	Remit # 1 Check Date: 05/21/2018	Check Amount:	13.50
					10-2270-580-271-10-200-000-000-2200	122705802000022	13.50
00018560	05/21/2018	L2907900115	00021846	MASTERS	Remit # 1 Check Date: 05/21/2018	Check Amount:	27.00
					10-2270-580-271-10-200-000-000-2200	122705802000022	233.33
Vendor: MASTERCH - CHRISTA MASTERS							
00018561	05/21/2018	L2907900045	00021796	MERCER SID	Remit # 1 Check Date: 05/21/2018	Check Amount:	233.33
					10-2836-580-000-00-000-000-000-0000	128365800000000	233.33
Vendor: MERCERARS - MERCER AREA SCHOOL DISTRICT							
00018562	05/21/2018	L2907900016	00020069	MCCC	Remit # 1 Check Date: 05/21/2018	Check Amount:	33,834.00
					10-1390-564-000-30-800-000-000-0000	113905648000000	10,553.40
00018562	05/21/2018	L2907900183	00021881	MCCC	Remit # 1 Check Date: 05/21/2018	Check Amount:	44,387.40
					10-1290-564-000-30-800-000-109-0000	112905648000000	741.80
Vendor: MERCERCOC - MERCER COUNTY CAREER CENTER							
00018563	05/21/2018	L2907900038	00021599	INV13762	Remit # 1 Check Date: 05/21/2018	Check Amount:	75.00
					10-3250-610-000-00-000-000-000-TRV0	610TRV	816.80
00018563	05/21/2018	L2907900039	00021599	INV16388	Remit # 1 Check Date: 05/21/2018	Check Amount:	13.50
					10-3250-610-000-00-000-000-000-TRV0	610TRV	29.70
Vendor: MFAT - MF ATHLETIC							
00018564	05/21/2018	L2907900046	00021799	MILLER	Remit # 1 Check Date: 05/21/2018	Check Amount:	43.20
					10-2836-580-000-00-000-000-000-0000	128365800000000	33.39
00018564	05/21/2018	L2907900184	00021882	MILLER	Remit # 1 Check Date: 05/21/2018	Check Amount:	100.00
					10-2836-580-000-00-000-000-000-0000	128365800000000	34,403.00
Vendor: MILLERKR - KRISTAL MILLER							
00018565	05/21/2018	L2907900047	00021781	MIUIV	Remit # 1 Check Date: 05/21/2018	Check Amount:	20.02
					10-1233-610-000-10-200-000-201-0000	112336102000000	45.00
00018565	05/21/2018	L2907900048	00021797	1851	Remit # 1 Check Date: 05/21/2018	Check Amount:	100.00
					10-1290-322-000-10-200-000-109-0000	112903222000000	20.02
00018565	05/21/2018	L2907900049	00021798	1833	Remit # 1 Check Date: 05/21/2018	Check Amount:	34,403.00
					10-5800-322-000-00-000-000-109-0000	158003220000000	20.02
00018565	05/21/2018	L2907900071	00021479	1770	Remit # 1 Check Date: 05/21/2018	Check Amount:	45.00
					10-2250-610-000-10-200-000-117-0000	122506102000000	100.00
00018565	05/21/2018	L2907900116	00021847	1682	Remit # 1 Check Date: 05/21/2018	Check Amount:	34,403.00
					10-1243-894-000-10-200-000-201-0000	112438942000000	20.02
00018565	05/21/2018	L2907900215	00021897	1928	Remit # 1 Check Date: 05/21/2018	Check Amount:	100.00
					10-1290-322-000-10-200-000-109-0000	112903222000000	34,701.41
Vendor: MIUIV - MIDWESTERN IU IV							
00018566	05/21/2018	L2907900169	00021873	IHT6798	Remit # 1 Check Date: 05/21/2018	Check Amount:	26.11
					10-2620-610-000-00-000-000-000-0000	126206100000000	26.11
Vendor: MRPOE - M & R POWER EQUIPMENT							
00018567	05/21/2018	L2907900017	00021758	9001041707	Remit # 1 Check Date: 05/21/2018	Check Amount:	385.00
					10-2380-810-000-30-800-000-137-0000	123808108000000	385.00
Vendor: NASSP - NASSP							
00018568	05/21/2018	L2907900185	00020976	22666	Remit # 1 Check Date: 05/21/2018	Check Amount:	119.00
					10-1243-610-000-20-500-000-201-0000	112436105000000	119.00
00018568	05/21/2018	L2907900186	00020976	22666	Remit # 1 Check Date: 05/21/2018	Check Amount:	119.00
					10-1243-610-000-30-800-000-201-0000	112436108000000	119.00

* Denotes Non-Negotiable Transaction

P - Prenote

d - Direct Deposit

C - Credit Card Payment

Fund Accounting Check Register

GENERAL FUND - From 05/21/2018 To 05/21/2018

fackrrg

Check #	Tran Date	Tran #	PO No.	Invoice #	Account Code	Remit #	Check Date:	A.S.N.	Expended Amt
Vendor: NATIONAL ACADMIC QUIZ TOURNAMENTS LLC									
00018569	05/21/2018	L2907900040	00021597	002654857	10-2120-610-000-30-800-000-137-0000	05/21/2018		1212061080000000	194.54
Vendor: NEFF - NEFF COMPANY									
00018570	05/21/2018	L2907900050	00021778	1340623	10-3210-610-000-00-800-000-137-2300	05/21/2018		1321061080000023	1,055.80
00018570	05/21/2018	L2907900216	00021912	1457266	10-3210-610-000-00-800-000-137-2300	05/21/2018		1321061080000023	42.47
Vendor: OAKHAI - OAK HALL INDUSTRIES, L.P.									
00018571	05/21/2018	L2907900217	00021829	136033734001	10-2260-610-000-00-000-000-201-0000	05/21/2018		1226061000000000	1,098.27
00018571	05/21/2018	L2907900218	00021829	136033463001	10-2260-610-000-00-000-000-201-0000	05/21/2018		1226061000000000	3.99
00018571	05/21/2018	L2907900219	00021829	136033463001	10-2360-610-000-00-000-000-000-0000	05/21/2018		1236061000000000	11.00
00018571	05/21/2018	L2907900220	00021829	136033463001	10-2519-610-000-00-000-000-000-0000	05/21/2018		1251961000000000	59.11
Vendor: OFFICEDE - OFFICE DEPOT									
00018572	05/21/2018	L2907900033	00021624	INV102156	10-2620-610-000-10-220-000-000-000-0000	05/21/2018		1262061022000000	59.10
Vendor: ONDECKSP - ON DECK SPORTS									
00018573	05/21/2018	L2907900072	00021806	462225	10-1110-562-000-10-200-000-109-0000	05/21/2018		1110056220000000	133.20
00018573	05/21/2018	L2907900073	00021806	462225	10-1110-562-000-30-800-000-109-0000	05/21/2018		1110056220000000	562.00
Vendor: PACCS - PENNSYLVANIA CYBER CHARTER SCHOOL									
00018574	05/21/2018	L2907900117	00021848	PALUSEMA	10-1290-330-000-10-200-000-109-0000	05/21/2018		1129033020000000	3,738.91
Vendor: PALUSEMA - MARIA M. PALUSELLI									
00018575	05/21/2018	L2907900018	00021755	500007206	10-2380-810-000-10-200-000-117-0000	05/21/2018		1238081020000000	1,869.46
Vendor: PAPA - PA PRINCIPALS ASSOCIATION									
00018576	05/21/2018	L2907900187	00021420	11553718	10-2140-610-000-00-000-000-201-0000	05/21/2018		1214061000000000	5,608.37
00018576	05/21/2018	L2907900188	00021420	11552424	10-2140-610-000-00-000-000-201-0000	05/21/2018		1214061000000000	392.58
Vendor: PEARSON - NCS PEARSON INC									
00018577	05/21/2018	L2907900051	00021801	1000008033	10-1110-329-000-10-200-000-000-0000	05/21/2018		1110032920000000	392.58
00018577	05/21/2018	L2907900052	00021801	1000008033	10-1110-329-000-20-500-000-000-0000	05/21/2018		1110032950000000	595.00
00018577	05/21/2018	L2907900053	00021801	1000008033	10-1110-329-000-30-800-000-000-0000	05/21/2018		1110032980000000	595.00
00018577	05/21/2018	L2907900054	00021801	1000008033	10-1233-329-000-10-200-000-000-0000	05/21/2018		1123332920000000	796.98
00018577	05/21/2018	L2907900055	00021801	1000008033	10-1233-329-000-30-800-000-000-0000	05/21/2018		1123332920000000	265.00
00018577	05/21/2018	L2907900056	00021801	1000008033	10-1290-329-000-10-200-000-000-0000	05/21/2018		1129032920000000	1,061.98
00018577	05/21/2018	L2907900057	00021801	1000008033	10-1290-329-000-30-800-000-000-0000	05/21/2018		1129032920000000	1,836.01
00018577	05/21/2018	L2907900058	00021801	1000008033	10-2250-329-000-00-000-000-000-0000	05/21/2018		1225032900000000	573.75
* Denotes Non-Negotiable Transaction									
P - Prenote d - Direct Deposit c - Credit Card Payment									

Fund Accounting Check Register

GENERAL FUND - From 05/21/2018 To 05/21/2018

fackrgc

Check #	Tran Date	Tran #	PO No.	Invoice #	Account Code	A. S. N.	Expended Amt
00018577	05/21/2018	L2907900059	00021801	100008033	10-2270-329-000-10-200-000-000-2200	122703292000022	229.50
00018577	05/21/2018	L2907900060	00021801	100008033	10-2380-329-000-10-200-000-000-0000	123803292000000	109.60
00018577	05/21/2018	L2907900061	00021801	100008033	10-2380-329-000-30-800-000-000-0000	123803298000000	392.20
00018577	05/21/2018	L2907900062	00021801	100008033	10-2440-329-000-10-200-000-000-0000	124403292000000	362.10
00018577	05/21/2018	L2907900063	00021801	100008033	10-2620-413-000-00-000-000-000-0000	126204130000000	908.80
00018577	05/21/2018	L2907900064	00021801	100008033	10-3100-572-000-00-000-000-000-0000	131005720000000	85.20
00018577	05/21/2018	L2907900118	00021851	100008089	10-1110-329-000-10-200-000-000-0000	111003292000000	2,295.00
00018577	05/21/2018	L2907900119	00021851	100008089	10-1110-329-000-20-500-000-000-0000	111003295000000	229.50
00018577	05/21/2018	L2907900120	00021851	100008089	10-1110-329-000-30-800-000-000-0000	111003298000000	1,319.63
00018577	05/21/2018	L2907900121	00021851	100008089	10-1233-329-000-10-200-000-000-0000	112333292000000	685.30
00018577	05/21/2018	L2907900122	00021851	100008089	10-1233-329-000-30-800-000-000-0000	112333298000000	92.48
00018577	05/21/2018	L2907900123	00021851	100008089	10-1290-329-000-10-200-000-000-0000	112903292000000	383.60
00018577	05/21/2018	L2907900124	00021851	100008089	10-1290-329-000-30-800-000-000-0000	112903298000000	47.95
00018577	05/21/2018	L2907900125	00021851	100008089	10-2440-329-000-10-200-000-000-0000	124403292000000	60.35
00018577	05/21/2018	L2907900126	00021851	100008089	10-2620-413-000-00-000-000-000-0000	126204130000000	1,029.50
00018577	05/21/2018	L2907900127	00021851	100008089	10-3100-572-000-00-000-000-000-0000	131005720000000	113.60
00018577	05/21/2018	L2907900128	00021852	100008148	10-1110-329-000-10-200-000-000-0000	111003292000000	2,008.13
00018577	05/21/2018	L2907900129	00021852	100008148	10-1110-329-000-20-500-000-000-0000	111003295000000	344.25
00018577	05/21/2018	L2907900130	00021852	100008148	10-1110-329-000-30-800-000-000-0000	111003298000000	1,549.13
00018577	05/21/2018	L2907900131	00021852	100008148	10-1233-329-000-10-200-000-000-0000	112333292000000	548.24
00018577	05/21/2018	L2907900132	00021852	100008148	10-1290-329-000-30-800-000-000-0000	112903298000000	47.95
00018577	05/21/2018	L2907900133	00021852	100008148	10-2250-329-000-00-000-000-000-0000	122503290000000	114.75
00018577	05/21/2018	L2907900134	00021852	100008148	10-2250-329-000-30-800-000-000-0000	122503298000000	95.90
00018577	05/21/2018	L2907900135	00021852	100008148	10-2380-329-000-30-800-000-000-0000	123803298000000	102.75
00018577	05/21/2018	L2907900136	00021852	100008148	10-2620-413-000-00-000-000-000-0000	126204130000000	795.20
00018577	05/21/2018	L2907900137	00021852	100008148	10-3100-572-000-00-000-000-000-0000	131005720000000	142.00
00018577	05/21/2018	L2907900138	00021853	100008202	10-1110-329-000-10-200-000-000-0000	111003292000000	1,147.50
00018577	05/21/2018	L2907900139	00021853	100008202	10-1110-329-000-20-500-000-000-0000	111003295000000	573.76
00018577	05/21/2018	L2907900140	00021853	100008202	10-1110-329-000-30-800-000-000-0000	111003298000000	1,032.76
00018577	05/21/2018	L2907900141	00021853	100008202	10-1211-329-000-30-800-000-000-0000	112113298000000	229.50
00018577	05/21/2018	L2907900142	00021853	100008202	10-1233-329-000-10-200-000-000-0000	112333292000000	685.30
00018577	05/21/2018	L2907900143	00021853	100008202	10-2250-329-000-00-000-000-000-0000	122503290000000	114.76

* Denotes Non-Negotiable Transaction

P - Prenote

d - Direct Deposit

C - Credit Card Payment

Sharpville Area School District

- Payable Transaction

05/18/2018 12:00:27 PM

Page 7

Fund Accounting Check Register

GENERAL FUND - From 05/21/2018 To 05/21/2018

fackrgc

Check #	Tran Date	Tran #	PO No.	Invoice #	Account Code	A.S.N.	Expended Amt
00018577	05/21/2018	L2907900144	00021853	1000008202	10-2380-329-000-10-200-000-000-0000	1238032920000000	54.80
00018577	05/21/2018	L2907900145	00021853	1000008202	10-2380-329-000-20-500-000-000-0000	1238032950000000	54.80
00018577	05/21/2018	L2907900146	00021853	1000008202	10-2380-329-000-30-800-000-000-0000	1238032980000000	61.65
00018577	05/21/2018	L2907900147	00021853	1000008202	10-2620-413-000-00-000-000-000-0000	1262041300000000	1,260.25
00018577	05/21/2018	L2907900148	00021853	1000008202	10-3100-572-000-00-000-000-000-0000	1310057200000000	28.40
00018577	05/21/2018	L2907900189	00021883	1000008263	10-1110-329-000-10-200-000-000-0000	1110032920000000	1,319.64
00018577	05/21/2018	L2907900190	00021883	1000008263	10-1110-329-000-20-500-000-000-0000	1110032950000000	1,032.75
00018577	05/21/2018	L2907900191	00021883	1000008263	10-1110-329-000-30-800-000-000-0000	1110032980000000	1,204.89
00018577	05/21/2018	L2907900192	00021883	1000008263	10-1211-329-000-30-800-000-000-0000	1121132980000000	229.50
00018577	05/21/2018	L2907900193	00021883	1000008263	10-1233-329-000-10-200-000-000-0000	1123332920000000	685.30
00018577	05/21/2018	L2907900194	00021883	1000008263	10-1233-329-000-30-800-000-000-0000	1123332980000000	95.90
00018577	05/21/2018	L2907900195	00021883	1000008263	10-1241-329-000-20-500-000-000-0000	1124132950000000	114.75
00018577	05/21/2018	L2907900196	00021883	1000008263	10-1290-329-000-10-200-000-000-0000	1129032920000000	95.90
00018577	05/21/2018	L2907900197	00021883	1000008263	10-1290-329-000-30-800-000-000-0000	1129032980000000	198.65
00018577	05/21/2018	L2907900198	00021883	1000008263	10-2440-329-000-00-000-000-000-0000	1244032900000000	351.00
00018577	05/21/2018	L2907900199	00021883	1000008263	10-2620-413-000-00-000-000-000-0000	1262041300000000	1,228.30
00018577	05/21/2018	L2907900200	00021883	1000008263	10-3100-572-000-00-000-000-000-0000	1310057200000000	28.40
Vendor: PRECISHUR - PRECISION HUMAN RESOURCE SOLUTIONS				Remit # 1	Check Date: 05/21/2018	Check Amount:	29,843.27
00018578	05/21/2018	L2907900227	00021909	RAMSEY	10-3250-330-000-00-000-000-000-BAVO	330BAV	30.00
00018578	05/21/2018	L2907900228	00021909	RAMSEY	10-3250-330-000-00-000-000-000-BAVO	330BAV	30.00
00018578	05/21/2018	L2907900229	00021909	RAMSEY	10-3250-330-000-00-000-000-000-BAVO	330BAV	30.00
Vendor: RAMSEYZA - ZAK RAMSEY				Remit # 1	Check Date: 05/21/2018	Check Amount:	90.00
00018579	05/21/2018	L2907900074	00021807	461339	10-1110-562-000-10-200-000-109-0000	1110056220000000	2,581.08
00018579	05/21/2018	L2907900201	00021880	468945	10-1110-562-000-10-200-000-109-0000	1110056220000000	545.30
Vendor: REACHCYC - REACH CYBER CHARTER SCHOOL				Remit # 1	Check Date: 05/21/2018	Check Amount:	3,126.38
00018580	05/21/2018	L2907900230	00021779	7142	10-2310-610-000-00-000-000-000-0000	1231061000000000	216.90
Vendor: REGISTEX - REGISTRY FOR EXCELLENCE				Remit # 1	Check Date: 05/21/2018	Check Amount:	216.90
00018581	05/21/2018	L2907900149	00021849	RESCHINI	10-2519-340-000-00-000-000-000-0000	1251934000000000	525.00
Vendor: RESCHIAG - RESCHINI AGENCY, INC.				Remit # 1	Check Date: 05/21/2018	Check Amount:	525.00
00018582	05/21/2018	L2907900019	00020066	ROBERTS	10-2620-538-000-00-000-000-000-0000	1262053800000000	50.00
Vendor: ROBERTJAL - JAIME L. ROBERTS				Remit # 1	Check Date: 05/21/2018	Check Amount:	50.00
00018583	05/21/2018	L2907900093	00021188	17-117519	10-1110-610-000-30-800-260-137-0000	1110061080260000	52.16

* Denotes Non-Negotiable Transaction
 # - Payable Transaction P - Prenote d - Direct Deposit c - Credit Card Payment
 05/18/2018 12:00:27 PM Sharpsville Area School District Page 8

Fund Accounting Check Register

GENERAL FUND - From 05/21/2018 To 05/21/2018

fackrgc

Check #	Tran Date	Tran #	PO No.	Invoice #	Account Code	A. S. N.	Expended Amt
Vendor: ROBOTMA - ROBOT MARKETPLACE							
00018584	05/21/2018	L2907900094	00021817	427007	Remit # 1 Check Date: 05/21/2018 10-2380-635-000-10-200-000-117-0000	Check Amount: 1238063520000000	52.16
00018584	05/21/2018	L2907900150	00021850	427004	10-2310-635-000-00-000-000-0000	1231063500000000	200.20
00018584	05/21/2018	L2907900151	00021850	427004	10-2360-635-000-00-000-000-0000	1236063500000000	11.66
00018584	05/21/2018	L2907900152	00021826	427006	10-3210-635-000-20-500-000-127-0000	1321063550000000	41.32
00018584	05/21/2018	L2907900153	00021827	427008	10-2380-635-000-20-500-000-127-0000	1238063550000000	261.15
00018584	05/21/2018	L2907900154	00021828	4272	10-2380-635-000-20-500-000-127-0000	1238063550000000	39.05
00018584	05/21/2018	L2907900231	00021907	427003	10-3250-635-000-00-000-000-BAV0	635BAV	258.88
00018584	05/21/2018	L2907900242	00021913	529182	10-3210-635-000-20-500-000-127-0000	1321063550000000	40.00
00018584	05/21/2018	L2907900243	00021914	529183	10-3210-635-000-20-500-000-127-0000	1321063550000000	67.50
Vendor: SASDCAF - SHARPSVILLE AREA SCHOOL DIST.							
00018585	05/21/2018	L2907900170	00020170	8104772044	Remit # 1 Check Date: 05/21/2018 10-2620-430-000-00-500-000-000-0000	Check Amount: 1262043050000000	1,037.36
Vendor: SCHINDEL - SCHINDLER ELEVATOR CORP.							
00018586	05/21/2018	L2907900171	00021869	756403	Remit # 1 Check Date: 05/21/2018 10-2620-610-000-00-000-000-0000	Check Amount: 1262061000000000	749.37
00018586	05/21/2018	L2907900172	00021869	757066	10-2620-610-000-00-000-000-0000	1262061000000000	207.82
Vendor: SCOTTEL - SCOTT ELECTRIC							
00018587	05/21/2018	L2907900232	00021901	SEARLE	Remit # 1 Check Date: 05/21/2018 10-3250-330-000-00-000-000-BAJ0	Check Amount: 330BAJ	52.50
00018587	05/21/2018	L2907900233	00021901	SEARLE	10-3250-330-000-00-000-000-BAJ0	330BAJ	52.50
00018587	05/21/2018	L2907900234	00021901	SEARLE	10-3250-330-000-00-000-000-BAV0	330BAV	52.50
00018587	05/21/2018	L2907900235	00021901	SEARLE	10-3250-330-000-00-000-000-BAV0	330BAV	52.50
Vendor: SEARLEST - STEPHEN SEARLE							
00018588	05/21/2018	L2907900020	00020067	SHANNON	Remit # 1 Check Date: 05/21/2018 10-2620-538-000-00-000-000-0000	Check Amount: 1262053800000000	210.00
Vendor: SHANNOAM - AMANDA SHANNON							
00018589	05/21/2018	L2907900155	00021830	19314	Remit # 1 Check Date: 05/21/2018 10-2310-549-000-00-000-000-0000	Check Amount: 1231054900000000	50.00
00018589	05/21/2018	L2907900156	00021830	219315	10-2310-549-000-00-000-000-0000	1231054900000000	374.56
Vendor: SHARONHE - SHARON HERALD CO.							
00018590	05/21/2018	L2907900173	00021870	2001	Remit # 1 Check Date: 05/21/2018 10-2620-430-000-00-980-000-000-0000	Check Amount: 1262043098000000	35.88
Vendor: SJAST - SJA STORAGE							
00018591	05/21/2018	L2907900021	00020070	SPECIALTY ORTHO	Remit # 1 Check Date: 05/21/2018 10-3250-330-000-00-000-000-AT00	Check Amount: 330AT	410.44
Vendor: SPECIAOR - SPECIALTY ORTHOPAEDICS, P.C.							
00018592	05/21/2018	L2907900004	00021476	112941	Remit # 1 Check Date: 05/21/2018 10-3250-610-000-00-000-000-BAJ0	Check Amount: 610BAJ	178.00
00018592	05/21/2018	L2907900005	00021476	112941	10-3250-610-000-00-000-000-BAV0	610BAV	178.00

* Denotes Non-Negotiable Transaction

P - Prenote

- Payable Transaction

d - Direct Deposit

c - Credit Card Payment

Fund Accounting Check Register

GENERAL FUND - From 05/21/2018 To 05/21/2018

fackrgc

Check #	Tran Date	Tran #	PO No.	Invoice #	Account Code	A. S. N.	Expended Amt
Vendor: SPORTIGO - SPORTING GOODS, INC.							
00018593	05/21/2018	L2907900022	00020456	STA	Remit # 1 Check Date: 05/21/2018	Check Amount:	209.00
00018593	05/21/2018	L2907900023	00020456	STA	10-2720-513-000-00-000-000-3600	127205130000036	43,214.00
00018593	05/21/2018	L2907900024	00021770	GAR000A000069	10-2720-513-271-00-000-000-2200	127205130000022	4,489.60
00018593	05/21/2018	L2907900025	00021770	GAR000A000068	10-3250-513-000-00-000-000-SBV0	513SBV	328.01
00018593	05/21/2018	L2907900026	00021770	GAR000A000068	10-3250-513-000-00-000-000-VB70	513VB7	266.41
00018593	05/21/2018	L2907900027	00021770	GAR000A000066	10-3250-513-000-00-000-000-VB80	513VB8	266.41
00018593	05/21/2018	L2907900028	00021770	GAR000A000071	10-3250-513-000-00-000-000-BBBV	513BBBV	192.22
00018593	05/21/2018	L2907900157	00021286	GAR000A000113	10-3250-513-000-00-000-000-TRV0	513TRV	422.06
00018593	05/21/2018	L2907900158	00020936	GAR000A000115	10-3210-513-000-00-800-000-137-0000	132105138000000	248.65
00018593	05/21/2018	L2907900202	00021884	7948	10-3210-513-000-00-500-000-127-0000	132105135000000	248.65
00018593	05/21/2018	L2907900203	00021885	GAR000A000114	10-1290-390-890-00-000-000-201-5900	112903900000059	1,392.00
00018593	05/21/2018	L2907900204	00021886	GAR000A000104	10-1243-513-000-30-800-000-201-0000	112435138000000	267.46
00018593	05/21/2018	L2907900205	00021886	GAR000A000104	10-1233-513-000-10-200-000-201-0000	112335132000000	154.60
00018593	05/21/2018	L2907900221	00021911	GAR000A000103	10-1233-513-000-30-800-000-201-0000	112335138000000	154.60
00018593	05/21/2018	L2907900222	00021911	GAR000A000103	10-3250-513-000-00-000-000-SBJ0	513SBJ	448.73
00018593	05/21/2018	L2907900223	00021911	GAR000A000101	10-3250-513-000-00-000-000-SBV0	513SBV	448.74
00018593	05/21/2018	L2907900224	00021911	GAR000A000101	10-3250-513-000-00-000-000-BAJ0	513BAJ	480.55
00018593	05/21/2018	L2907900225	00021911	GAR000A000105	10-3250-513-000-00-000-000-BAV0	513BAV	480.55
00018593	05/21/2018	L2907900226	00021911	GAR000A000105	10-3250-513-000-00-000-000-TRM0	513TRM	904.67
00018593	05/21/2018	L2907900237	00021900	GAR000A000112	10-3250-513-000-00-000-000-TRV0	513TRV	1,383.16
Vendor: STA - STA OF PENNSYLVANIA, INC.							
00018594	05/21/2018	L2907900236	00021899	STONER	Remit # 1 Check Date: 05/21/2018	Check Amount:	55,945.67
Vendor: STONERSH - SHANDI STONER							
00018595	05/21/2018	L2907900238	00021908	TAYLOR	Remit # 1 Check Date: 05/21/2018	Check Amount:	300.00
Vendor: TAYLORCH - CHUCK TAYLOR							
00018596	05/21/2018	L2907900029	00020071	TESONE	Remit # 1 Check Date: 05/21/2018	Check Amount:	132.00
00018596	05/21/2018	L2907900065	00021800	TESONE	10-2350-330-000-00-000-000-0000	123503300000000	583.33
Vendor: TESONEROJ - ROBERT J. TESONE, ATTORNEY AT LAW							
00018597	05/21/2018	L2907900030	00021773	TONTY	Remit # 1 Check Date: 05/21/2018	Check Amount:	925.00
Vendor: TONTYJA - JACOB TONTY							
00018598	05/21/2018	L2907900075	00021810	903753	Remit # 1 Check Date: 05/21/2018	Check Amount:	1,508.33
Vendor: TONTYJA - JACOB TONTY							
00018598	05/21/2018	L2907900075	00021810	903753	10-3250-330-000-00-000-000-BAV0	330BAV	30.00
Vendor: TONTYJA - JACOB TONTY							
00018598	05/21/2018	L2907900075	00021810	903753	Remit # 1 Check Date: 05/21/2018	Check Amount:	30.00
Vendor: TONTYJA - JACOB TONTY							
00018598	05/21/2018	L2907900075	00021810	903753	10-2620-411-000-00-000-000-0000	126204110000000	785.00

* Denotes Non-Negotiable Transaction

Fund Accounting Check Register

GENERAL FUND - From 05/21/2018 To 05/21/2018

fackrgc

Check #	Tran Date	Tran #	PO No.	Invoice #	Account Code	A.S.N.	Expended Amt
Vendor:	TRICOUINI - TRI-COUNTY INDUSTRIES INC						
00018599	05/21/2018	L2907900031	00020068	VANNOY	Remit # 1 Check Date: 05/21/2018	Check Amount:	785.00
					10-2620-538-000-00-000-000-0000	1262053800000000	25.00
Vendor:	VANNOYJO - JOHN VANNOY						
00018600	05/21/2018	L2907900174	00021861	SH611060	Remit # 1 Check Date: 05/21/2018	Check Amount:	25.00
					10-2310-549-000-00-000-000-0000	1231054900000000	280.56
Vendor:	VINDICPR - VINDICATOR PRINTING CO.						
00018601	05/21/2018	L2907900175	00021867	206764	Remit # 1 Check Date: 05/21/2018	Check Amount:	280.56
					10-2620-610-000-30-980-000-000-0000	1262061098000000	640.00
00018601	05/21/2018	L2907900176	00021867	206764	Remit # 1 Check Date: 05/21/2018	Check Amount:	640.00
					10-2620-610-000-30-980-000-000-0000	1262061098000000	640.00
00018601	05/21/2018	L2907900177	00021867	206764	Remit # 1 Check Date: 05/21/2018	Check Amount:	640.00
					10-2620-610-000-10-220-000-000-0000	1262061022000000	640.00
Vendor:	WALKERSUI - WALKER SUPPLY INC						
00018602	05/21/2018	L2907900239	00021902	WELLENDORF	Remit # 1 Check Date: 05/21/2018	Check Amount:	1,920.00
					10-3250-330-000-00-000-000-000-BAJ0	330BAJ	52.50
00018602	05/21/2018	L2907900240	00021902	WELLENDORF	Remit # 1 Check Date: 05/21/2018	Check Amount:	52.50
					10-3250-330-000-00-000-000-000-BAV0	330BAV	52.50
Vendor:	WELLENKE - KEN WELLENDORF						
00018603	05/21/2018	L2907900032	00021736	37810	Remit # 1 Check Date: 05/21/2018	Check Amount:	105.00
					10-2380-550-000-20-500-000-127-0000	1238055050000000	72.10
Vendor:	WHITEHEA - WHITEHEAD-EAGLE CORPORATION						
00018604	05/21/2018	L2907900241	00021906	WHITE	Remit # 1 Check Date: 05/21/2018	Check Amount:	72.10
					10-3250-330-000-00-000-000-000-BAV0	330BAV	69.00
Vendor:	WHITTEWI - H. WILLIAM WHITE, III						
					Remit # 1 Check Date: 05/21/2018	Check Amount:	69.00
					10-GENERAL FUND		270,798.45

Grand Total Manual Checks : 0.00
 Grand Total Regular Checks : 270,798.45
 Grand Total Direct Deposits: 0.00
 Grand Total Credit Card Payments: 0.00
 Grand Total All Checks : 270,798.45

Fund Accounting Check Register

CAPITAL PROJECT FUND - From 05/21/2018 To 05/21/2018

fackrgc

Check #	Tran Date	Tran #	PO No.	Invoice #	Account Code	A. S. N.	Expended Amt
00000130	05/21/2018	L2925700001	00021782	18511	39-4200-330-000-00-980-000-000-0000	CP420033098	1,276.40
00000130	05/21/2018	L2925700002	00021782	18502	39-4200-330-000-00-980-000-000-0000	CP420033098	1,486.40
Vendor: CERNICEN - CERNICA ENGINEERING, INC.							
00000131	05/21/2018	L2925700003	00021856	3	Remit # 1 Check Date: 05/21/2018	CP4600450981	2,762.80
Vendor: DECLANCO - DECLAN CONSTRUCTION							
00000132	05/21/2018	L2925700004	00021894	2	Remit # 1 Check Date: 05/21/2018	CP4600450982	65,884.50
Vendor: DGM - D & G MECHANICAL INC							
00000133	05/21/2018	L2925700005	00021839	3135	Remit # 1 Check Date: 05/21/2018	CP460033080	9,882.00
00000133	05/21/2018	L2925700006	00021838	3137	39-4600-330-000-00-980-000-000-0000	CP460033080	17,587.35
Vendor: ECKLESARE - ECKLES ARCHITECTURE AND ENGINEERING, INC.							
00000134	05/21/2018	L2925700007	00021837	2	Remit # 1 Check Date: 05/21/2018	CP460033098	1,550.08
Vendor: MCCURLHOE - McCURLY HOUSTON ELECTRIC, INC.							
00000135	05/21/2018	L2925700008	00021835	1	39-4600-450-000-00-980-000-000-CP4E	CP4600450984	14,020.20
00000135	05/21/2018	L2925700009	00021836	2	Remit # 1 Check Date: 05/21/2018	CP4600450983	14,020.20
Vendor: VRABELPL - VRABEL PLUMBING COMPANY, LLC							
00000135	05/21/2018	L2925700009	00021836	2	39-4600-450-000-00-980-000-000-CP3P	CP4600450983	35,343.00
00000135	05/21/2018	L2925700009	00021836	2	Remit # 1 Check Date: 05/21/2018	CP4600450983	88,902.00
39-CAPITAL PROJECT FUND							235,931.93

Grand Total Manual Checks : 0.00
 Grand Total Regular Checks : 235,931.93
 Grand Total Direct Deposits : 0.00
 Grand Total Credit Card Payments : 0.00
 Grand Total All Checks : 235,931.93

Student Activity Account Summary

Activity Fund	Beginning Balance 04/01/2018	Received	Expended	Adjustments	Ending Balance 04/30/2018
MSCH MS CHEERLEADING	1,173.10	0.00	0.00	0.00	1,173.10
MSNH MS NJHS	364.72	-133.00	73.00	0.00	424.72
MSST MS STUDENT COUNCIL	797.66	-1.11	0.00	0.00	798.77
MSYB MS YEARBOOK	1.72	0.00	0.00	0.00	1.72
Fund 82 - MS ACTIVITY FUND					
Fund Totals:	2,337.20	-134.11	73.00	0.00	2,398.31
Grand Totals:	2,337.20	-134.11	73.00	0.00	2,398.31

Student Activity Account Detail

From 04/01/2018 to 04/30/2018

fastudet

Fund 82 - MS ACTIVITY FUND MSCH-MS CHERLEADING

Date	Trans. No.	Vendor Name	Check No.	Description	Exp/Rec Amount
82-0496-000-00-000-000-000-MSCH (Inactive with budget)					

Beginning balance:	1,173.10
Received:	0.00
Expended:	0.00
Adjustments:	0.00
Ending balance:	1,173.10

Student Activity Account Detail

From 04/01/2018 to 04/30/2018

fastudet

Fund 82 - MS ACTIVITY FUND MSNH-MS NJHS

Date	Trans. No.	Vendor Name	Check No.	Description	Exp/Rec Amount
82-0496-000-000-000-000-000-MSNH					
04/03/2018	R2899300001			MS NATL JR HONOR SOCIETY	-73.00
04/03/2018	C2899400001	THE LEUKEMIA AND LYMPHOMA SOCIETY	00001198	MS NATL JR HONOR SOCIETY	73.00
04/12/2018	R2907200001			MS NATL JR HONOR SOCIETY	-60.00

Beginning balance: 364.72
 Received: -133.00
 Expended: 73.00
 Adjustments: 0.00
 Ending balance: 424.72

Student Activity Account Detail

From 04/01/2018 to 04/30/2018

fastudet

Fund 82 - MS ACTIVITY FUND MSST-MS STUDENT COUNCIL

Date Trans. No. Vendor Name Check No. Description Exp/Rec Amount

82-0496-000-000-000-000-000-MSST

04/30/2018 R2921800001

MS STUDENT COUNCIL

-1.11

Beginning balance:

797.66

Received:

-1.11

Expended:

0.00

Adjustments:

0.00

Ending balance:

798.77

Student Activity Account Detail

From 04/01/2018 to 04/30/2018

fastudet

Fund 82 - MS ACTIVITY FUND MSYB-MS YEARBOOK

Date	Trans. No.	Vendor Name	Check No.	Description	Exp/Rec Amount
82-0496-000-000-000-000-000-MSYB (Inactive with budget)					

Beginning balance: 1.72
 Received: 0.00
 Expended: 0.00
 Adjustments: 0.00
 Ending balance: 1.72

Fund 82 - MS ACTIVITY FUND

Beginning Balance 04/01/2018				Ending Balance 04/30/2018
Fund Totals:	2,337.20	Received	73.00	2,398.31
		Expended	0.00	
		Adjustments		
Grand Totals:	2,337.20	Received	73.00	2,398.31
		Expended	0.00	
		Adjustments		

**MS ACTIVITY ACCOUNT
BANK RECONCILIATION**

SHARPSVILLE AREA 4 SCHOOL DISTRICT FNB BANK RECONCILIATION DATE: 30-Apr-18
 PREPARED BY: Barbara Gomez

DESCRIPTION	CHECK #	AMOUNT
BALANCE PER BANK STATEMENT		\$2,398.31
AS OF: 30-Apr-18		
ADD DEPOSITS IN TRANSIT		
		0.00
SUBTOTAL		0.00
LESS CHECKS OUTSTANDING:		
(SEE LIST)		
TOTAL:		0.00
BANK BALANCE PER STATEMENT RECONCILIATION		\$2,398.31
GENERAL LEDGER ACCOUNT		
BALANCE		2,398.31
ADD DEBITS:		
RECEIPTS		
TOTAL DEBITS		
SUBTOTAL		2,398.31
LESS CREDITS:		
DISBURSEMENTS		
TOTAL CREDITS		0.00
BALANCE PER ACTIVITY ACCOUNT		\$2,398.31
TOTAL		\$0.00

Student Activity Account Summary

From 04/01/2018 to 04/30/2018

fastusum

Fund 81 - ACTIVITY FUND

Activity Fund	Beginning Balance 04/01/2018	Received	Expended	Adjustments	Ending Balance 04/30/2018
2018 CLASS OF 2018	2,907.01	0.00	0.00	0.00	2,907.01
2019 CLASS OF 2019	2,817.52	-3,760.00	57.71	0.00	6,519.81
2020 CLASS OF 2020	960.00	-111.00	0.00	0.00	1,071.00
2021 CLASS OF 2021	0.00	-140.00	0.00	0.00	140.00
BBBC BBB CHEERLEADERS	188.12	0.00	0.00	0.00	188.12
BOOK BOOK CLUB	108.00	0.00	0.00	0.00	108.00
CHES CHESS	234.24	-71.00	0.00	0.00	305.24
CHOI CHOIR	0.50	0.00	0.00	0.00	0.50
DADV DEVILS ADVOCATE	107.34	0.00	0.00	0.00	107.34
DLOG DEVILS LOG	7,505.83	-1,759.50	3,465.80	0.00	5,799.53
FBCH FOOTBALL CHEERLEADERS	279.79	0.00	0.00	0.00	279.79
FCCL FAM CAREER & COM LEADER	1,031.16	-85.00	0.00	0.00	1,116.16
LEAD LEAD Team	938.82	-2,764.00	0.00	0.00	3,702.82
NHEL NATURAL HELPERS	1,831.58	0.00	0.00	0.00	1,831.58
NHSO NATIONAL HONOR SOCIETY	569.36	0.00	1,080.50	0.00	-511.14
ROBO ROBOTICS CLUB	56.18	0.00	0.00	0.00	56.18
SCIE SCIENCE CLUB	889.84	0.00	286.27	0.00	603.57
SPAN SPANISH CLUB	1,202.24	-134.00	0.00	0.00	1,336.24
STUC STUDENT COUNCIL	1,140.93	-19.78	0.00	0.00	1,160.71
TECH TECHNOLOGY CLUB	154.75	0.00	0.00	0.00	154.75
TEEN TEENS THAT CARE	1,117.61	0.00	404.23	0.00	713.38
THES THESPIANS	14,943.49	-257.00	3,422.11	0.00	11,778.38
TRAC TRACK CLUB	1,361.98	-4,180.00	2,430.00	0.00	3,111.98
WRCH WRESTLING CHEERLEADERS	86.19	-612.00	0.00	0.00	698.19
Fund 81 - ACTIVITY FUND	40,432.48	-13,893.28	11,146.62	0.00	43,179.14
Fund Totals:	40,432.48	-13,893.28	11,146.62	0.00	43,179.14
Grand Totals:	40,432.48	-13,893.28	11,146.62	0.00	43,179.14

Student Activity Account Detail

fastudet

Fund 81 - ACTIVITY FUND 2018-CLASS OF 2018

From 04/04/2018 to 04/30/2018

Date	Trans. No.	Vendor Name	Check No.	Description	Exp/Rec Amount
81-0496-000-00-800-000-2018 (Inactive with budget)					
				Beginning balance:	2,907.01
				Received:	0.00
				Expended:	0.00
				Adjustments:	0.00
				Ending balance:	2,907.01

Student Activity Account Detail

From 04/04/2018 to 04/30/2018

Fastudet

Fund 81 - ACTIVITY FUND 2019-CLASS OF 2019

Date	Trans. No.	Vendor Name	Check No.	Description	Exp/Rec Amount
04/04/2018	C2901400006	MADISON HOUCK	00004490	CLASS OF 2019 FROM SUPPLIES	20.10
04/11/2018	C2905300007	ABIGAIL MESSETT	00004497	CLASS OF 2019 FROM SUPPLIES	22.19
04/11/2018	C2905300008	ABIGAIL MESSETT	00004497	CLASS OF 2019 FROM SUPPLIES	6.36
04/11/2018	C2905300009	ABIGAIL MESSETT	00004497	CLASS OF 2019 FROM SUPPLIES	4.92
04/11/2018	C2905300010	ABIGAIL MESSETT	00004497	CLASS OF 2019 FROM SUPPLIES	4.14
04/26/2018	R2915100005			CLASS OF 2019 prom tickets	-3,760.00

Beginning balance: 2,817.52
 Received: -3,760.00
 Expended: 57.71
 Adjustments: 0.00
 Ending balance: 6,529.81

Student Activity Account Detail

From 04/04/2018 to 04/30/2018

fastudet

Fund 81 - ACTIVITY FUND 2020-CLASS OF 2020

Date Trans. No. Vendor Name
 04/30/2018 R2936600004

Check No. Description Exp/Rec Amount

	CLASS OF 2020 zombie run concessions	-111.00
	Beginning balance:	\$60.00
	Received:	-111.00
	Expended:	0.00
	Adjustments:	0.00
	Ending balance:	1,071.00

Student Activity Account Detail

From 04/04/2018 to 04/30/2018

fastudet

Fund 81 - ACTIVITY FUND 2021-CLASS OF 2021

Date Trans. No. Vendor Name

Check No. Description

Exp/Rec Amount

81-0496-000-000-00-800-000-000-2021
04/27/2018 R2915500001

CLASS OF 2021 Game night & bake sale -140.00

Beginning balance: 0.00
 Received: -140.00
 Expended: 0.00
 Adjustments: 0.00
 Ending balance: 140.00

Student Activity Account Detail

From 04/04/2018 to 04/30/2018

fastudet

Fund 81 - ACTIVITY FUND BBBC-BBB CHERLEADERS

Date Trans. No. Vendor Name

Check No. Description

Exp/Rec Amount

81-0496-000-00-800-000-000-BBBC (Inactive)

Beginning balance:	188.12
Received:	0.00
Expended:	0.00
Adjustments:	0.00
Ending balance:	188.12

Student Activity Account Detail

From 04/04/2018 to 04/30/2018

fastudet

Fund 81 - ACTIVITY FUND BOOK-BOOK CLUB

Date	Trans. No.	Vendor Name	Check No.	Description	Exp/Rec Amount
81-0496-000-000-800-000-000-BOOK (Inactive)					

Beginning balance:	108.00
Received:	0.00
Expended:	0.00
Adjustments:	0.00
Ending balance:	108.00

Student Activity Account Detail

From 04/04/2018 to 04/30/2018

fastudet

Fund 81 - ACTIVITY FUND CHES-CHESS

Date	Trans. No.	Vendor Name	Check No.	Description	Exp/Rec Amount
04/30/2018	R291660003			CHESS CLUB tee shirt orders	-71.00
				Beginning balance:	234.24
				Received:	-71.00
				Expended:	0.00
				Adjustments:	0.00
				Ending balance:	305.24

Student Activity Account Detail

From 04/04/2018 to 04/30/2018

fastudet

Fund 81 - ACTIVITY FUND CHOI-CHOIR

Date Trans. No. Vendor Name

Check No. Description

Exp/Rec Amount

81-0496-000-000-800-000-000-CHOI (Inactive with budget)

Beginning balance:	0.50
Received:	0.00
Expended:	0.00
Adjustments:	3.00
Ending balance:	0.50

Student Activity Account Detail

From 04/04/2018 to 04/30/2018

fastudet

Fund 81 - ACTIVITY FUND DADV-DEVILS ADVOCATE

Date Trans. No. Vendor Name

Check No. Description

Exp/Rec Amount

81-0496-000-000-800-000-DADV (Inactive with budget)

Beginning balance:	107.34	
Received:	0.00	
Expended:	0.00	
Adjustments:	0.00	
Ending balance:	107.34	

Student Activity Account Detail

From 04/04/2018 to 04/30/2018

fastudet

Fund 81 - ACTIVITY FUND DLOG-DEVILS LOG

Date Trans. No. Vendor Name

Check No. Description

Exp/Rec Amount

81-0496-000-000-800-000-000-DLOG

04/10/2018	R2904900002			DEVIL'S LOG yearbook sales	-230.00
04/10/2018	R2904900003			DEVIL'S LOG yearbook sales	-90.00
04/10/2018	R2904900004			DEVIL'S LOG Easter candy fundraiser	-536.50
04/10/2018	R2904900005			DEVIL'S LOG senior ads	-50.00
04/10/2018	R2904900006			DEVIL'S LOG attic sale	-20.00
04/22/2018	C2907300001	PA. DEPARTMENT OF REVENUE	00004501	DEVIL'S LOG QUARTERLY TAXES	292.30
04/18/2018	C2909400002	WALSWORTH PUBLISHING COMPANY	00045504	DEVIL'S LOG SECOND DEPCST	3,173.50
04/26/2018	R2915100001			DEVIL'S LOG yearbook sales	-140.00
04/30/2018	R2916600002			DEVIL'S LOG yearbook sales	-693.00

Beginning balance:	7,505.83
Received:	-1,759.50
Expended:	3,465.80
Adjustments:	0.00
Ending balance:	5,799.53

Student Activity Account Detail

fastudet

From 04/04/2018 to 04/30/2018

Fund 81 - ACTIVITY FUND FBCH-FOOTBALL CHEERLEADERS

Date	Trans. No.	Vendor Name	Check No.	Description	Exp/Rec Amount
81-0496-000-000-800-000-000-FBCH (Inactive with budget)					

Beginning balance:	279.79
Received:	0.00
Expended:	0.00
Adjustments:	0.00
Ending balance:	279.79

Student Activity Account Detail

From 04/04/2018 to 04/30/2018

fastudet

Fund 81 - ACTIVITY FUND FCCL-FAM CAREER & COM LEADER

Date Trans. No. Vendor Name

Check No. Description

Exp/Rec Amount

81-0496-000-000-00-800-000-000-FCCL

04/30/2018 R2916600001

FAM CAREER & COMM LEADR OF AM meat

-85.00

Beginning balance:	1,031.16
Received:	-85.00
Expended:	0.00
Adjustments:	0.00
Ending balance:	1,116.16

Student Activity Account Detail

From 04/04/2018 to 04/30/2018

fastudet

Fund 81 - ACTIVITY FUND LEAD-LEAD Team

Date Trans. No. Vendor Name Check No. Description Exp/Rec Amount

81-0496-000-00-800-000-000-LEAD

04/26/2018 R291510003 LEAD TEAM Fundraiser -2,764.00

Beginning balance:	938.82
Received:	-2,764.00
Expended:	0.00
Adjustments:	0.00
Ending balance:	3,702.82

Student Activity Account Detail

From 04/04/2018 to 04/30/2018

fastudet

Fund 81 - ACTIVITY FUND NHSL-NATURAL HELPERS

Date Trans. No. Vendor Name

Check No. Description

Exp/Rec Amount

81-0496-000-000-800-000-000-NHSL (Inactive with budget)

Beginning balance:	1,831.58
Received:	0.00
Expended:	3.00
Adjustments:	0.00
Ending balance:	1,831.58

Student Activity Account Detail

From 04/04/2018 to 04/30/2018

fastudet

Fund 81 - ACTIVITY FUND NHSO-NATIONAL HONOR SOCIETY

Date	Trans. No.	Vendor Name	Check No.	Description	Exp/Rec Amount
04/27/2018	0091590001	NASSP/NHS/NCRS	00004505	NATIONAL HONOR SOCIETY supplies	1,080.50
				Beginning balance:	569.36
				Received:	0.00
				Expended:	1,080.50
				Adjustments:	0.00
				Ending balance:	-511.14

Student Activity Account Detail

fastudet

From 04/04/2018 to 04/30/2018

Fund 81 - ACTIVITY FUND ROBO-ROBOTICS CLUB

Date	Trans. No.	Vendor Name	Check No.	Description	Exp/Rec Amount
81-0496-000-00-800-000-000-ROBO (Inactive with budget)					

Beginning balance:	56.18
Received:	0.00
Expended:	0.00
Adjustments:	0.00
Ending balance:	56.18

Student Activity Account Detail

From 04/04/2018 to 04/30/2018

fastudet

Fund 81 -- ACTIVITY FUND SCIE-SCIENCE CLUB

Date	Trans. No.	Vendor Name	Check No.	Description	Exp/Rec Amount
04/10/2018	C2905100001	STA OF PENNSYLVANIA, INC.	00064488	SCIENCE CLUB FIERLD TRIP BEHREND	286.27
				Beginning balance:	889.84
				Received:	0.00
				Expended:	286.27
				Adjustments:	0.00
				Ending balance:	603.57

Student Activity Account Detail

From 04/04/2018 to 04/30/2018

fastudet

Fund 81 - ACTIVITY FUND SPAN-SPANISH CLUB

Date	Trans. No.	Vendor Name	Check No.	Description	Exp/Rec Amount
04/26/2018	R2915100004			SPANISH CLUB Gateway clipper	-134.00
				Beginning balance:	1,202.24
				Received:	-134.00
				Expended:	0.00
				Adjustments:	0.00
				Ending balance:	1,336.24

Student Activity Account Detail

From 04/04/2018 to 04/30/2018

fastudet

Fund 81 - ACTIVITY FUND STUC-STUDENT COUNCIL

Date Trans. No. Vendor Name

Check No. Description Exp/Rec Amount

81-0496-000-000-800-000-000-STUC
04/30/2018 R2921700001

H3 STUDENT COUNCIL interest -19.78

Beginning balance: 1,140.93
 Received: -19.78
 Expended: 0.00
 Adjustments: 0.00
 Ending balance: 1,160.71

Student Activity Account Detail

From 04/04/2018 to 04/30/2018

fastudet

Fund 81 - ACTIVITY FUND TECH-TECHNOLOGY CLUB

Date Trans. No. Vendor Name

Check No. Description

Exp/Rec Amount

81-0496-000-000-00-800-000-000-TECH (Inactive with budget)

Beginning balance:	154.75
Received:	0.00
Expended:	0.00
Adjustments:	0.00
Ending balance:	154.75

Student Activity Account Detail

From 04/04/2018 to 04/30/2018

fastudet

Fund 81 - ACTIVITY FUND TEEN-TEENS THAT CARE Vendor Name Check No. Description Exp/Rec Amount

81-0496-000-00-800-000-000-TEEN

Date	Trans. No.	Vendor Name	Check No.	Description	Exp/Rec Amount
04/10/2018	C2905100002	BREANNA FITZGERALD	00004484	TEENS THAT CARE TEACHER LUNCHEON	38.08
04/10/2018	C2905100003	KRISTINA MARIOTTI	00004486	TEENS THAT CARE TEACHER LUNCHEON	13.87
04/10/2018	C2905100004	EVE MOHNEY	00004487	TEENS THAT CARE TEACHER LUNCHEON	9.41
04/10/2018	C2905100005	LAYNIE KRATKO	00004485	TEENS THAT CARE TEACHER LUNCHEON	15.09
04/10/2018	C2905100006	ASHLEY CHALUPKA	00004483	TEENS THAT CARE TEACHER LUNCHEON	19.95
04/11/2018	C2905300001	ABBIGAIL FISHER	00004495	TEENS THAT CARE TEACHER LUNCHEON	11.99
04/11/2018	C2905300002	MACKENZIE SPRINGER	00004500	TEENS THAT CARE TEACHER LUNCHEON	9.84
04/11/2018	C2905300003	NICOLE MCCURRY	00004496	TEENS THAT CARE TEACHER LUNCHEON	39.54
04/11/2018	C2905300004	KATHRYN SHAWLEY	00004499	TEENS THAT CARE TEACHER LUNCHEON	11.53
04/11/2018	C2905300005	JAMI MOFFATT	00004498	TEENS THAT CARE	118.33
04/11/2018	C2905300006	JAMI MOFFATT	00004498	TEENS THAT CARE teacher luncheon	116.60

Beginning balance: 1,117.61
 Received: 0.00
 Expended: 404.23
 Adjustments: 0.00
 Ending balance: 713.38

Student Activity Account Detail

From 04/04/2018 to 04/30/2018

fastudet

Fund 81 - ACTIVITY FUND THES-THESPIANS

Date Trans. No. Vendor Name

Check No. Description

Exp/Rec Amount

81-0496-000-000-800-000-000-THES

04/04/2018	C2901400001	EILEEN FERENCE	00004489	THESPIANS mailings for musical	48.00
04/04/2018	C2901400002	EILEEN FERENCE	00004489	THESPIANS MUSICAL SUPPLIES	160.43
04/04/2018	C2901400003	SHARPSVILLE FLORAL SHOP	00004492	THESPIANS CARNATIONS	175.00
04/04/2018	C2901400004	MINUTEMAN PRESS	00004491	THESPIANS PROGRAMS	995.98
04/04/2018	C2901400005	VALLEY SILK SCREENING	00004494	THESPIANS SHIRTS	1,011.35
04/04/2018	C2901400007	STITCH AND DAZZLE	00004493	THESPIANS DELISHIOUS T-SHIRTS	350.00
04/04/2018	R2904900001			THESPIANS shirt sales	-257.00
04/18/2018	C2909400001	EILEEN FERENCE	00045503	THESPIANS reimbursement spring	499.00
04/18/2018	C2909400002	EILEEN FERENCE	00045503	THESPIANS REIMBURSEMENT MUSICAL	182.35

Beginning balance: 14,943.49
 Received: -257.00
 Expended: 3,422.11
 Adjustments: 0.00
 Ending balance: 11,778.38

Student Activity Account Detail

From 04/04/2018 to 04/30/2018

fastudet

Fund 81 -- ACTIVITY FUND TRAC-TRACK CLUB

Date	Trans. No.	Vendor Name	Check No.	Description	Exp/Rec Amount
81-0496-000-000-00-800-000-000-TRAC					
04/18/2018	R2909300001			TRACK CLUB	-4,180.00
04/18/2018	C2909400004	AUGUSTINE'S PIZZA	00045502	TRACK CLUB FUNDRAISER	2,430.00
Beginning balance:					1,361.98
Received:					-4,180.00
Expended:					2,430.00
Adjustments:					0.00
Ending balance:					3,111.98

Student Activity Account Detail

From 04/04/2018 to 04/30/2018

fastudet

Fund 81 - ACTIVITY FUND MRCH-WRESTLING CHEERLEADERS

Date	Trans. No.	Vendor Name	Check No.	Description	Exp/Rec Amount
81-0496-000-000-00-800-000-000-WRCH	R2915100002			WRESTLING CHEERLEADERS payments	-612.00
				Beginning balance:	86.19
				Received:	-612.00
				Expended:	0.00
				Adjustments:	0.00
				Ending balance:	698.19

Fund 81 - ACTIVITY FUND

Beginning Balance 04/04/2018	40,432.48	Received	-13,893.28	Expended	11,146.62	Ending Balance 04/30/2018	43,179.14
Fund Totals:							
Beginning Balance 04/04/2018	40,432.48	Received	-13,893.28	Expended	11,146.62	Ending Balance 04/30/2018	43,179.14
Grand Totals:							

ACTIVITY ACCOUNT BANK RECONCILIATION

8-May-18

SHARPSVILLE AREA SCHOOL DISTRICT
FNB BANK

RECONCILIATION DATE: 8-May-18
PREPARED BY: Karen Zagger

CHECK #	DESCRIPTION	AMOUNT	OUTSTANDING CHECKS
3917	TAYLOR POLLOCK	11.91	
3928	DANIELLE MARRIE	9.00	
3961	HANNA MUELLER	33.90	
4151	JAMI MOFFATT	34.45	
4204	JEREMY HAWTHORNE	17.48	
4328	ZOE HOWZE	4.04	
4421	JAMI MOFFATT	28.52	
4457	RYAN MILLER	43.96	
4476	VANESSA STIFF	150.00	
4480	VOID	0.00	
4485	LAVANIE KARAIKO	15.89	
4490	MADISON HOUZEN	26.10	
4495	ABBIGAIL FISHER	11.99	
4496	NICOLE MCCURRY	39.54	
4497	ABIGAIL MESSETT	37.61	
4498	JAMI MOFFATT	234.93	
4500	MACKENZIE SPRINGER	9.84	

BALANCE PER BANK STATEMENT AS OF: 3-Apr-18 \$45,012.40	
ADD DEPOSIT IN TRANSIT 0.00	
SUBTOTAL 0.00	
LESS CHECKS OUTSTANDING: (SEE LIST) 1,532.86	
TOTAL: 1,832.86	
BANK BALANCE PER STATEMENT RECONCILIATION \$43,179.14	
GENERAL LEDGER ACCOUNT BALANCE 40,432.48	
ADD DEBITS: 11,503.28	
RECEIPTS: 54,325.76	
TOTAL DEBITS 11,146.62	
LESS CREDITS: 11,146.62	
DISBURSEMENTS: 11,146.62	
TOTAL CREDITS 11,146.62	
BALANCE PER ACTIVITY ACCOUNT \$43,179.14	
TOTAL \$1,832.86	

PROPOSED

FINAL GENERAL FUND BUDGET

Fiscal Year 2018-2019

DISPLAY COPY

General Fund Budget Approval

Date of Adoption of the General Fund Budget:

President of the Board - Original Signature Required

Date

Secretary of the Board - Original Signature Required

Date

Chief School Administrator - Original Signature Required

Date

Jaime L Roberts

(724)962-8300

Extn : 4103

Contact Person

Telephone

Extension

jrberts@sasdpride.org

Email Address

ITEM

AMOUNTS

Estimated Beginning Unreserved Fund Balance Available for Appropriation and Reserves Scheduled For Liquidation During The Fiscal Year

0810 Nonspendable Fund Balance	
0820 Restricted Fund Balance	
0830 Committed Fund Balance	
0840 Assigned Fund Balance	856,535
0850 Unassigned Fund Balance	115,526

Total Estimated Beginning Unreserved Fund Balance Available for Appropriation and Reserves Scheduled For Liquidation During The Fiscal Year

\$972,061

Estimated Revenues And Other Financing Sources

6000 Revenue from Local Sources	6,503,319
7000 Revenue from State Sources	11,015,840
8000 Revenue from Federal Sources	31,500
9000 Other Financing Sources	

Total Estimated Revenues And Other Financing Sources

\$17,550,659

Total Estimated Fund Balance, Revenues, and Other Financing Sources Available for Appropriation

\$18,522,720

Amount

REVENUE FROM LOCAL SOURCES	
6111 Current Real Estate Taxes	4,497,935
6113 Public Utility Realty Taxes	5,800
6114 Payments in Lieu of Current Taxes - State / Local	5,577
6120 Current Per Capita Taxes, Section 679	18,868
6140 Current Act 511 Taxes - Flat Rate Assessments	43,047
6150 Current Act 511 Taxes - Proportional Assessments	820,224
6400 Delinquencies on Taxes Levied / Assessed by the LEA	216,447
6500 Earnings on Investments	19,252
6700 Revenues from LEA Activities	30,671
6800 Revenues from Intermediary Sources / Pass-Through Funds	473,512
6910 Rentals	12,300
6920 Contributions and Donations from Private Sources	400
6940 Tuition from Patrons	356,286
6990 Refunds and Other Miscellaneous Revenue	3,000
REVENUE FROM LOCAL SOURCES	\$6,503,319
REVENUE FROM STATE SOURCES	
7110 Basic Education Funding	6,412,576
7160 Tuition for Orphans Subsidy	27,594
7271 Special Education funds for School-Aged Pupils	753,344
7311 Pupil Transportation Subsidy	364,031
7312 Nonpublic and Charter School Pupil Transportation Subsidy	12,250
7320 Rental and Sinking Fund Payments / Building Reimbursement Subsidy	496,866
7330 Health Services (Medical, Dental, Nurse, Act 25)	24,329
7340 State Property Tax Reduction Allocation	451,173
7505 Ready to Learn Block Grant	239,259
7810 State Share of Social Security and Medicare Taxes	397,520
7820 State Share of Retirement Contributions	1,836,898
REVENUE FROM STATE SOURCES	\$11,015,840
REVENUE FROM FEDERAL SOURCES	
8810 School-Based Access Medicaid Reimbursement Program (SBAP)	25,000
8820 Medical Assistance Reimbursement for Administrative Claiming (Quarterly) Program	6,500
REVENUE FROM FEDERAL SOURCES	\$31,500
TOTAL ESTIMATED REVENUES AND OTHER SOURCES	17,550,659

Act 1 Index (current): 3.6%
 Calculation Method:
 Approx. Tax Revenue from RE Taxes: \$4,497,935
 Amount of Tax Relief for Homestead Exclusions \$451,173
 Total Approx. Tax Revenue: \$4,949,108
 Approx. Tax Levy for Tax Rate Calculation: \$5,227,444

Total

2017-18 Data

a. Assessed Value	\$67,122,700	\$67,122,700
b. Real Estate Mills	74.7500	
2018-19 Data		
c. 2016 STEB Market Value	\$278,603,969	\$278,603,969
d. Assessed Value	\$67,234,000	\$67,234,000
e. Assessed Value of New Constr/ Renov	\$0	\$0

2017-18 Calculations

f. 2017-18 Tax Levy (a * b)	\$5,017,422	\$5,017,422
-----------------------------	-------------	-------------

2018-19 Calculations

g. Percent of Total Market Value	100.000000%	100.000000%
h. Rebalanced 2017-18 Tax Levy (f Total * g)	\$5,017,422	\$5,017,422
i. Base Mills Subject to Index (h / a * 1000) if no reassessment	74.7500	
(h / (d-e) * 1000) if reassessment		

Calculation of Tax Rates and Levies Generated

j. Weighted Avg. Collection Percentage	94.17253%	94.17253%
k. Tax Levy Needed (Approx. Tax Levy * g)	\$5,227,444	\$5,227,444

l. 2018-19 Real Estate Tax Rate

(k / d * 1000)	77.7500	
m. Tax Levy Generated by Mills (l / 1000 * d)	\$5,227,444	\$5,227,444

n. Tax Levy minus Tax Relief for Homestead Exclusions

(m - Amount of Tax Relief for Homestead Exclusions)	\$4,776,271	\$4,776,271
---	-------------	-------------

o. Net Tax Revenue Generated By Mills

(n * Est. Pct. Collection)	\$4,497,935	\$4,497,935
----------------------------	-------------	-------------

Act 1 Index (current): 3.6%
 Calculation Method:

Approx. Tax Revenue from RE Taxes: \$4,497,935
 Amount of Tax Relief for Homestead Exclusions \$451,173
 Total Approx. Tax Revenue: \$4,949,108
 Approx. Tax Levy for Tax Rate Calculation: \$5,227,444
 Mercer

Total

Index Maximums

- p. Maximum Mills Based On Index (i * (1 + Index)) 77.4410
- q. Mills In Excess of Index (if (l > p), (l - p)) 0.3090
- r. Maximum Tax Levy Based On Index (p / 1000 * d) \$5,206,668
- IV. s. Millage Rate within Index? (if l > p Then No) No
- t. Tax Levy In Excess of Index (if (m > r), (m - r)) \$20,776
- u. Tax Revenue In Excess of Index (t * Est. Pct. Collection) \$19,565

\$5,206,668

\$20,776

\$19,565

Information Related to Property Tax Relief

- V. Assessed Value Exclusion per Homestead \$2,650.00
- Number of Homestead/Farmstead Properties 2189
- Median Assessed Value of Homestead Properties \$17,250

Act 1 Index (current): 3.6%

Calculation Method:

Rate

Approx. Tax Revenue from RE Taxes:

\$4,497,935

Amount of Tax Relief for Homestead Exclusions

\$451,173

Total Approx. Tax Revenue:

\$4,949,108

Approx. Tax Levy for Tax Rate Calculation:

\$5,227,444

Mercer

Total

State Property Tax Reduction Allocation used for: Homestead Exclusions

\$451,173

\$0

\$451,173

Prior Year State Property Tax Reduction Allocation used for: Homestead Exclusions

\$0

\$0

Amount of Tax Relief from State/Local Sources

\$451,173

Tax Function	Description	Tax Rate Charged in: 2017-18 (Rebalanced)	2018-19	Percent Change in Rate	Less than or equal to Index	Index	Additional Tax Rate Charged in: 2017-18 (Rebalanced)	2018-19	Percent Change in Rate	Less than or equal to Index
6111	<u>Current Real Estate Taxes</u>									
	Mercer									
6120	Current Per Capita Taxes, Section 679	74.7500	77.7500	4.02%	No	3.6%				
	<u>Current Act 511 Taxes – Flat Rate Assessments</u>									
6141	Current Act 511 Per Capita Taxes	\$5.00	\$5.00	0.00%	Yes	3.6%				
6142	Current Act 511 Occupation Taxes - Flat Rate	\$10.00	\$10.00	0.00%	Yes	3.6%				
6143	Current Act 511 Local Services Taxes					3.6%				
6144	Current Act 511 Trailer Taxes					3.6%				
6145	Current Act 511 Business Privilege Taxes - Flat Rate					3.6%				
6146	Current Act 511 Mechanical Device Taxes - Flat Rate					3.6%				
6149	Current Act 511 Taxes, Other Flat Rate Assessments					3.6%				
	<u>Current Act 511 Taxes – Proportional Assessments</u>									
6151	Current Act 511 Earned Income Taxes	0.500%	0.500%	0.00%	Yes	3.6%				
6152	Current Act 511 Occupation Taxes					3.6%				
6153	Current Act 511 Real Estate Transfer Taxes	0.500%	0.500%	0.00%	Yes	3.6%				
6154	Current Act 511 Amusement Taxes					3.6%				
6155	Current Act 511 Business Privilege Taxes					3.6%				
6156	Current Act 511 Mechanical Device Taxes - Percentage					3.6%				
6157	Current Act 511 Mercantile Taxes					3.6%				
6159	Current Act 511 Taxes, Other Proportional Assessments					3.6%				

2018-2019 Final General Fund Budget
 LEA : 104435703 Sharpsville Area SD
 Printed 5/14/2018 3:33:26 PM

<u>Description</u>	<u>Amount</u>
1000 Instruction	
1100 Regular Programs - Elementary / Secondary	8,142,800
1200 Special Programs - Elementary / Secondary	2,533,710
1300 Vocational Education	445,418
1400 Other Instructional Programs - Elementary / Secondary	74,759
Total Instruction	\$11,196,687
2000 Support Services	
2100 Support Services - Students	539,086
2200 Support Services - Instructional Staff	516,417
2300 Support Services - Administration	1,135,457
2400 Support Services - Pupli Health	167,558
2500 Support Services - Business	253,636
2600 Operation and Maintenance of Plant Services	1,724,501
2700 Student Transportation Services	550,442
2800 Support Services - Central	251,021
2900 Other Support Services	9,600
Total Support Services	\$5,147,718
3000 Operation of Non-Instructional Services	
3200 Student Activities	497,113
Total Operation of Non-Instructional Services	\$497,113
5000 Other Expenditures and Financing Uses	
5100 Debt Service / Other Expenditures and Financing Uses	154,172
5200 Interfund Transfers - Out	1,367,195
5900 Budgetary Reserve	50,000
Total Other Expenditures and Financing Uses	\$1,571,367
Total Estimated Expenditures and Other Financing Uses	\$18,412,865

<u>Description</u>	<u>Amount</u>
1000 Instruction	
1100 Regular Programs - Elementary / Secondary	
100 Personnel Services - Salaries	4,483,287
200 Personnel Services - Employee Benefits	2,943,348
300 Purchased Professional and Technical Services	253,867
400 Purchased Property Services	46,339
500 Other Purchased Services	176,857
600 Supplies	235,316
800 Other Objects	3,786
Total Regular Programs - Elementary / Secondary	\$8,142,800
1200 Special Programs - Elementary / Secondary	
100 Personnel Services - Salaries	1,180,102
200 Personnel Services - Employee Benefits	903,533
300 Purchased Professional and Technical Services	250,933
400 Purchased Property Services	1,125
500 Other Purchased Services	163,132
600 Supplies	32,235
800 Other Objects	2,650
Total Special Programs - Elementary / Secondary	\$2,533,710
1300 Vocational Education	
500 Other Purchased Services	445,418
Total Vocational Education	\$445,418
1400 Other Instructional Programs - Elementary / Secondary	
100 Personnel Services - Salaries	17,361
200 Personnel Services - Employee Benefits	7,315
300 Purchased Professional and Technical Services	25,228
500 Other Purchased Services	23,355
600 Supplies	1,500
Total Other Instructional Programs - Elementary / Secondary	\$74,759
Total Instruction	\$11,196,687
2000 Support Services	
2100 Support Services - Students	
100 Personnel Services - Salaries	311,378
200 Personnel Services - Employee Benefits	218,672
300 Purchased Professional and Technical Services	7,251
600 Supplies	1,785
Total Support Services - Students	\$539,086
2200 Support Services - Instructional Staff	
100 Personnel Services - Salaries	244,743
200 Personnel Services - Employee Benefits	186,496
300 Purchased Professional and Technical Services	22,417
400 Purchased Property Services	696
500 Other Purchased Services	22,088
600 Supplies	51,777

2018-2019 Final General Fund Budget

LEA : 104435703 Sharpsville Area SD

Printed 5/14/2018 3:33:27 PM

<u>Description</u>	<u>Amount</u>
700 Property	7,700
800 Other Objects	500
Total Support Services - Instructional Staff	\$516,417
2300 Support Services - Administration	
100 Personnel Services - Salaries	580,923
200 Personnel Services - Employee Benefits	417,195
300 Purchased Professional and Technical Services	66,763
400 Purchased Property Services	3,123
500 Other Purchased Services	30,712
600 Supplies	28,662
800 Other Objects	8,079
Total Support Services - Administration	\$1,135,457
2400 Support Services - Pupil Health	
100 Personnel Services - Salaries	100,267
200 Personnel Services - Employee Benefits	63,220
300 Purchased Professional and Technical Services	3,013
500 Other Purchased Services	210
600 Supplies	848
Total Support Services - Pupil Health	\$167,558
2500 Support Services - Business	
100 Personnel Services - Salaries	131,639
200 Personnel Services - Employee Benefits	90,454
300 Purchased Professional and Technical Services	25,348
400 Purchased Property Services	1,110
500 Other Purchased Services	3,150
600 Supplies	1,690
800 Other Objects	245
Total Support Services - Business	\$253,536
2600 Operation and Maintenance of Plant Services	
100 Personnel Services - Salaries	613,942
200 Personnel Services - Employee Benefits	468,238
300 Purchased Professional and Technical Services	29,350
400 Purchased Property Services	127,443
500 Other Purchased Services	75,293
600 Supplies	410,085
800 Other Objects	150
Total Operation and Maintenance of Plant Services	\$1,724,501
2700 Student Transportation Services	
500 Other Purchased Services	550,442
Total Student Transportation Services	\$550,442
2800 Support Services - Central	
100 Personnel Services - Salaries	140,766
200 Personnel Services - Employee Benefits	103,871
500 Other Purchased Services	5,920

<u>Description</u>	<u>Amount</u>
600 Supplies	200
800 Other Objects	264
Total Support Services - Central	\$251,021
2900 Other Support Services	
500 Other Purchased Services	9,600
Total Other Support Services	\$9,600
Total Support Services	\$5,147,718
3000 Operation of Non-Instructional Services	
3200 Student Activities	
100 Personnel Services - Salaries	196,110
200 Personnel Services - Employee Benefits	82,424
300 Purchased Professional and Technical Services	81,609
400 Purchased Property Services	6,975
500 Other Purchased Services	57,580
600 Supplies	49,978
700 Property	10,000
800 Other Objects	12,437
Total Student Activities	\$497,113
Total Operation of Non-Instructional Services	\$497,113
5000 Other Expenditures and Financing Uses	
5100 Debt Service / Other Expenditures and Financing Uses	
800 Other Objects	54,172
900 Other Uses of Funds	100,000
Total Debt Service / Other Expenditures and Financing Uses	\$154,172
5200 Interfund Transfers - Out	
900 Other Uses of Funds	1,367,195
Total Interfund Transfers - Out	\$1,367,195
5900 Budgetary Reserve	
800 Other Objects	50,000
Total Budgetary Reserve	\$50,000
Total Other Expenditures and Financing Uses	\$1,571,367
TOTAL EXPENDITURES	\$18,412,885

2018-2019 Final General Fund Budget
 LEA : 104435703 Sharpville Area SD
 Printed 5/14/2018 3:33:27 PM
Cash and Short-Term Investments

	<u>06/30/2018 Estimate</u>	<u>06/30/2019 Projection</u>
General Fund	972,061	575,949
Public Purpose (Expendable) Trust Fund		
Other Comptroller-Approved Special Revenue Funds		
Athletic / School-Sponsored Extra Curricular Activities Fund		
Capital Reserve Fund - \$ 690, \$1850	25,495	55,911
Capital Reserve Fund - \$ 1431	8,200,000	4,000,000
Other Capital Projects Fund		
Debt Service Fund		
Food Service / Cafeteria Operations Fund	35,000	30,000
Child Care Operations Fund		
Other Enterprise Funds		
Internal Service Fund		
Private Purpose Trust Fund		
Investment Trust Fund		
Pension Trust Fund	32,500	32,500
Activity Fund		
Other Agency Fund		
Permanent Fund		
Total Cash and Short-Term Investments	\$9,285,056	\$4,694,360

	<u>06/30/2018 Estimate</u>	<u>06/30/2019 Projection</u>
<u>Long-Term Investments</u>		
General Fund		
Public Purpose (Expendable) Trust Fund		
Other Comptroller-Approved Special Revenue Funds		
Athletic / School-Sponsored Extra Curricular Activities Fund		
Capital Reserve Fund - \$ 690, \$1850		
Capital Reserve Fund - \$ 1431		
Other Capital Projects Fund		
Debt Service Fund		
Food Service / Cafeteria Operations Fund		
Child Care Operations Fund		
Other Enterprise Funds		
Internal Service Fund		
Private Purpose Trust Fund		
Investment Trust Fund		
Pension Trust Fund		
Activity Fund		
Other Agency Fund		

Long-Term Investments

Permanent Fund

Total Long-Term Investments

TOTAL CASH AND INVESTMENTS

\$9,265,056

\$4,694,360

2018-2019 Final General Fund Budget
 LEA : 104435703 Sharpsville Area SD
 Printed 5/14/2018 3:33:28 PM

<u>Long-Term Indebtedness</u>	<u>06/30/2018 Estimate</u>	<u>06/30/2019 Projection</u>
General Fund		
0510 Bonds Payable		
0520 Extended-Term Financing Agreements Payable	13,145,000	12,134,000
0530 Lease-Purchase Obligations		
0540 Accumulated Compensated Absences	2,385,000	2,285,000
0550 Authority Lease Obligations		
0560 Other Post-Employment Benefits (OPEB)		
0599 Other Noncurrent Liabilities		
Total General Fund	\$15,530,000	\$14,419,000

Public Purpose (Expendable) Trust Fund		
0510 Bonds Payable		
0520 Extended-Term Financing Agreements Payable		
0530 Lease-Purchase Obligations		
0540 Accumulated Compensated Absences		
0550 Authority Lease Obligations		
0560 Other Post-Employment Benefits (OPEB)		
0599 Other Noncurrent Liabilities		
Total Public Purpose (Expendable) Trust Fund		

Other Comptroller-Approved Special Revenue Funds		
0510 Bonds Payable		
0520 Extended-Term Financing Agreements Payable		
0530 Lease-Purchase Obligations		
0540 Accumulated Compensated Absences		
0550 Authority Lease Obligations		
0560 Other Post-Employment Benefits (OPEB)		
0599 Other Noncurrent Liabilities		
Total Other Comptroller-Approved Special Revenue Funds		

Athletic / School-Sponsored Extra Curricular Activities Fund		
0510 Bonds Payable		
0520 Extended-Term Financing Agreements Payable		
0530 Lease-Purchase Obligations		
0540 Accumulated Compensated Absences		
0550 Authority Lease Obligations		
0560 Other Post-Employment Benefits (OPEB)		
0599 Other Noncurrent Liabilities		
Total Athletic / School-Sponsored Extra Curricular Activities Fund		
Capital Reserve Fund - \$ 690, \$1850		
0510 Bonds Payable		
0520 Extended-Term Financing Agreements Payable		

06/30/2018 Estimate 06/30/2019 Projection

Long-Term Indebtedness

- 0530 Lease-Purchase Obligations
- 0540 Accumulated Compensated Absences
- 0550 Authority Lease Obligations
- 0560 Other Post-Employment Benefits (OPEB)
- 0599 Other Noncurrent Liabilities

Total Capital Reserve Fund - \$ 690, \$1850

Capital Reserve Fund - \$ 1431

- 0510 Bonds Payable
- 0520 Extended-Term Financing Agreements Payable
- 0530 Lease-Purchase Obligations
- 0540 Accumulated Compensated Absences
- 0550 Authority Lease Obligations
- 0560 Other Post-Employment Benefits (OPEB)
- 0599 Other Noncurrent Liabilities

Total Capital Reserve Fund - \$ 1431

Other Capital Projects Fund

- 0510 Bonds Payable
- 0520 Extended-Term Financing Agreements Payable
- 0530 Lease-Purchase Obligations
- 0540 Accumulated Compensated Absences
- 0550 Authority Lease Obligations
- 0560 Other Post-Employment Benefits (OPEB)
- 0599 Other Noncurrent Liabilities

Total Other Capital Projects Fund

Debt Service Fund

- 0510 Bonds Payable
- 0520 Extended-Term Financing Agreements Payable
- 0530 Lease-Purchase Obligations
- 0540 Accumulated Compensated Absences
- 0550 Authority Lease Obligations
- 0560 Other Post-Employment Benefits (OPEB)
- 0599 Other Noncurrent Liabilities

Total Debt Service Fund

Food Service / Cafeteria Operations Fund

- 0510 Bonds Payable
- 0520 Extended-Term Financing Agreements Payable
- 0530 Lease-Purchase Obligations
- 0540 Accumulated Compensated Absences
- 0550 Authority Lease Obligations

06/30/2018 Estimate 06/30/2019 Projection

Long-Term Indebtedness

0560 Other Post-Employment Benefits (OPEB)

0599 Other Noncurrent Liabilities

Total Food Service / Cafeteria Operations Fund

Child Care Operations Fund

0510 Bonds Payable

0520 Extended-Term Financing Agreements Payable

0530 Lease-Purchase Obligations

0540 Accumulated Compensated Absences

0550 Authority Lease Obligations

0560 Other Post-Employment Benefits (OPEB)

0599 Other Noncurrent Liabilities

Total Child Care Operations Fund

Other Enterprise Funds

0510 Bonds Payable

0520 Extended-Term Financing Agreements Payable

0530 Lease-Purchase Obligations

0540 Accumulated Compensated Absences

0550 Authority Lease Obligations

0560 Other Post-Employment Benefits (OPEB)

0599 Other Noncurrent Liabilities

Total Other Enterprise Funds

Internal Service Fund

0510 Bonds Payable

0520 Extended-Term Financing Agreements Payable

0530 Lease-Purchase Obligations

0540 Accumulated Compensated Absences

0550 Authority Lease Obligations

0560 Other Post-Employment Benefits (OPEB)

0599 Other Noncurrent Liabilities

Total Internal Service Fund

Private Purpose Trust Fund

0510 Bonds Payable

0520 Extended-Term Financing Agreements Payable

0530 Lease-Purchase Obligations

0540 Accumulated Compensated Absences

0550 Authority Lease Obligations

0560 Other Post-Employment Benefits (OPEB)

0599 Other Noncurrent Liabilities

Total Private Purpose Trust Fund

06/30/2018 Estimate 06/30/2019 Projection

Long-Term Indebtedness

Investment Trust Fund

- 0510 Bonds Payable
- 0520 Extended-Term Financing Agreements Payable
- 0530 Lease-Purchase Obligations
- 0540 Accumulated Compensated Absences
- 0550 Authority Lease Obligations
- 0560 Other Post-Employment Benefits (OPEB)
- 0599 Other Noncurrent Liabilities

Total Investment Trust Fund

Pension Trust Fund

- 0510 Bonds Payable
- 0520 Extended-Term Financing Agreements Payable
- 0530 Lease-Purchase Obligations
- 0540 Accumulated Compensated Absences
- 0550 Authority Lease Obligations
- 0560 Other Post-Employment Benefits (OPEB)
- 0599 Other Noncurrent Liabilities

Total Pension Trust Fund

Activity Fund

- 0510 Bonds Payable
- 0520 Extended-Term Financing Agreements Payable
- 0530 Lease-Purchase Obligations
- 0540 Accumulated Compensated Absences
- 0550 Authority Lease Obligations
- 0560 Other Post-Employment Benefits (OPEB)
- 0599 Other Noncurrent Liabilities

Total Activity Fund

Other Agency Fund

- 0510 Bonds Payable
- 0520 Extended-Term Financing Agreements Payable
- 0530 Lease-Purchase Obligations
- 0540 Accumulated Compensated Absences
- 0550 Authority Lease Obligations
- 0560 Other Post-Employment Benefits (OPEB)
- 0599 Other Noncurrent Liabilities

Total Other Agency Fund

Permanent Fund

- 0510 Bonds Payable
- 0520 Extended-Term Financing Agreements Payable

06/30/2018 Estimate 06/30/2019 Projection

Long-Term Indebtedness

- 0530 Lease-Purchase Obligations
- 0540 Accumulated Compensated Absences
- 0550 Authority Lease Obligations
- 0560 Other Post-Employment Benefits (OPEB)
- 0599 Other Noncurrent Liabilities

Total Permanent Fund

Total Long-Term Indebtedness

\$15,530,000 \$14,419,080

06/30/2018 Estimate 06/30/2019 Projection

Short-Term Payables

General Fund		
Public Purpose (Expendable) Trust Fund		
Other Comproller-Approved Special Revenue Funds		
Athletic / School-Sponsored Extra Curricular Activities Fund		
Capital Reserve Fund - \$ 690, \$1850		
Capital Reserve Fund - \$ 1431		
Other Capital Projects Fund		
Debt Service Fund		
Food Service / Cafeteria Operations Fund		
Child Care Operations Fund		
Other Enterprise Funds		
Internal Service Fund		
Private Purpose Trust Fund		
Investment Trust Fund		
Pension Trust Fund		
Activity Fund		
Other Agency Fund		
Permanent Fund		

Total Short-Term Payables	\$15,530,000	\$14,419,000
TOTAL INDEBTEDNESS		

Amounts

Account Description

0810 Nonspendable Fund Balance

0820 Restricted Fund Balance

0830 Committed Fund Balance

0840 Assigned Fund Balance

0850 Unassigned Fund Balance

Total Ending Fund Balance - Committed, Assigned, and Unassigned

109,835

\$109,835

5900 Budgetary Reserve

50,000

Total Estimated Ending Committed, Assigned, and Unassigned Fund Balance and Budgetary Reserve

\$159,835



Book	Policy Manual
Section	100 Programs
Title	Curriculum
Number	105 Vol II 2018
Status	
Legal	<ol style="list-style-type: none">1. 22 PA Code 4.42. 22 PA Code 4.33. 22 PA Code 4.124. Pol. 1025. 24 P.S. 15116. 24 P.S. 15127. Pol. 1078. Pol. 1279. Pol. 10910. Pol. 11211. Pol. 11312. 22 PA Code 4.2613. Pol. 13814. Pol. 10315. Pol. 103.116. Pol. 11517. Pol. 11418. Pol. 80519. Pol. 105.122 PA Code 4.2122 PA Code 4.2222 PA Code 4.2322 PA Code 4.2522 PA Code 4.2722 PA Code 4.2922 PA Code 4.82Pol. 100Pol. 106Pol. 116

Purpose

The Board recognizes its responsibility for the development, assessment and improvement of the educational program of the schools. To this end, the curriculum shall be evaluated, developed and modified on a continuing basis and in accordance with a plan for curriculum improvement.[1]

Definition

For purposes of this policy, **curriculum** shall be defined as a series of planned instruction aligned with established academic standards in each subject that is coordinated, articulated and implemented in a manner designed to result in the achievement of academic standards at the proficient level by all students.[2][3][4]

Authority

The Board shall be responsible for the curriculum of the district's schools. The curriculum shall be designed to provide students the opportunity to achieve the academic standards established by the Board. Attaining the academic standards requires students to demonstrate the acquisition and application of knowledge.[1][3][4]

In order to provide a quality educational program for district students, the Board shall adopt a curriculum plan that includes the requirements for courses to be taught; subjects to be taught in the English language; courses adapted to the age, development and needs of students; and strategies for assisting those students having difficulty attaining the academic standards.[1][3][5][6][7][8]

Guidelines

The district's curriculum shall provide the following:

1. {X} Continuous learning through effective collaboration among the schools of this district.
2. {X} Continuous access for all students to sufficient programs and services of a library/media facility and classroom collection to support the educational program.[9]
3. {X} Guidance and counseling services for all students to assist in career and academic planning. [10]
4. {X} A continuum of educational programs and services for all students with disabilities, pursuant to law and regulation.[11]
5. {X} **Language Instruction Educational Program** for **English Learner** students, pursuant to law, regulation and Board policy.[12][13]
6. {X} Compensatory education programs for students, pursuant to law and regulation.
7. {X} Equal educational opportunity for all students, pursuant to law and regulation.[14][15]
8. {X} Career awareness and vocational education, pursuant to law and regulation.[16]
9. {X} Educational opportunities for identified gifted students, pursuant to law and regulation.[17]
10. {X} Regular and continuous instruction in required safety procedures.[18]

Delegation of Responsibility

As the educational leader of the district, the Superintendent shall be responsible to the Board for the district's curriculum. S/He shall establish procedures for curriculum development, evaluation and modification, which ensure the utilization of available resources, and effective participation of [1].

administrators

teaching staff members

students

community members

Board members.

A listing of all curriculum materials shall be made available for the information of parents/guardians, students, staff and Board members.[1][19]

With prior Board approval, the Superintendent may conduct pilot programs as deemed necessary to the continuing improvement of the instructional program. The Superintendent shall report periodically to the Board on the status of each pilot program, along with its objectives, evaluative criteria, and costs.

The Board encourages, where it is feasible and in the best interest of district students, participation in state-initiated pilot programs of educational research.

The Board directs the Superintendent to pursue actively state and federal aid in support of research activities.

PSBA Revision 3/18 © 2018 PSBA

Last Modified by Jaime Roberts on April 26, 2018



Book Policy Manual
Section 100 Programs
Title Language Instruction Educational Program for English Learners
Number 138 Vol II 2018
Status From PSBA

Legal

1. 42 U.S.C. 2000d et seq
2. Pol. 102
3. Pol. 103
4. 20 U.S.C. 6801 et seq
5. 22 PA Code 4.26
6. 20 U.S.C. 6312
7. 20 U.S.C. 6812
8. 20 U.S.C. 6826
9. 20 U.S.C. 6841
10. Pol. 100
11. 22 PA Code 11.11
12. Pol. 200
13. 20 U.S.C. 6823
14. 20 U.S.C. 1703
15. Pol. 115
16. Pol. 122
17. Pol. 123
18. 22 PA Code 4.51
19. 22 PA Code 4.51a
20. 22 PA Code 4.51b
21. 22 PA Code 4.51c
22. 22 PA Code 4.52
23. Pol. 127
24. Pol. 217
25. Pol. 304
26. Pol. 333
27. Pol. 103.1
28. Pol. 113
29. Pol. 114
30. 20 U.S.C. 6318
31. Pol. 918
32. Pol. 212
- 20 U.S.C. 7011
- 20 U.S.C. 7801
- 34 CFR Part 200
- Basic Education Circular, July 1, 2017: Educating English Learners (ELs)
- Pol. 105.1

Purpose

In accordance with the Board's philosophy to provide quality educational programs to all **district students and to increase the English language proficiency of students who are English Learners (EL)**, the district shall provide **an effective Language Instruction Educational Program (LIEP) that meets the needs of English Learners**. The goal of the **LIEP** shall be to **demonstrate success in increasing English language proficiency and student academic achievement** so that **EL students** can attain the academic standards adopted by the Board and achieve academic success. **EL students** shall be identified, assessed and provided **appropriate instruction in accordance with the LIEP**, and shall be provided an **equitable** opportunity to achieve their maximum potential in educational programs and extracurricular activities, consistent with federal and state laws and regulations.[1][2][3][4][5].

Authority

The Board shall approve a **LIEP to provide English Language Development instruction (ELD) to EL students as part of the approved curriculum, in order to develop the English language proficiency of EL students**. The district shall provide **EL students with both planned ELD instruction and modifications in content instruction and assessments for all curricular areas, based on the provisions of the LIEP**. The **LIEP shall be thoughtfully and deliberately planned and evaluated in accordance with state and federal laws and regulations, and shall meet the needs of the district's EL students**. The **LIEP** shall be based on effective research-based theory, implemented with sufficient resources and appropriately trained staff, and **shall meet the following requirements:**[1][2][3][4][5][6].

1. **Aligned to state academic content standards for the appropriate grade levels of EL students.**
2. **Include ELD instruction delivered by properly certified English as a Second Language (ESL) teachers, and other certified content area teachers working in conjunction with ESL certified teachers.**
3. **Incorporate the use of state assessments and ELD criteria.**
4. **Provide equitable access to content for EL students at all proficiency levels.**
5. **Provide equitable access to enrollment in courses or academic programs for which EL students are otherwise eligible.**

The Board directs the **LIEP to be evaluated for effectiveness based on student outcomes at least annually, and the results documented in accordance with state and federal laws and regulations, and state guidelines.**[6][7][8][9]

The district's **LIEP and evaluation results of the LIEP shall be made available to district staff working with EL students and parents/guardians of EL students.**

The Board may address **EL students and programs in the district's comprehensive planning process.**[10]

{ } The Board may contract with _____ Intermediate Unit No. _____ for **ELD services and programs.**

{ } The Board shall ensure that **eligible EL students who are enrolled in nonpublic schools are identified, assessed, evaluated, provided with equitable LIEP services and programs and monitored in accordance with applicable laws and regulations. The district shall coordinate with nonpublic schools in the provision and monitoring of services and programs for eligible EL students.**[6][8]

Delegation of Responsibility

The Superintendent or designee shall implement and supervise a **LIEP** that ensures appropriate instruction in each school and complies with federal and state laws and regulations.

The Superintendent or designee shall ensure that the district complies with all federal and state laws and regulations, and program requirements, for ELD program funding, including required reports in the form prescribed by the state.[9]

The Superintendent or designee, in conjunction with appropriate stakeholders, shall develop administrative regulations regarding the **LIEP and provision of services to EL students.**

Guidelines

Identification and Placement of EL Students

The district shall establish procedures for identifying and assessing the needs of students whose dominant language is not English. **In order to identify which students are potential English Learners**, the Home Language Survey shall be completed for each student upon enrollment in the district, and shall be **maintained as part of the student's education records.**[4][11][12]

EL students shall be appropriately placed in accordance with the LIEP within the first thirty (30) days of the school year, or within fourteen (14) days of enrollment.[13]

Program Access

EL students shall have equitable access to and be encouraged to participate in all academic and extracurricular activities available to district students.[14][15][16][17]

Assessment

The district shall annually administer required assessments to EL students to measure students' English Language proficiency and progress in reading, writing, speaking and listening/understanding. Assessment results shall be maintained in the student's education records. Parents/Guardians may not opt students out of English language proficiency assessments.[9]

EL students shall participate in all annual state or locally required assessments, with accommodations where applicable, and meet established academic standards and graduation requirements, in accordance with law, regulations and Board policy.[2][7][8][9][18][19][20][21][22][23][24]

Program Exit

The district shall include uniform provisions in the LIEP, in accordance with state required criteria, for:[8][9]

1. **Reclassifying EL students as former EL students when they attain English language proficiency.**
2. **Actively monitoring and reporting the progress of former EL students for a period of two (2) years following reclassification and program exit, and reporting students to the state in a monitor status for an additional two (2) years, to ensure students are meeting academic standards.**
3. **Redesignating former EL students as active EL students if they struggle academically based on persistent language barriers.**

Staff Qualifications and Professional Development

Certified employees and appropriate support staff, when necessary, shall provide the **LIEP**. The district shall ensure that all teachers **providing ELD instruction** hold the appropriate certification and can demonstrate academic language proficiency both in English and in the language used for instruction in their classroom.**[8][25]**

Non-ESL staff shall incorporate ELD into all classes for EL students, as well as provide supports, modifications and accommodations for curricular content to enable EL students to achieve academic standards.

The district shall provide appropriate training in ELD for all professional staff as part of the Professional Development Plan.[2][26]

Special Education and Gifted Education Services

EL students may be eligible for special education services when they have been identified as a student with a disability and it is determined that the disability is not solely due to lack of instruction or proficiency in the English language.[27][28]

EL students may be eligible for gifted education services, when identified in accordance with law, regulations and Board policy. The district shall ensure that assessment of a student for gifted education services screens for intervening factors, such as **English language proficiency, that may be masking gifted abilities.[29]**

Students participating in **ELD instruction who are eligible for special education services shall continue receiving **ELD** instruction, in accordance with their Individualized Education Program (IEP) or Gifted Individualized Education Plan (GIEP), at the appropriate proficiency and developmental level.[27][28][29]**

Parent/Family Engagement and Communication

Communications with parents/guardians shall be in the mode and language of communication preferred by the parents/guardians.[1][30][31]

Within thirty (30) days of the beginning of each school year, or within fourteen (14) days of enrollment during the school year, the district shall notify parents/guardians of students **identified as EL about the process for identifying their children as EL, the results of that process, and the recommended program placement. The district shall also provide parents/guardians with detailed information regarding the LIEP, the benefits of ELD instruction for their children, and an explanation of the program's effectiveness.[6]**

Parents/Guardians shall be regularly apprised of their **child's progress, including achievement of academic standards and assessment results.[23][32]**

The district shall maintain an effective means of outreach to encourage parental involvement in the education of their children.[6][7][8][30][31]

Parental Right to Opt Out of ELD Programs and Services -

Parents/Guardians of EL students have the right to refuse specialized programs and services that may be part of the LIEP for their child. A parent's/guardian's decision to refuse programs or services must be informed and voluntary; the district shall not influence a parent's/guardian's decision in any way, or make any program or placement determinations without parental notification and an opportunity to opt the student out of programs and services.[1][6]

The district shall make a parental waiver form available for parents/guardians to opt their **EL child out of ELD programs and services.**

The district shall document all notifications made to parents/guardians regarding assessment and recommended placements and programs for EL students, and whether or not a parental waiver form is received. When a waiver form is not received from the parent/guardian, the district shall proceed with the recommended placement.

EL students who have a parental waiver for ELD programs and services shall be assessed on English language proficiency annually, and shall be provided with supports and accommodations to participate in general curricular and extracurricular programs, in order to meet academic standards and graduation requirements.[2][3][23]

Parents/Guardians of EL students who have been opted out of ELD programs and services shall be notified of their child's progress, including achievement of academic standards and assessment results, and shall be provided with opportunity and a form to opt their child back into ELD programs and services.[24][32]

NOTES:

If the district does not receive Title III federal funding, policy may be revised based on advice of school solicitor. **Option on provision of services to nonpublic students should only be used if the district receives Title III supplemental funding as a subgrantee.**

Option for contracting with the Intermediate Unit should only be selected if backup indicates the district contracts with the Intermediate Unit--language may be modified to indicate specific services where applicable, such as professional development programs and services.

If district has three (3) employee sections, remember to change the policy cites in the policy and references.

PSBA Revision 3/18 © 2018 PSBA

Last Modified by Jaime Roberts on April 13, 2018



Book	Policy Manual
Section	200 Pupils
Title	Copy of Admission of Students
Number	201
Status	
Legal	<ul style="list-style-type: none"> 1. 24 P.S. 1301 2. 22 PA Code 11.12 3. 22 PA Code 11.41 4. 24 P.S. 1304 5. 24 P.S. 1326 6. 22 PA Code 11.15 7. 22 PA Code 11.16 8. 22 PA Code 11.14 9. Pol. 200 10. Pol. 203 24 P.S. 503 22 PA Code 4.41
Adopted	February 16, 2010
Last Revised	May 20, 2013

Authority

The Board shall establish age requirements for the admission of students to first grade and to kindergarten that are consistent with state law and regulations.[1][2][3]

Guidelines

First Grade

Beginners are students entering the lowest grade of the primary school above the kindergarten level. **Beginners** shall be admitted to school during the first two (2) weeks of the annual school term and thereafter at the district's discretion. A child who is eight (8) years of age shall be admitted to school at any time during the school year.[4][5]

The Board establishes the district's entry age for beginners as not less than five (5) years and seven (7) months before September 1 and not more than six (6) years before the first day of the school term.[4][6].

The Board may admit as a beginner a child who is five (5) years old and demonstrates readiness for entry by the first day of the school term, upon the written request of the parent/guardian, recommendation of the district psychologist, and approval of the Superintendent.[Z]

The Board is not required to admit as a beginner any child whose age is less than the district's established admission age for beginners.[Z]

Kindergarten

A child is eligible for admission to kindergarten if the child is at least five (5) years and no months old on or before ~~the first day of the school term~~ **September 1 of the school term for which the are to be enrolled**.[8]

Delegation of Responsibility

The Superintendent or designee shall require that the parent/guardian of each student who registers for entrance to school shall submit proof of age, residency, and required immunizations.[9][10]

Last Modified by Jaime Roberts on April 24, 2018



Book	Policy Manual
Section	200 Pupils
Title	Foreign Exchange Students
Number	239 Vol II 2018
Status	
Legal	<ul style="list-style-type: none"> 1. Pol. 203 2. Pol. 200 3. 20 U.S.C. 6801 et seq 4. 22 PA Code 11.11 5. 42 U.S.C. 2000d et seq 6. Pol. 138 22 PA Code 4.74 8 U.S.C. 1101 22 CFR Part 62

Purpose

In order to promote cultural awareness and understanding, and to provide diverse experiences to district students, the Board shall admit foreign exchange students into district schools.

Authority

The Board shall accept foreign exchange students who meet the criteria **established in Board policy and administrative regulations.**

The Board shall accept exchange students on a J-1 Visa who reside within the district as participants in group-sponsored exchange programs approved by the Board. Exchange students on a J-1 Visa shall not be required to pay tuition.

The Board shall accept privately sponsored exchange students on an F-1 Visa for attendance only in secondary schools upon payment of tuition at the established district rate; tuition payments may not be waived. The period of attendance shall not exceed twelve (12) months.

The Board reserves the right to limit the number of foreign exchange students admitted to the schools based on space availability and qualifying criteria.

Delegation of Responsibility

The Superintendent or designee shall be responsible for determining the visa status and eligibility of foreign exchange students applying for admission to district schools and recommending admission of students to the Board.

All potential organizations or individuals applying for admission shall forward the request to the Superintendent or designee preceding the school year of attendance.

Guidelines

Foreign exchange students shall comply with all **enrollment and** immunization requirements for students. Once admitted, all exchange students shall be subject to all Board policies, administrative regulations and rules governing all district students.[1][2]

The district shall administer the Home Language Survey to foreign exchange students enrolling in district schools. Students identified as English Learners shall be assessed and provided appropriate instruction in accordance with the district's Language Instruction Educational Program (LIEP) and Board policy.[3][4][5][6]

PSBA Revision 3/18 © 2018 PSBA

Last Modified by Jaime Roberts on April 26, 2018



Book	Policy Manual
Section	900 Community
Title	Public Complaint Procedures
Number	906 Vol I 2018
Status	From PSBA

Legal

1. 20 U.S.C. 7844
2. 24 P.S. 510.2

24 P.S. 510

Pol. 103

Pol. 103.1

Pol. 104

Pol. 105.1

Pol. 108

Pol. 109

Pol. 116

Pol. 127

Pol. 137

Pol. 150

Pol. 202

Pol. 206

Pol. 247

Pol. 249

Pol. 251

Pol. 252

Pol. 255

Pol. 610

Pol. 621

Pol. 626

Pol. 718

Pol. 801

Pol. 808

Pol. 815

Pol. 824

Pol. 827

Pol. 828

Purpose

The Board welcomes inquiries, suggestions, and constructive criticism **from** parents/guardians, **district** residents or community groups regarding the district's programs, personnel, operations and facilities. **The Board adopts this policy to establish procedures** for seeking appropriate resolution **to complaints.**

Authority

The Board encourages parents/guardians, district residents or community groups who have general complaints about Board policy and district procedures, district programs, personnel, operations and facilities to follow the general complaint procedure established in this policy.

The Board **directs** parents/guardians, other individuals and organizations alleging violations **of law** in the **district's** administration of **federally-funded** programs to submit complaints **in accordance with the separate federal program complaint procedure established in this policy.**[1]

The Board shall ensure that this policy is posted on the district's publicly accessible website in accordance with law.[2]

Delegation of Responsibility

The district shall annually notify parents/guardians, employees and the public of this policy and established complaint procedures via the district website, newsletters, posted notices and/or other efficient communication methods.

Guidelines

General Complaint Procedure

It is the intent of the Board that complaints, concerns and suggestions be addressed and/or resolved at the lowest appropriate level.

At all levels of this procedure, district employees shall make a determination as to whether the complaint should proceed as outlined in this policy or if the complaint should be submitted through a specialized complaint process addressed in a separate Board policy, district procedure or administrative regulation that is directly related to the nature of the complaint.

General complaints about Board policy and district procedures, programs, personnel, operations and facilities shall **begin with an informal, direct discussion between the complainant and district employee who is most directly involved.**

The employee shall attempt to provide a reasonable explanation or take appropriate action within the employee's authority. The employee shall report the matter and the resolution to the building principal or immediate supervisor.

When an informal discussion fails to resolve the complaint, the following procedure shall be used.

First Level - If a satisfactory resolution is not achieved by discussion with the employee, the complainant shall submit a written complaint to the building principal or designee and a conference shall be scheduled with the complainant. The written complaint shall include the contact information of the person or group filing the complaint, the specific nature of the complaint, a brief statement of relevant facts, how the complainant has been affected adversely, and the action requested. The building principal or designee shall provide a written response to the complainant.

Second Level - If a satisfactory resolution is not achieved through a conference with the building principal or designee, the complaint shall be referred to the Superintendent or designee. The Superintendent or designee shall review the complaint and may schedule a conference with the complainant. The Superintendent or designee shall provide a written response to the complainant.

Third Level - If a satisfactory resolution is not achieved through referral to the Superintendent or designee or if resolution of the complaint is beyond his/her authority and requires Board action, the Superintendent or designee shall refer the complaint to the Board.

The Board, after reviewing all information relative to the complaint, shall provide the complainant with its written response. The Board may, at its discretion, grant a hearing before the Board or a

committee of the Board. **If a hearing is granted**, the complainant shall be advised of the Board's **response**, in writing, no more than **thirty (30)** days following the hearing.

Any requests, suggestions or complaints **first** directed to individual Board members and/or the Board shall be referred to the Superintendent for consideration, **investigation** and action. If further action is warranted, based on the initial investigation, such action shall be in accordance with the **procedures outlined above**.

Complaint Procedure for Federal Programs

Complaints alleging violations of law in the district's administration of federally-funded programs shall be processed in accordance with the following procedure.[1]

The complainant shall submit a written, signed statement **to the district's administration office** that **includes**:

1. **Contact information of the individual or organization filing the complaint.**
2. Alleged federal program violation.
3. Facts supporting the alleged violation.
4. Supporting documentation, such as information on discussions, correspondence or meetings with district **staff** regarding the complaint.

District staff shall forward complaints to the **district administrator responsible for federal programs**, who will notify the Superintendent **and acknowledge receipt of the complaint in writing**.

The **district administrator responsible for federal programs shall** conduct an independent investigation, which **may** include, but not be limited to:

1. On-site visit to the building that is the subject of the complaint.
2. Opportunity to present evidence by all individuals and/or organizations involved.
3. Opportunity for **participants to ask questions of each other** and witnesses.

When the investigation is completed, the **district administrator responsible for federal programs shall** prepare a **written** report with a recommendation for resolving the complaint. The report **shall** include:

1. Name of the individual or organization filing the complaint.
2. Nature of the complaint.
3. Summary of the investigation.
4. Recommended resolution.
5. Reasons for the recommended resolution.

The **district administrator responsible for federal programs shall** submit the **written** report to the Superintendent, who will determine whether further investigation is required and/or the district's final response.

All **individuals and/or organizations making the complaint or that are the subject of the complaint shall** be notified of the resolution of the complaint by the **Superintendent or designee**.

The **district administrator responsible for federal programs shall** ensure that the resolution of the complaint is implemented.

The time period between receipt and resolution of a complaint **shall** not exceed sixty (60) calendar days, unless circumstances require additional time.

The complainant may appeal the final resolution to the Pennsylvania Department of Education.

Division Chief
Division of Federal Programs
PA Department of Education
333 Market Street
Harrisburg, PA 17126-0333

PSBA Revision 2/18 © 2018 PSBA

Last Modified by Jaime Roberts on April 13, 2018



Book	Policy Manual
Section	900 Community
Title	Title I Parent and Family Engagement
Number	918 Vol I 2018
Status	
Legal	<ol style="list-style-type: none"> 1. 20 U.S.C. 6318 2. Pol. 102 3. 20 U.S.C. 6312 4. 24 P.S. 510.2 5. Pol. 138 6. Pol. 916 7. Pol. 127 8. Pol. 814 9. Pol. 333 10. 20 U.S.C. 7845 11. 29 U.S.C. 3271 et seq 12. 29 U.S.C. 701 et seq 13. 42 U.S.C. 11301 et seq 14. 42 U.S.C. 9831 et seq 15. Pol. 212

Purpose

The Board recognizes that **meaningful parent and family engagement** contributes to the achievement of **state** academic standards by students participating in Title I programs. The Board views the education of students as a cooperative effort among the school, parents **and family members**, and community.[1][2]

Definition

Parent and Family (Family Member) - these terms are used interchangeably and shall include caregivers, a legal guardian or other person standing in loco parentis such as a grandparent or stepparent with whom the child lives, a person who is legally responsible for the child's welfare, or a legally appointed Education Decision Maker of a child participating in a Title I program.

Authority

The Board directs the district **and each of its schools with a** Title I program **to:**[1].

1. **Conduct outreach to all parents and family members.**
2. **Include parents and family members** in development of the district's overall Title I Plan and process for school review and improvement.[3]
3. **Include parents and family members in the development of the Title I Parent and Family Engagement Policy. Following adoption of the policy by the Board, the policy shall be:**
 - a. **Distributed in writing to all parents and family members.**
 - b. **Incorporated into the district's Title I Plan.[3]**
 - c. **Posted to the district's publicly accessible website.[4]**
 - d. **Evaluated annually with parent and family involvement.**
4. **Provide opportunities and conduct meaningful collaborations with parents and family members in the planning and implementation of Title I programs, activities and procedures.**

Accessibility

The district and each of its schools with a Title I program shall provide communications, information and school reports to parents and family members who are migrants or who have limited English proficiency, a disability, limited literacy, or racial and ethnic minority backgrounds, in a language they can understand.[1][5]

Delegation of Responsibility

The Superintendent or designee shall ensure that the district's Title I Parent and Family Engagement Policy, plan and programs comply with the requirements of federal law.[1][3]

The Superintendent or designee shall ensure that **the district and its schools with Title I programs provide opportunities for the informed participation of parents and family members by providing resources, information and school reports in an understandable and uniform format or, upon request, in another format. Such efforts shall include:**

1. **Providing communications in clear and simple language.**
2. **Posting information for parents and family members on the district's website.**
3. **Including a telephone number for parents and family members to call with questions.**
4. **Partnering with community agencies which may include libraries, recreation centers, community-based organizations and faith-based organizations to assist in sharing information.**
5. **{X} Provide language access services to families with limited English proficiency through on-site or telephonic translation and interpretation services, as appropriate.[5]**

The building principal and/or Title I staff shall **notify parents and family members of the existence of the Title I programs and provide:**

1. **An explanation of the reasons supporting their child's selection for the program.**
2. **A set of goals and expectations to be addressed.**

3. **A description of the services to be provided.**

4. **A copy of this policy and the School-Parent and Family Compact.[1]**

Parents and family members shall actively carry out their responsibilities in accordance with this policy and the School-Parent and Family Compact. At a minimum, parents and family members shall be expected to:[1]

1. **Volunteer in their child's classroom.[6]**

2. **Support their child's learning.**

3. **Participate, as appropriate, in decisions relating to the education of their child and positive use of extracurricular time.**

Guidelines

Each district school operating a Title I program shall hold an annual meeting of parents and family members at a convenient time, to explain the goals and purposes of Title I programs and to inform them of their right to be involved. Parents and family members shall be given the opportunity to participate in the design, development, operation and evaluation of the program. Parents and family members shall be encouraged to participate in planning activities, to offer suggestions, and to ask questions regarding policies and programs.[1]

The schools with Title I programs shall offer a flexible number of meetings which shall be held at various times of the morning and evening. Title I funds may be used to enable parent and family member attendance at meetings through payment of transportation, child care costs or home visits. [1]

The schools shall involve parents and family members in an organized, ongoing and timely way, in the planning, review and improvement of Title I programs, the Title I Parent and Family Engagement Policy and the joint development of the Title I Plan.[1][3]

At these meetings, parents and family members shall be provided:[1]

1. **Timely** information about programs provided under Title I.

2. Description and explanation of the curriculum in use, the forms of academic assessment used to measure student progress, and the **achievement levels of the academic standards.**

3. Opportunities to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children.

To ensure the continuous engagement of parents and family members in the joint development of the Title I Plan and with the school support and improvement process, the district shall:

{X} Establish meaningful, ongoing two-way communication between the district, staff and parents and family members.

{X} Communicate with parents and family members about the plan and seek their input and participation through the use of newsletters, the district website, email, telephone, parent and teacher conferences, and home visits if needed.

{X} Train personnel on how to collaborate effectively with parents and family members with diverse backgrounds that may impede their participation, such as limited literacy or language difficulty.

{X} Analyze and share the results of the Title I Parent/Family Survey.

Post school performance data on the district's website.

Distribute and discuss the School-Parent and Family Compact.

Host various parent and family nights at each school building with a Title I program.

Establish and support active and engaged Title I parent and family advisory councils. The council will include a majority of parents and family members of students participating in Title I programs, as well as the building principal, teachers or other appropriate staff, students and community members. The purpose of the council shall be to focus on improved student achievement, effective classroom teaching, parent/family/community engagement in the educational process, and to facilitate communications and support.

Actively recruit parents and family members to participate in school review and improvement planning.

Assign district representatives to be available to work collaboratively with parents and family members, and to conduct school-level trainings to promote understanding of school data, comprehensive plans and the budgeting process.

Invite participation of parents and family members at the regular comprehensive planning committee meetings, Title I budget meetings and school improvement plan meetings to obtain input and propose school improvement initiatives.

Other _____.

If the Title I Plan is not satisfactory to parents and family members, the district shall submit any parent or family member comments with the plan when the school makes the plan available to the Board.[1][3]

Building Capacity for Parent and Family Engagement

The district shall provide the coordination, technical assistance, and other support necessary to assist and build the capacity of all participating schools in planning and implementing effective parent and family involvement activities to improve academic achievement and school performance through:[1]

1. Providing assistance to parents and family members in understanding such topics as the academic standards, state and local academic assessments, the requirements of parent and family involvement, how to monitor a child's progress and work with teachers to improve the achievement of their children.[2][7]
2. Providing material and training to help parents and family members work with their children to improve academic achievement and to foster parent and family engagement, such as:
 - a. Scheduling trainings in different locations on a variety of topics including how to support their child in school, literacy, school safety, cultural diversity and conflict resolution.
 - b. Using technology, including education about the harms of copyright piracy, as appropriate.[8]
 - c. Providing information, resources and materials in a user friendly format.
 - d. Providing, as requested by a parent or family member, other reasonable support for parent and family engagement activities.

- e. { } Training on how to use the Parent Portal as a tool to monitor grades and achievement.
3. Educating teachers, specialized instructional support personnel, principals and other school leaders and staff, with the assistance of parents and family members, on the value and usefulness of contributions of parents and family members and in how to reach out to, communicate with, and work with them as equal partners, implement and coordinate parent and family programs, and build ties between parents and family members and the school.[9]
 4. To the extent feasible and appropriate, coordinating and integrating Title I parent and family involvement efforts and activities with other federal, state and local programs, including public preschool programs, and conduct other activities, such as parent resource centers, that encourage and support parents and family members in more fully participating in the education of their children.[1][5][10][11][12][13][14][15]
 5. {X} Engage the PTA/PTO to actively seek out and involve parents and family members through regular updates, information sessions and assistance with the identification of effective communication strategies.
 6. { } Train parents and family members to enhance the involvement of other parents and family members.
 7. { } Adopt and implement model approaches to improving parent and family engagement.
 8. { } Establish a district-wide parent and family advisory council to provide advice on all matters related to parent and family engagement in Title I programs.
 9. { } Engage community-based organizations and businesses in parent and family engagement activities.

Coordinating Parent and Family Engagement Strategies

The district shall coordinate and integrate Title I parent and family engagement strategies with other parent and family engagement strategies required by federal, state, and local laws by:[1][5][10][11][12][13][14][15]

1. Involving district and program representatives to assist in identifying specific parent and family member needs.
2. Sharing data from other programs to assist in developing initiatives to advance academic achievement and school improvement.

Annual Parent and Family Engagement Policy Evaluation

The district shall conduct, with meaningful participation of parents and family members, an annual evaluation of the content and effectiveness of this policy in improving the academic quality of all district schools with a Title I program.[1]

The evaluation shall identify:[1]

1. Barriers to parent and family member participation, with particular attention to those who are migrants, are economically disadvantaged, have a disability, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority.
2. The needs of parents and family members to assist with the learning of their children, including engaging with school personnel and teachers.

3. Strategies to support successful school and parent and family interactions.

{X} The evaluation shall be conducted through:

{X} Establishment of a schedule and process for the policy review and revision by parents and family members.

{X} An evaluation of the effectiveness of the content and communication methods through a variety of methods.

{X} A parent and family member and teacher survey designed to collect data on school level and district-wide parent and family engagement outcomes.

{x} Focus groups. Parents and family members, and community members, unable to attend the focus groups in person shall have an opportunity to participate in an alternate format.

{x} Documentation of parent and family member input regarding Title I programs and activities from throughout the year.

{ } A parent and family advisory council comprised of a sufficient number and representative group of parents and family members to adequately represent the needs of the district's Title I population.

The district shall use the findings of the annual evaluation to design evidence-based strategies for more effective parent and family engagement, and to revise, if necessary, the district's Title I Parent and Family Engagement Policy.[1]

School-Parent and Family Compact

Each school in the district receiving Title I funds shall jointly develop with parents and family members a School-Parent and Family Compact outlining the manner in which parents and family members, the entire school staff and students will share responsibility for improved student academic achievement and the means by which the school and parents and family members will build and develop partnerships to help children achieve the state's academic standards. The compact shall:[1]

1. Describe the school's responsibility to provide high-quality curriculum and instruction in a supportive and effective learning environment, enabling students in Title I programs to meet the academic standards.
2. **Describe** the ways in which parents and family members will be responsible for supporting their child's learning; volunteering in the classroom; and participating, as appropriate, in decisions related to their child's education and positive use of extracurricular time.[6]
3. Address the importance of **ongoing two-way, meaningful communication between parents/family members and teachers** through, at a minimum, **annual parent-teacher conferences at the elementary level, frequent reports to parents and family members on their child's progress, reasonable access to staff, opportunities to volunteer and participate in their child's class, and observation of classroom activities.**[6]

Title I Funds

Unless exempt by law, the district shall reserve at least one percent (1%) of its Title I funds to assist schools in conducting parent and family engagement activities. Parents and family members shall be involved in the decisions regarding how the Title I reserved funds are used for parent and family engagement activities.[1]

Not less than ninety percent (90%) of the reserved funds shall be distributed to district schools with a Title I program, with priority given to high need schools. The district shall use

the Title I reserved funds to conduct activities and strategies consistent with this policy, including:[1]

{X} Supporting schools and nonprofit organizations in providing professional development for the district and school personnel regarding parent and family engagement strategies, which may be provided jointly to teachers, principals, other school leaders, specialized instructional support personnel, paraprofessionals, early childhood educators, and parents and family members.[9]

{x} Supporting programs that reach parents and family members at home, in the community, and at school.

{ } Disseminating information on best practices focused on parent and family engagement, especially best practices for increasing the engagement of economically disadvantaged parents and family members.

{ } Collaborating or providing subgrants to schools to enable such schools to collaborate with community-based or other organizations or employers with a record of success in improving and increasing parent and family engagement.

{X} Engaging in any other activities and strategies that the district determines are appropriate and consistent with this policy.

Documentation of Parent and Family Engagement Practices

Documentation to track the implementation of this policy is an essential part of compliance and may include, but not be limited to, sign-in sheets at workshops, meetings and conferences; schedules, training and informational materials; communications and brochures; and meeting notes.

PSBA Revision 2/18 © 2018 PSBA

Last Modified by Jaime Roberts on May 9, 2018

AGREEMENT

THIS AGREEMENT, made and entered into this 21st day of May, 2018,
by and between:

Sharpsville Area School District
with its business office located at
1 Blue Devil Way, Sharpsville PA 16150
hereinafter referred to as the "District"

and

PRECISION HR SOLUTIONS, INC.
and its Affiliate Entities
with an address of:
1084 E. Lancaster Ave
Bryn Mawr, PA 19010
hereinafter referred to as "PHRS"

Witnesseth:

WHEREAS, the District desires that PHRS contract with the Sharpsville Area School District as an Independent Contractor to furnish "Substitutes" to the Sharpsville Area School District in accordance with the terms and conditions of this Agreement.

NOW, THEREFORE, in consideration of the terms and conditions herein contained and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged and intending to be legally bound hereby, the parties hereto agree as follows:

The foregoing introductory paragraphs are incorporated herein by reference as if fully set forth herein.

1. The term of the Agreement shall commence on July 1, 2018, and expire on June 30, 2020, unless otherwise terminated as provided herein. The District shall have the right to extend this Agreement for an additional two (2) years, pursuant to the terms and conditions contained herein.
2. The individuals used by PHRS to perform services under this Agreement shall be employees of PHRS or an affiliate company of PHRS and are not employees of the District. Nothing contained in the Agreement shall be construed to establish PHRS as a Co-employer, partner, or joint venture of the District or as having any other relationship with the District, other than that of an independent contractor. PHRS shall have sole responsibility for all screening, hiring, training, supervision, discipline, and termination as necessary for each of its employees subject to the District's right to object to and prevent the use of any particular employee at the District, for any (legal) reason whatsoever. PHRS shall further be responsible for the work schedule of its employees, which shall coincide with the District's needs. The payment of Federal, State, and/or Commonwealth taxes, Social Security benefits, unemployment compensation taxes and wages, and any other benefits shall be the sole function and responsibility of PHRS. District shall use PHRS as the sole and exclusive provider of Substitute Teacher services.

3. PHRS will maintain the following insurance throughout this Agreement:
- Comprehensive general liability insurance and employment practices coverage, with policy limits of not less than One Million Dollars (\$1,000,000) for each occurrence and Two Million Dollars (\$2,000,000) in the aggregate.
 - Worker's compensation insurance to satisfy applicable statutory requirements.
 - Employer's liability insurance for legal liability for loss or damage to the District's property entrusted to PHRS arising from dishonesty of PHRS's employees.

All insurance policies will be underwritten by an insurer authorized to do business in Pennsylvania who is reasonably acceptable to the District.

4. The Bill Rates are as follow for the 2018-2019 and 2019-2020 school year shall be as follows.

<p style="text-align: center;"><u>Substitute Teachers:</u> \$114.75/full day</p> <p style="text-align: center;"><u>Substitute Paraprofessionals and Secretaries:</u> \$13.70/hr</p> <p style="text-align: center;"><u>Substitute Custodians and Cafeteria Workers:</u> \$14.20/hr</p> <p style="text-align: center;"><u>Substitute Nurses</u> \$120.70/full day</p> <p style="text-align: center;"><u>Long term Aide/Secretary</u> \$19.58/hr</p>

5. All Substitutes must have on file with the District Act 24, Act 34, act 114, and Act 151 Clearances and Federal Criminal history record information clearances, and pass a Mantoux Tuberculosis Test prior to commencing work at the District. In addition, verification of PA teaching certifications and providing Act 126 mandated trainings and compliance with PA Act 168 for all new hires after December 22, 2014. The District reserves the right to withhold its approval or to reject any proposed PHRS employee and reserves the right to require the removal of any PHRS employee from the Sharpsville Area School District at any time for any reason. Said clearances provided to the District must be dated within one (1) year of the Substitutes being placed at the District. The District shall approve in writing all Substitutes being considered for assignment to the District prior to the Substitutes being assigned to the District.
6. PHRS and its employees will be of good moral character in all respects and will conduct themselves so as to display good moral character at all times while on the property of Sharpsville Area School District.
7. Employees of PHRS must adhere to proper conduct at all times. Employees of PHRS shall comply with all policies and procedures of the District.

8. The District reserves the right to accept or reject any individual provided by PHRS for any (proper) reason in the sole discretion of the District. The District further reserves the right to have PHRS provide references, resumes, and/or test scores for individual Substitutes upon request.
9. PHRS agrees to reimburse the District 70% of the AESOP annual costs for the usage of this automated absence management system to fulfill the substitute staffing as deemed necessary by PHRS. PHRS would require a copy of the Annual bill by AESOP and deduct the amount from the amount invoiced monthly (10 months) by PHRS.
10. Teacher Fill Rate Guarantee: PHRS shall use its best efforts to fill every substitute request consistent with this contract. If PHRS fills 85% or less of the substitute teacher requests in an academic year, PHRS shall pay a \$5,000 reimbursement fee to Sharpsville Area School District.
11. The Sharpsville Area School District reserves the right to interview any potential candidate for placement to determine their ability to perform the services required.
12. PHRS agrees to comply with all State, Federal and Local laws, and Regulations of the Pennsylvania Department of Education, and other applicable regulations, including but not limited to, Wage and Hour Laws, and Health and Safety Laws.
13. This Agreement may not be assigned, transferred or sublet by PHRS, with the exception that PHRS may subcontract this Agreement to any related or affiliated entities, as necessary, to fulfill the requirements of this Agreement. However, PHRS shall assume full responsibility for work of its subcontractor.

A sale of 50% or more of the stock or assets of PHRS shall constitute an event entitling the District to cancel this Agreement, if it so chooses. An Assignment for the benefit of creditors or the filing of a bankruptcy or appointment of a receiver shall likewise be cause for termination at the option of the District.

14. PHRS shall use its best efforts and due diligence in performing the services which it is obligated to provide to the District under the terms of this Agreement. PHRS shall perform such services in a manner reasonably acceptable to the District and shall supervise its employees as reasonably required to provide dependable, reliable, high quality service to the District. The employees assigned to the District shall be competent, adequately trained, trustworthy, reliable, and of good character, and shall conduct themselves in a professional manner. Such employees shall be properly screened by PHRS prior to assignment to the District.
15. PHRS shall indemnify and hold District harmless from and against all claims, costs, liabilities, actions suits and damages, including, without limitation, reasonable attorneys' fees and costs, for personal injury, property damage, theft, or otherwise, arising from breach or default on the part of PHRS or its employees in the performance of this agreement, or arising from any negligence or willful act or omission on the part of PHRS, or its employees, agents, or representatives.
16. This Agreement constitutes the entire agreement between the parties, and supersedes all other documents and correspondence. The parties shall not be bound by, or liable for any statement, covenant, representation, promise, inducement, or understanding not set forth herein. The contents of any and all bids or proposals, including any descriptions, or discussions, which are not specifically incorporated herein, are not part of this Agreement and shall have no effect or influence upon its

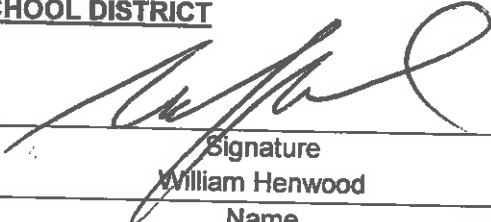
interpretation. No amendments or modifications of any of the terms or conditions of this Agreement shall be valid unless reduced to writing signed by both parties and approved by the Board of School Directors of the Sharpsville Area School District.

17. This Agreement may be terminated by the District at any time for cause. Cause shall be defined as a material deviation or violation of the terms and conditions of the Agreement by PHRS. Either party may terminate the Agreement for any reason upon ninety (90) days prior written notice.
18. This Agreement shall be governed in accordance with the laws of the Commonwealth of Pennsylvania. Any disputed claim arising out of this Agreement shall be resolved exclusively in the Mercer County Court of Common Pleas.
19. The provisions of this Agreement shall be deemed severable from each other, and if for any reason any section, clause, provision, or part thereof is found to be illegal, invalid unenforceable, or inoperative, such section, clause or provision shall not affect the validity or enforceability of any other section, clause or part thereof.

IN WITNESS WHEREOF, the parties hereto have set their hands and seals, intending to be legally bound hereby as of the date first above written.

SHARPSVILLE AREA SCHOOL DISTRICT

Attest:

<p>Signature Jaime L. Roberts Name</p>	 <p>Signature William Henwood Name</p>
<p>Board Secretary Title</p>	<p>President, Board of School Directors Title</p>
<p>5/21/2018 Date</p>	<p>5/21/2018 Date</p>

PRECISION HR SOLUTIONS, INC.

Attest:

<p>Signature</p>	<p>Signature</p>
<p>Name</p>	<p>Name</p>
<p>Title</p>	<p>President Title</p>
<p>Date</p>	<p>Date</p>

AGREEMENT FOR COLLECTION SERVICES

AGREEMENT, Made and Entered into, in duplicate, this 21st day of May, 2018 By and Between Sharpsville Area School District hereinafter referred to as the "CLIENT," whose principal place of business is 1 Blue Devil Way Sharpsville PA 16150 and CREDITECH, INC., a Pennsylvania Corporation with its principal office in Bangor, Northampton County, Pennsylvania, hereinafter referred to as "CREDITECH."

WITNESSETH:

WHEREAS Title 15 of the United States Code Annotated, Sections 1692 et seq., authorizes and specifies certain and particular Fair Debt Collection Practices; and

WHEREAS Title 18 of Purdon's Pennsylvania Statutes Annotated, Section 7311, and the Fair Credit Extension Uniformity Act, Title 73 of Purdon's Pennsylvania Statutes Annotated, Section 2270.1 et seq., define the parameters of lawful debt collection practices; and

WHEREAS, CLIENT has uncollected debts outstanding that it desires to have collected and liquidated; and

WHEREAS, CREDITECH, under the provisions of the above coded statutes provides the service of debt collection;

WHEREAS, CLIENT and CREDITECH have negotiated this Agreement whereby and whereunder CLIENT hires CREDITECH to collect its outstanding debts;

NOW, THEREFORE, the parties hereto, each intending to be legally bound, hereby do covenant and agree as follows:

1. CLIENT does hereby designate and employ CREDITECH as collector of accounts assigned to CREDITECH, provided that CLIENT shall only place and CREDITECH shall only be responsible to attempt collection on those accounts with balances of Fifty Dollars (\$50.00) or more.
2. CREDITECH agrees to pursue collection of said delinquent accounts through use of its automated and computerized collection system and through telephone and mail notification and communication with the debtor.
3. CLIENT grants to CREDITECH the right to act as attorney-in-fact for CLIENT relative to checks, money orders and drafts received on accounts submitted to CREDITECH.

4. CLIENT agrees to notify CREDITECH of all payments made directly to CLIENT on individual accounts assigned to CREDITECH. CREDITECH is entitled to the full commission as provided by Paragraph 7, infra., on all monies recovered whether paid to CREDITECH or directly to CLIENT.

5. Should CLIENT withdraw an account submitted to CREDITECH for collections for any reason, AND at the time of such withdrawal CREDITECH or CLIENT was receiving payments on the account at issue, CREDITECH shall be entitled to ten percent (10%) of the gross balance of the account. If at the time of such request for withdrawal, no payments were received on the account by either CLIENT or CREDITECH, no fee will be imposed

6. The terms and provisions of this Agreement shall be binding for a period beginning July 1, 2018 and ending June 30, 2019. Either party may terminate this agreement at the expiration of the term hereby created, by giving to the other ninety (90) days written notice of intention to do so, but in default of such notice, this Agreement, with all conditions and covenants thereof, shall continue for the additional period of one year and so on from year to year until terminated by either party giving to the other ninety (90) days written notice of intention to terminate said agreement at the expiration of the then current term.

7. Client agrees to pay CREDITECH according to the following schedule:

a. A total commission of Eighteen Percent (18%) ("total commission") on any collection made, regardless of the age or amount of the account. A commission of Eighteen Percent (18%) shall be collected from the debtor, provided that CLIENT has imposed a penalty on delinquents of this nature sufficient to encompass the commission. If no such penalty has been imposed by CLIENT, then and in such event, CLIENT shall be liable for the above referenced total commission.

b. CREDITECH shall retain its commission from sums collected on the account prior to disbursement of such collected sums to CLIENT. Where CLIENT receives payment directly on accounts assigned to CREDITECH, it shall remit to CREDITECH the commission due within fifteen (15) days of receipt of the direct payment.

c. A Fifty percent (50%) commission on any account administered by an attorney. CREDITECH will advance any costs incurred in the institution of any legal proceedings. CLIENT will be liable for any court costs advanced by CREDITECH and CREDITECH will bill CLIENT monthly for said costs. CREDITECH will endeavor to collect said costs from the debtor.

d. Creditech can prepare the liens for filing. The client must sign off on them. A schedule of cost can be provided upon request for this service and the client will be liable for any court cost. No action will be taken until approved by the Client. CREDITECH will endeavor to collect said costs from the debtor.

8. CREDITECH shall save harmless and indemnify CLIENT from any and all acts or omissions of CREDITECH and CLIENT shall save harmless and indemnify CREDITECH from and against any and all loss, damage or claim for collection or attempted collection arising from incorrect, illegal or improper information submitted by CLIENT to CREDITECH.

9. This Agreement represents the entire Agreement between parties and any modification of same must be in writing to be valid.

10. This Agreement shall be governed by the Laws of the Commonwealth of Pennsylvania. The provisions of this Agreement are severable and if any one clause or provision hereof shall be held invalid or unenforceable in whole or in part in any jurisdiction, then such invalidity or unenforceability shall affect only such clause or provision, or part thereof, in such jurisdiction, and shall not in any manner affect such clause or provision in any other jurisdiction, or any other clause or provision of this Agreement in any jurisdiction.

IN WITNESS WHEREOF, the parties have executed this Agreement this on the date set forth above.


CREDITECH, INC.
COLLECTION SERVICES

BY: _____
Karen Check, President

ATTEST:

Henry U. Sandt, Jr., Secretary

CLIENT:

BY:  _____

ATTEST:



PROFILE- UTILITY

P.O. Box 99, Bangor, PA 18013-0099
610-588-2338 or 800-555-5695

The information requested below is needed on your practice/business to better enable us to process your placements. Please complete in full. Thank you.

Practice/Business Name **Sharpsville Area School District** County: **Mercer County**

Address **1 Blue Devil Way
Sharpsville, PA 16150**

Phone Number: **(724) 962 - 8300 Ext. 4103**

Contract Date **July 1, 2018**

E-Mail Address **jroberts@sasdpride.org**

Contract Ends **June 30, 2019**

Type of Service Sewage Garbage Water Tap in Fees Recycling Streetlight
 Fire Hydrant Electric Misc (See below under special instructions) Act 55 Cafeteria

Primary Contact **Jaime Roberts** Title **Business Manager/Board Secretary**

Others to Contact _____

Office Hours **7:30 a.m. to 4:00 p.m. Monday through Friday excluding holidays**

Were accounts previously assigned to another agency? Yes No
If Yes, has agency been notified in writing that accounts have been withdrawn? Yes No

Are you willing to pursue accounts to, Service Termination Liening Property Legal Follow up

Will you accept compromise amounts, subject to your approval? Yes No

Will you accept payment plans? Yes No
If Yes, please add the instructions below or on the back.

Will you want credit reporting to TRW for amounts greater than \$50.00? Yes No
Social Security number or full date of birth along with full name and address are required for eligibility to credit report.

Have these accounts been liened prior to Creditech receiving? Yes No

For pursuing accounts it is necessary to have detailed information by owner and property, year, service period, type of debt and category of debt (principle, interest, penalty, legal etc.)

Federal Tax I.D. # **25-1157978**

List any special instructions below and on back of sheet. Services to include outstanding tuition *and delinquent cafeteria balances.*

OFFICE USE ONLY	
Commission Rate:	
Sales Person:	
Series:	
Ordinance received:	
Resolution received:	
Shut off resolution received:	

Signed: _____
Dated: _____

RESOLUTION No. 6 -2018
of
SHARPSVILLE AREA SCHOOL DISTRICT
SMALL GAMES OF CHANCE
Sharpsville Baseball Boosters

WHEREAS, the Local Option Small Games of Chance Act (10 P.S. §311) permits non-profit organizations which are established to promote and encourage participation and support for extracurricular activities within a public school system to receive a small games of chance license; and

WHEREAS, the Act requires that such an organization be recognized by the public school district's board of directors as a condition to obtaining a license; and

WHEREAS, the Sharpsville Area School District's Board of School Directors recognize the Sharpsville Baseball Boosters Club as such an organization for purposes of obtaining an appropriate license to enable them to conduct and operate small games of chance.

NOW THEREFORE BE IT RESOLVED as follows:

Section 1. Pursuant to the Local Option Small Games of Chance Act, *as amended*, the Sharpsville Baseball Booster Club is hereby recognized as a nonprofit organization, which is established to promote and encourage participation and support for extracurricular activities within the Sharpsville Area School District.

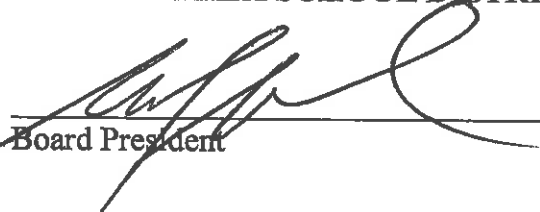
Section 2. This Resolution shall become effective upon adoption by the Sharpsville Area School District's Board of School Directors and shall be on-going and continue for so long as the above-named non-profit organization operates any small games of chance authorized by and consistent with all applicable local, state and federal laws and regulations now in effect or as may hereafter be amended.

ATTEST:

SHARPSVILLE AREA SCHOOL DISTRICT



Secretary



Board President

CERTIFICATION

I, Jaime L. Roberts, Secretary of the Board of School Directors of the Sharpsville Area School District, Mercer County, Pennsylvania, do hereby certify that the foregoing is a true and correct copy of Resolution No. 6 -2018 that was duly and regularly adopted and enacted by the affirmative vote of the majority of the members of the Board of School Directors of the Sharpsville Area School District, at a regular meeting thereof duly convened on the 21st day of May 2018.

Jaime L. Roberts, Secretary



INDIVIDUAL STUDENT INSTRUCTION CONTRACT

This Individual Student Instruction Contract including the attached Online Instruction requirements attached hereto as Exhibit A and incorporated herein, collectively, (the "Contract") is written May 21, 2018 (the "Effective Date"), between Sharpshville Area School District ("School District") and Lindamood-Bell Learning Processes, a California corporation ("LBLP"). School District is contracting with LBLP to provide instructional services for [REDACTED] ("Student"). The Philadelphia Learning Center operated by LBLP in Bryn Mawr, PA shall provide the services identified in this Contract beginning on or after July 2, 2018 and terminating on or before August 17, 2018 ("Term").

Summary of Student Instruction

Online Instruction: Up to 4 hours per day, 5 days per week

Up to 140 hours of 1:1 sensory-cognitive instruction @ \$126 each for a Contract total not to exceed \$17,640

1. NOTICES

All notices provided for by this Contract shall be in writing and may be delivered personally or via standard or electronic mail or via facsimile to the following addresses:

For Sharpshville Area School District:

Tim Dadich
1 Blue Devil Way, Erie, PA 16150
Phone: 724-962-8300 x4110
Fax:
tdadich@sasdpride.org

For Lindamood-Bell Learning Processes

Deedee Beauchamp, Manager of Contracted Instruction
416 Higuera Street, San Luis Obispo, CA 93401
Phone: 805-541-3836, extension 768
Fax: 775-320-7667
deedee.beauchamp@lindamoodbell.com

Payment for services shall be mailed to:

Lindamood-Bell Learning Processes
780 West Lancaster Avenue, Suite 206
Bryn Mawr, PA 19010

For questions regarding instruction, scheduling and billing:

Phone: 610-581-7411
Lindsay LaRiviere, Center Director
lindsay.lariviere@lindamoodbell.com
Delaney Cullen, Office Manager
delaney.cullen@lindamoodbell.com

Unless the School District requires a signed hardcopy of this Contract prior to LBLP providing services to the Student, or the School District notifies LBLP of its preference to receive communications in paper form, it is LBLP's policy to accept and retain all records in electronic form, including signed documents transmitted via fax, email or any other electronic method.



2. CONTRACT RELATIONS

The services LBLP shall provide to the School District, and the rates payable by the School District for those services are identified above in the "Summary of Student Instruction." Changes in the administrative or financial agreements of the Contract which do not alter the agreement that outlines the Student's educational instruction, services, or placement may be made at any time during the Term, as mutually agreed in writing by LBLP and the School District.

3. INDEPENDENT STATUS

The relationship between both parties established by this Agreement is that of independent contractors, and nothing contained in this Agreement shall be construed to give either party the power to direct and control the day-to-day activities of the other. Neither party is an agent, representative or partner of the other party. Neither party shall have any right, power or authority to enter into any agreement for, or on behalf of, or incur any obligation or liability of, or to otherwise bind, the other party. This Agreement shall not be interpreted or construed to create an association, agency, joint venture or partnership between the parties or to impose any liability attributable to such relationship upon either party.

4. SCHEDULING AND PAYMENT

LBLP shall submit invoices to the School District on a monthly basis for rendered instruction no later than thirty (30) days from the end of the attendance accounting period in which said services were provided. The School District shall make payment in an amount equal to the number of hours rendered multiplied by the agreed upon rate indicated above in the "Summary of Student Instruction" within forty-five (45) days of receipt of invoice(s). The School District and/or parents or guardians may reschedule a session with reasonable notice. If the session is rescheduled, the School District will not be billed for the originally scheduled instruction hour(s).

LBLP shall reserve instruction time for the Student and reserves the right to suspend or terminate services if the Student has inconsistent attendance due to unexcused absences or multiple missed instruction hours without advance notice. LBLP will notify the School District and the Student's parents or guardians in regards to any attendance concerns.

5. PROGRAM SUPPORT AND PROGRESS UPDATES

LBLP's instruction program includes daily instruction with clinicians, consultant support for pacing, consultant interaction with parents or guardians and authorized school staff regarding student progress, and re-evaluation that will be completed near the end of instruction to review instructional gains and evaluate support and focus.

LBLP will provide a summary of Student's progress to the Student's parents or guardians, after approximately every 1 - 2 weeks of instruction. A copy of the Student's progress will also be provided to the School District. The results of a post instruction evaluation will be provided to the School District and to the Student's parents or guardians at the end of the Student's instruction Term. The School District shall notify LBLP in writing if it chooses to waive its right to a copy of the Student's progress updates and evaluation results.

6. STUDENT RECORDS AND DATA

The parties acknowledge and agree that all individual student records that are generated by the School District are intended to be confidential in nature. LBLP and its employees shall not disclose contents of any of the individual student records generated by the School District, its employees, or students, except as required by Federal or State law or court order, or with the prior written permission of the School District.



The School District may request access to the Student's instructional records and materials. LBLP shall respond to all such written requests in a reasonable period of time [not to exceed three business days]. LBLP shall provide copies of records in electronic form unless the School District requests printed copies. Student records include but are not limited to student work, documents, schedules, progress reports, evaluation results, attendance records, and invoices created specifically for or by the Student during the Term of this contract.

7. CONFIDENTIALITY AND RECORD RETENTION

Both parties acknowledge and agree to comply with all laws, rules and/or regulations, as applicable, pertaining to the confidentiality of information obtained, transmitted, reviewed, generated, requested, provided, maintained and/or otherwise utilized in connection with this Contract. This shall include, but not be limited to, the Individuals with Disabilities Education Act ("IDEA"), the Family Educational Rights and Privacy Act ("FERPA") and any other Federal and/or State law or regulation. Both parties shall comply with all record retention requirements applicable under Federal or State law to the records pertaining to this Contract and in no event shall records be retained for less than five (5) years from the Effective Date of this Contract.

8. USE OF MATERIALS

The School District recognizes and agrees that LBLP's program materials (collectively, the "Program Materials") consist of copyrighted works (collectively, the "Copyrights") and reflect trademarked brands (collectively, the "Marks"). Neither the School District nor its employees or agents shall (i) do anything in connection with the Program Materials, the Copyrights or the Marks that might in any way violate copyright or trademark laws applicable to the Program Materials and their use by School District pursuant to the terms and conditions of this Contract and/or (ii) copy or distribute any portion of the Program Materials without the express prior written permission of an officer of LBLP. The School District hereby acknowledges the validity of each of the Copyrights and Marks, and neither the School District nor its agents shall in any way undertake any action or effort, directly or indirectly, to challenge the ownership or validity of the Marks or the Copyrights, or any other intellectual property of LBLP, Nanci Bell, Phyllis Lindamood, and/or Pat Lindamood. Any reference to all or any portion of the Program Materials in any and all of the School District's advertising materials, websites and other related documents or materials shall be in accordance with LBLP's then-current Terms of Use, a copy of which will be provided to the School District from time to time upon request, and reflect the appropriate disclaimer in a conspicuous manner.

9. SUSPENSION AND TERMINATION

Either party may terminate this contract without prior notice after the first week of instruction if it is determined that online instruction is not a suitable arrangement for any or all of the parties. The School District will be invoiced for only those hours provided to the Student up to and including the date of termination.

LBLP reserves the right to suspend or terminate instruction, without prior notice, of any student who engages in behavior that is disruptive, incompatible with the learning environment or that poses a health or safety risk to other students or LBLP employees or agents. If it should become necessary to suspend a child's services, it is LBLP's aim to have the suspension be of a temporary nature. In the event of suspension or termination of services, the School District and the Student's parents or/guardians will be immediately notified in order to address the issue of concern and to work toward a resolution. Whenever possible, every effort will be made to resolve issues without suspension or termination and to allow the student to be reinstated at a mutually agreed time.

This Contract may be terminated for cause in the event of either party's failure to perform under the terms and conditions of this Contract or material breach of any of its provisions. To terminate the Contract,



either party shall give seven (7) calendar days' prior written notice to the other party. Upon termination, School District shall pay, without duplication, for all services performed and expenses incurred to date of termination. Notwithstanding the foregoing, this Contract may be terminated without advance notice if both parties agree to do so in writing; *provided, however*, that the School District shall remain obligated to pay for all services performed and expenses incurred to the date of termination.

10. INDEMNIFICATION AND HOLD HARMLESS

To the maximum extent permissible by law, LBLP shall indemnify and hold the School District and its Board Members, administrators, employees, agents, attorneys, volunteers, and subcontractors harmless against all liability, loss, damage, and expense (including reasonable attorneys' fees) resulting from or arising out of this Contract or its performance of the Services, to the extent that such loss, expense, damage, or liability was proximately caused by the negligent or willful act or omission of LBLP, including, without limitation, its agents, employees, subcontractors, or anyone employed directly or indirectly by it.

To the maximum extent permissible by law, the School District shall indemnify and hold LBLP and its Board Members, administrators, employees, agents, attorneys, volunteers, and subcontractors harmless against all liability, loss, damage, and expense (including reasonable attorneys' fees) resulting from or arising out of (i) this Contract or its performance; and/or (ii) the need for LBLP to protect the Copyrights and/or the Marks, to the extent that such loss, expense, damage, or liability was proximately caused by the negligent or willful act or omission of the School District, including, without limitation, its agents, employees, subcontractors, or anyone employed directly or indirectly by it. The School District shall immediately notify LBLP of any known or expected violation or infringements of the Copyrights or the Marks, whether by an employee or agent of the School District, or by any third party. Further, the School District shall take no action with regard to any such infringements without prior written consent of LBLP.

Proof of insurance may be provided to the School District upon request.

11. CHOICE OF LAW AND VENUE

This Contract shall be deemed to have been made and executed in County of San Luis Obispo, California. The validity and interpretation of any of the terms of the Contract shall be governed by the laws of the State of California. Both parties expressly agree that venue for any dispute arising under this Contract shall be in the courts in and for the County of San Luis Obispo, California.

12. ARBITRATION

All disputes between LBLP and the School District shall be submitted to binding arbitration before a neutral arbitrator who is either a retired judge or an attorney with at least ten years experience. The parties understand that the results of the arbitration shall be binding upon the parties, and that they are waiving their rights to a jury trial. The selection of the arbitrator and location of any hearings before the arbitrator will be decided mutually between the parties within thirty (30) days of an election to arbitrate. If the parties cannot mutually agree on a proposed arbitrator, then the arbitration will be conducted in accordance with the provisions of the California Arbitration Act, Code of Civil Procedure 1280-1294.2. Any party may commence arbitration by sending a written demand for arbitration to the other parties. Such demand shall set forth the nature of the matter to be resolved by arbitration. The parties shall share equally all initial costs of arbitration. The prevailing party shall be entitled to reimbursement of attorneys' fees, costs, and expenses incurred in connection with the arbitration. Judgment may be entered upon any such decision in accordance with applicable law in any court having jurisdiction thereof. The arbitrator (if permitted under applicable law) or such court may issue a writ of execution to enforce the arbitrator's decision.



13. SEVERABILITY

If any provision of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions shall nevertheless continue in full force and effect without being impaired or invalidated in any way and shall be construed in accordance with the purposes and tenor and effect of this Agreement.

14. ENTIRE AGREEMENT

This Agreement, including any exhibits, constitutes the entire Agreement between both parties concerning this transaction, and replaces all previous communications, representations, understandings, and Agreements, whether verbal or written between the parties to this Agreement or their representatives. No representations or statements of any kind made by either party, which are not expressly stated in this Agreement, shall be binding on such parties.

15. ALL AMENDMENTS IN WRITING

No waiver, amendment or modification of any provisions of this Agreement shall be effective unless in writing and signed by a duly authorized representative of the party against whom such waiver, amendment or modification is sought to be enforced. Furthermore, no provisions in any other business forms used by either party will supersede the terms and conditions of this Agreement.

16. NO ASSIGNMENT

It is expressly understood that this Contract shall not be assigned or transferred by either party without prior written notice of the other party.

Each individual executing this Contract on behalf of a party hereto, by his or her signature, represents that he or she maintains full authority on behalf of the applicable party to execute this Contract, and thereby bind the applicable party to all covenants, duties and obligations contained herein.

The parties have executed this Contract by and through their duly authorized representatives:

For Lindamood-Bell Learning Processes

For Sharpsville Area School District

By: _____
Signature Date

By: _____
Signature Date

Ellen Lathrop, Chief Administrative Officer

William Henwood
Printed Name of Authorized Representative



EXHIBIT A: Online Instruction

1. Online Instruction Requirements

Online Instruction requires an Online Instruction Kit, an Online Instruction Facilitator, and the Online Instruction Technical Requirements outlined below. Because the quality of instruction may suffer if any of the above requirements are not consistently available and utilized during all scheduled sessions, Lindamood-Bell reserves the right to terminate Online Instruction per the terms outlined in Section 5 of the Individual Services Contract.

2. Online Instruction Facilitator

Online Instruction takes place through videoconferencing meetings hosted by Lindamood-Bell. The School District will provide a designated Online Instruction Facilitator for the student. The facilitator must arrive 15 minutes before each scheduled meeting to log in. The facilitator shall remain in the same location as the student throughout each online session and will supervise the student's breaks. The facilitator must be available at all times during the online session to receive emails containing login information and student assignments, to assist with logging in to the meeting, and to troubleshoot technical problems. Communication between Lindamood-Bell and the facilitator will be via the online session, email, and/or by telephone.

3. Online Instruction Kit

Lindamood-Bell will provide an Online Instruction Kit, which includes instruction materials and technical equipment required for successful online instruction. Unless otherwise arranged, the kit will be mailed to the facilitator at the location where the student's online instruction will occur and will arrive prior to the first scheduled instruction session. Lindamood-Bell will include a required technical rehearsal as part of the contracted services in order to successfully use the kit. The technical rehearsal typically takes 30 minutes and shall be completed in advance of the student's first scheduled session. At the completion of the online instruction, the facilitator will ship the kit directly back to Lindamood-Bell using the pre-printed labels included in the box. If any of the technical pieces are missing or damaged upon return, the School District will be responsible for the cost of replacing the items, up to \$500.

4. Online Instruction Technical Requirements

Online Instruction requires the following technical pieces:

- Access to the internet
- Ping of less than 100 ms
- Download speed of at least 2 Mbps
- Upload speed of at least 2 Mbps
- Limit use of the network by other devices during the Online Instruction session (other devices streaming content will drastically reduce bandwidth required for Online Instruction).

A Technical Requirement Form with a link to a speed and connectivity test will be emailed to the designated facilitator prior to the sending of the kit. The kit will be shipped to the facilitator after the form has been completed and Lindamood-Bell has verified the technical requirements are met.

To ensure connectivity, the student or the student's facilitator must log in 15 minutes prior to the start of the day's session. If any technical issues have not been resolved by the session start time, the session may be cancelled. If more than two sessions are cancelled due to technical issues that occur prior to or during the scheduled session, instruction may need to be suspended until a suitable connection can be arranged.



**SHARPSVILLE AREA SCHOOL DISTRICT
CONTRACT for DISTRICT SUPERINTENDENT**

THIS AGREEMENT is made and entered this 21st day of May, 2018, with an effective date of July 1, 2018, by and between:

The Board of School Directors of the Sharpsville Area School District with offices located at 1 Blue Devil Way, Sharpsville, Mercer County, Pennsylvania 16150, (hereinafter referred to as “District”);

And

Mr. John P. Vannoy

An individual currently residing at 1298 Stanton St., Sharon, Pennsylvania, 16146
(hereinafter referred to as “John P. Vannoy” or “Superintendent”).

PREAMBLE

WHEREAS, the Board of School Directors (“Board”) of the District at a meeting of said Board duly convened and properly called on the 19th day of March, 2018, did elect Mr. John P. Vannoy, to the office of District Superintendent in accordance with the provisions of Sections 508, 1101, 1071 and 1073 of the Public School Code of 1949; and

WHEREAS, the parties have agreed upon certain terms and conditions of employment and desire to reduce said terms and conditions to writing.

NOW, THEREFORE, the parties, intending to be legally bound and in consideration of mutual covenants herein contained, do hereby agree as follows:

TERM

The District does hereby employ John P. Vannoy in the capacity of District Superintendent of the District for a term of three (3) years commencing on July 1, 2018 and ending on June 30, 2021. The Agreement shall terminate immediately upon the expiration of the term unless the Agreement is allowed to renew automatically under Section 1073 (b) of the School Code. All references in this Agreement to “Contract Year” shall mean the period of time from July 1st to the following June 30th. The compensation and other terms and conditions of this contract will commence upon the actual assumption of duties by the Superintendent.

PROFESSIONAL CERTIFICATION

As a condition of serving as the District’s Superintendent, the Superintendent shall continue to hold a valid Superintendent’s Certificate (“Letter of Eligibility”) issued by the Pennsylvania Department of Education (PDE). Revocation or suspension by PDE of such certificate shall be grounds for suspension, without compensation, from service pursuant to this agreement notwithstanding any ongoing appeals from the suspension or revocation of the Superintendent’s certificate, with reinstatement with full back pay if such appeals are resolved in favor of the Superintendent; provided, that the Board retains its rights and prerogatives under Section 1080 of the School Code and the Termination provisions of this Agreement.

DUTIES AND RESPONSIBILITIES OF EMPLOYMENT

- A. Superintendent is responsible for the administration of the schools under the direction of the Board of School Directors, and in compliance with all the requirements of Board policy and the School Code. Superintendent is also responsible for all duties specifically enumerated in the job description on **Exhibit "A"** attached hereto and incorporated herein by reference. The Superintendent shall recommend, administer and enforce the policies and programs of the Board of School Directors. No duties will be performed that conflict with Board policy.
- B. Superintendent shall have a seat on the Board of School Directors and the right to speak on all issues before the Board, but shall not have the right to vote. Superintendent or his designee(s) shall have the right to attend all regular and special meetings of the Board and all committee meetings thereof, excepting, at the option of the Board, those executive sessions relating to his own employment or his performance evaluation, and shall serve as advisor to the Board and its committees in all matters affecting the District, and he will keep the Board apprised of significant administrative actions taken on its behalf. The Board and its members individually shall promptly refer all criticisms, complaints and suggestions called to its attention to the District Superintendent for study, disposition, or recommendation as appropriate. Primarily, official contacts between Board members and the staff of the District shall be through the Superintendent as the initial point-of-contact. This is to ensure effective communication and governance within the organizational chain-of-command. Nothing in this section shall preclude the right of Board Members to exercise their responsibilities as individual Board Members in the areas of monitoring District operations, conducting oversight activities, or visiting schools, as set forth in Board Policy or directed by the Board.

SUPERINTENDENT EVALUATION AND OBJECTIVE PERFORMANCE STANDARDS

- A. The Board shall evaluate the Superintendent annually, in accordance with Pennsylvania law and in accordance with all applicable statutes, regulations and Board policy relating to the Superintendent evaluation. The evaluation instrument will be developed by the Board in consultation with the Superintendent. Each annual evaluation shall be in writing and will take place no later than August 1st following the conclusion of the Contract Year at issue, using a mutually agreed upon method as a basis for the evaluation, provided that any assessment system selected shall require the Board of School Directors to reach a consensus on the Superintendent's performance in every area of the evaluation rather than "averaging" the feedback of the individual members of the Board. Any adjustment in salary resulting from the annual evaluation as set forth in the "Salary" provision herein below, shall be retroactively implemented to July 1 of the then current Contract Year. In the event the Board consensus determines that the performance of the Superintendent is unsatisfactory in any respect, it shall describe in writing the specific instances of unsatisfactory performance. A copy of the written evaluation shall be delivered to the Superintendent. The date of the assessment and whether or not the Superintendent has met the agreed upon objective performance standards will be posted on the District's website.

- B. The performance of the District Superintendent shall be assessed by the Board against the objective performance standards. The Board and Superintendent hereby mutually agree to the objective performance standards as stated in **Exhibit C.** attached hereto and incorporated herein.
- C. The key performance indicators under each objective performance standard will undergo an annual review by the Superintendent and the Board of School Directors. Modifications may be made by the Board of School Directors, as agreed upon by the Superintendent, to address the current nature of challenges, issues and needs facing the District.
- D. The performance assessment shall be used for the following purposes: To strengthen the working relationship between the Board and the Superintendent; to clarify for the Superintendent and individual members of the Board the responsibilities the Board relies on the Superintendent to fulfill; To discuss and establish goals and/or objective performance standards for the ensuing year; and to establish the basis for possible incremental adjustments in the annual salary rate for the Superintendent.

SALARY

The Board agrees to compensate the Superintendent for the period from July 1, 2018 to June 30, 2019, in the amount of One Hundred Twenty Two Thousand and No/100ths (\$122,000.00) Dollars per annum. Said compensation to be paid in equal installments in accordance with the School District's policies and practices governing payment of salary for other administrators employed by the District. All payments specified above shall be subject to applicable federal, state, and local tax withholdings and other lawful and authorized deductions.

The Board, at its discretion, may adjust the Superintendent's annual compensation from time to time during the term of this agreement based on performance that is consistently proficient or greater as defined in the evaluation instrument. The Board reserves the right to make any additional compensation in the form of a performance bonus that does not add to the Superintendent's salary calculation. The Board may not reduce the Superintendent's annual salary during the term of this agreement.

FRINGE BENEFITS

The Superintendent shall also be entitled to all the fringe benefits detailed in **Exhibit "B"** attached hereto and incorporated herein by reference. All compensation and benefits are outlined exclusively in this Agreement.

OUTSIDE WORK

The Superintendent agrees to devote his full time attention, energy, skills and labor to his employment as District Superintendent during the term of this agreement. The Superintendent is permitted to engage in other consultative work, speaking engagements, writing, lecturing, adjunct teaching or other professional services provided the Board is informed beforehand, and approves the activity. These activities shall not interfere with the Superintendent's duties under this agreement. The Superintendent may receive and retain appropriate remuneration associated with those activities so approved by the District.

NEGOTIATED EARLY SEVERANCE OPTIONS

The Board and Superintendent may negotiate a severance of the Superintendent's employment prior to the expiration of the term of this Agreement. In such event, the Board shall pay to the Superintendent in accordance with the following;

- (i) if the negotiated agreement takes effect two (2) years or more prior to the end of the specified contract term, a severance equivalent to one (1) year's compensation and benefits otherwise due under this contract on a prorated basis equal to the number of days service performed by the Superintendent in the service of the District during that fiscal year.
- (ii) if the negotiated agreement takes effect less than two (2) years prior to the end of the specified contract term, a severance equivalent to one-half of the total compensation and benefits due under this contract for the remainder of the term hereof.
- (iii) in the event such a negotiated severance, any cash sums would be paid not later than 60 days after the date of execution of an appropriate mutual release of all claims by each party; provided, however, Superintendent's insurance coverage would continue in place for ninety (90) days thereafter.

TERMINATION

Throughout the term of this contract, the Superintendent shall be subject to discharge for valid reasons specified in the Public School Code of the Commonwealth of Pennsylvania. In the event the Superintendent is discharged from employment, this contract shall terminate immediately, with no additional benefits provided to the Superintendent.

INVESTIGATION BY THE BOARD

In the event that the Board directs that any investigation of the Superintendent's conduct or performance be undertaken, the Superintendent shall, prior to the commencement of any formal proceedings against him be (i) granted access to all non-privileged documents accumulated in the course of such an investigation and; (ii) granted the opportunity to respond, orally or in writing, to any evidentiary documents or findings derived from such an investigation. Any investigation undertaken by the Board shall be completed in private without public disclosure by the Board or Superintendent of the commencement or progress of the same, to the extent permitted by law.

EARLY RELEASE

In the event the Superintendent desires to terminate this Agreement:

(1) such termination shall occur only at the conclusion of the school year in which notice is received unless this provision is waived by the Board of School Directors in its sole and absolute discretion; and

(2) written notice shall be given as soon as possible but in no event less than ninety (90) days prior to the conclusion of the school year.

PROFESSIONAL LIABILITY

The District agrees, as a further condition of this employment contract, that it shall defend, hold harmless and indemnify Superintendent from any and all demands, claims, suits, actions and legal proceedings brought against the Superintendent by third parties in his official capacity as an employee of the district; provided the incident arose while the Superintendent was acting within the scope of his employment.

The District shall provide liability and professional errors and omissions coverage for the District Superintendent for all third party claims arising from the lawful carrying out of his duties for the District. Such coverage shall be in amounts at least sufficient to fulfill the requirements of the Pennsylvania Political Subdivision Tort Claims Act.

In accordance with 42 Pa.C.S. § 8547, in any situation where the legal counsel provided by the local agency determines that the interests of the Superintendent and the Board conflict, the local agency shall obtain the express written consent of the employee for such interested representation or shall supply independent representation.

If the legal counsel provided by the local agency determines that the interests of the employee and the local agency do not conflict, or in the event the Superintendent declines such independent representation as is offered by the Board, and the Superintendent proceeds to secure independent counsel of his choosing, and it is then judicially determined that the interests did conflict or that the independent representation proposed by the Board was inadequate, the Board shall reimburse the employee for the expenses of his legal defense in such amounts as shall be determined to be reasonable by the court.

This obligation shall survive the termination of this Contract.

In no case will individual Board members be considered personally liable to indemnifying the Superintendent against any demands, claims, suits, actions and legal proceedings. Nothing in this paragraph shall require the District to indemnify the Superintendent for liability or legal defense arising out of criminal acts.

REAPPOINTMENT AND TERMINATION

A. The District and Superintendent hereby agree that the following provisions shall be applicable for the term of this Agreement, or any extension or renewal of this Agreement.

B. The Superintendent shall, throughout the term of this Agreement, be subject to termination of contract for valid and just cause for reasons specified under Section 1080 of the Public School Code. However, the District shall not arbitrarily and capriciously call for his dismissal without first providing the Superintendent with written charges, adequate notice of a hearing, a fair and impartial hearing, all elements of due process, and the right to appeal to a court of competent jurisdiction.

C. The District shall notify the Superintendent in writing by certified mail, no later than ninety (90) days prior to the expiration of the contract, of the District's intent to consider other candidates for the office of District Superintendent. Should the Superintendent not be so notified, the term of office which the Superintendent is serving shall be extended one (1) time for a one-year period. Prior to the end of the one-year extension, the Board shall take action necessary to retain the Superintendent. If no action is taken prior to the conclusion of the one-year extension, the term of office for the current Superintendent shall terminate.

D. In the event the District Superintendent desires to terminate this Agreement:

(1) such termination shall occur only at the conclusion of the school year in which said written notice is received by the District unless this provision is waived by the Board of School Directors in its sole and absolute discretion; and

(2) the Superintendent shall provide written notice to the District as soon as possible but in no event less than ninety (90) days prior to the conclusion of the school year.

DEATH OR PERMANENT DISABILITY

Should the District Superintendent die before the expiration of this Agreement, the School District shall immediately terminate this Agreement, whereupon the respective duties, rights and obligations herein shall terminate and be of no effect whatsoever. Should the Superintendent be unable to perform his duties by reason of illness, accident or other cause beyond his control, and said disability continues for a period of more than three (3) calendar months beyond all sick or other usable leave to which the Superintendent is entitled under this Agreement or otherwise, including leaves of absence, the District may at its discretion request a health examination in accordance with the terms of this contract. If the consulting physician or the school physician determines that the disability is likely to continue for at least another three (3) calendar months, the School District may terminate this Agreement, whereupon the respective duties, rights and obligations herein shall terminate and be of no effect whatsoever.

ARBITRATION

Any dispute as to the interpretation or application of any provision of this Contract, other than a dispute over termination, shall be resolved promptly by submission of the dispute or disputes to binding arbitration in accordance with the rules of the American Arbitration Association located in Philadelphia, Pennsylvania. Any hearing in such binding arbitration shall be held in Mercer County, Pennsylvania or other location, mutually agreed to by the parties. The fee of the American Arbitration Association, the Arbitrators appointed by the American Arbitration Association and the cost of any transcript shall be shared equally by the District and the Superintendent. The cost of legal representation, including attorneys' fees, shall be borne by each party separately, subject to the obligation of the Board to indemnify Superintendent if he is the prevailing party. Time shall be of the essence in reducing a dispute to writing, presenting it and having the matter appealed to arbitration. This arbitration shall apply to any and all disputes to the maximum extent permitted by law, including any claim of illegal discrimination on any basis.

MODIFICATION

This Agreement shall be binding upon the parties, their successors or assigns. Further, this Agreement constitutes the entire understanding between the parties and supersedes all prior oral or written communications, proposals, representations, warranties, covenants, understandings or agreements between the parties relating to the subject matter of the Agreement. Notwithstanding any term of provision herein or elsewhere, oral or in writing, this Agreement shall not be modified except in writing signed by Superintendent and approved by the Board and executed by an authorized officer of the Board.

SAVINGS

If any term, condition, clause or provision of the Agreement shall be determined or declared to be void or invalid at law, or otherwise then only that term, condition, clause or provision shall be stricken from the Agreement and in all other respects the Agreement shall be valid and continue in full force, effect and operation.

AUTHORITY OF SCHOOL BOARD

The School Board for itself and on behalf of the electors of the District hereby retains all powers, rights, authorities and responsibilities conferred upon and invested in it by the laws of this Commonwealth and the Constitutions of Commonwealth of Pennsylvania and the United States of America, save only for any powers or rights lawfully limited by the express terms of this Agreement.

INTERPRETATION OF TERMS AND CONDITIONS OF AGREEMENT

In the event there is a conflict between the Agreement and the state and federal laws, the state and federal laws shall prevail. In the event there is a conflict between Agreement and School District policies in effect at the time the Agreement is signed by the parties, then the School District policies shall prevail. Superintendent acknowledges that he is entering this Agreement of his own accord and not in reliance on any representations of the District, or its employees agents or Board Members and that he has had the opportunity to have own independent legal counsel review this Agreement and has either exercised that right or waived the right to do so and that by way of example and not of limitation, the School District and its employees agents and Board Members have made no representations concerning the impact of the provisions of this Agreement upon Superintendent's benefits (or expectations) from the Public School Employees' Retirement System ("PSERS").

UNLAWFUL PROVISION

Should any article, section or clause of this Agreement be declared illegal by a court of competent jurisdiction, said article, section or clause, as the case may be, shall be automatically deleted from this Agreement to the extent that it violated the laws. The remaining articles, sections and clauses shall remain in full force and effect for the duration of the Agreement if not affected by the deleted article, section or clause. If at any time thereafter such article, section or clause shall no longer conflict with the law then it shall be deemed restored in full force and effect as if it had never been in conflict with the law.

STATUTORY REFERENCE

All references to the Public School Code contained herein shall also refer to and incorporate any amendment or re-codification of such Code.

APPLICABLE LAW

This agreement shall be construed in accordance with the laws of the Commonwealth of Pennsylvania.

DRAFTSMAN - CONTRACT INTERPRETATION

For purposes of contract interpretation and for the purpose of resolving any ambiguity herein, the parties hereto expressly agree that the fact that this Agreement stating the understandings of the parties has been drafted by counsel for either of the parties shall in no way be considered in the construction, interpretation or enforcement of the terms hereof. In no event shall any construction, interpretation, enforcement, presumption or inference, in favor of or against either party, be made as a consequence of the identity of the draftsman hereof.

HEADINGS NOT PART OF AGREEMENT

Any headings preceding the text of the several Paragraphs and subparagraphs hereof are inserted solely for convenience of reference and shall not constitute a part of this Agreement nor shall they affect its meaning, construction or effect.

COUNTERPARTS

This contract, and any amendment or supplement hereto, may be executed in several counterparts, each of which shall be deemed an original, and all of which taken together shall constitute one and the same instrument.

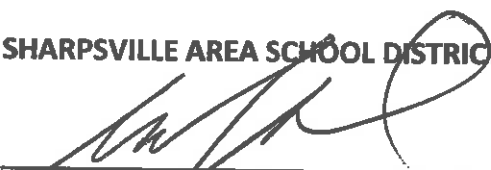
IN WITNESS WHEREOF, and intending to be legally bound hereby, the parties have caused this Agreement to be duly executed the day and year first above written.

ATTEST:

SHARPSVILLE AREA SCHOOL DISTRICT



Jaime Roberts, Secretary



William Henwood, President
Board of School Directors



Witness



John P. Vannoy, Superintendent

**EXHIBIT A: SUPERINTENDENT RESPONSIBILITIES
SHARPSVILLE AREA SCHOOL DISTRICT**

Position Description

Title:	Superintendent
Department:	Administration
Reports To:	Board of School Directors

SUMMARY:

The Superintendent serves as Chief Executive Officer of the District, and is responsible for overseeing, directing and administering all operations and activities of the District, including without limitation the planning, development and implementation of all curricular, co-curricular and extra-curricular programs and activities and all day-to-day business and personnel operations of the school district.

ESSENTIAL DUTIES AND RESPONSIBILITIES OF THE SUPERINTENDENT:

1. Oversee, direct and supervise all operations, activities and programs of the school district, including without limitation its business affairs, personnel practices and regular education, special education, gifted education and pupil services programs, in accordance with strategic goals and objectives established by the Board of School Directors and in compliance with the requirements of Pennsylvania Public School Code, local, state and federal law and regulations, and board policy.
2. Direct and supervise the implementation of all curricular programs of the school district, including special programs, new courses, budgeting, staffing requirements and curriculum impact.
3. Recommend the adoption of all textbooks and other instructional materials.
4. Recommend suitable courses of study for all grade levels, and ensure the courses of study required by state and federal law, board policy and the district's strategic and operational plans are being taught.
5. Ensure that all members of teaching staff are properly certified and otherwise capable of delivering instruction in compliance with state and federal law, board policy and the goals and objectives of the district's strategic and operation plans, including submission of applications for and/or issuance of emergency certifications, as necessary.
6. Prepare and submit all required state and federal and other information to the Pennsylvania Department of Education and other state and federal government agencies.
7. Regularly visit all school district facilities, as well as the Mercer County Career Center and other vocational and/or alternative educational facilities affiliated with the District to observe instructional programs and methods of instruction and develop guidance and recommendations on improving programs and instructional methods.
8. Direct and supervise a process for the prompt, thorough and appropriate evaluation of all administrative, professional and non-professional staff, in accordance with applicable law and board policy.

9. Rate or oversee the rating of teacher performance, and approve unsatisfactory ratings of such personnel, as provided by Pennsylvania Public School Code.
10. Issue emergency certificates for substitute teachers, as necessary.
11. Supervise the grading, classification and promotion of pupils, and ensure proper records and reports of pupil progress are maintained in accordance with applicable state and federal law and board policy.
12. Direct and supervise the development and implementation of appropriate emergency plans and security plans for the district.
13. Serve as member of intermediate unit councils and on other professional boards and committees.
14. Make recommendations to Board of School Directors relative to hiring, promotion, retention and dismissal of school personnel.
15. Coordinate the development of and make recommendations regarding the Board's capital projects plan.
16. Oversee and coordinate all construction projects in the school district, including development of recommendations to the Board for construction or renovation of new or current school buildings and facilities.
17. Oversee the development and implementation of a comprehensive program for staff development and continuing professional education.
18. Conduct and/or oversee annual performance evaluations of district administrative personnel in accordance with the Board-approved organization chart, as then in effect.
19. Develop and oversee the implementation and continuous progress monitoring of all standardized testing and school improvement processes.
20. Develop and recommend to the Board for approval the school district's annual budget.
21. Oversee and supervise the activities and budgets of federal programs.
22. Develop and recommend to the Board the annual operational plan for the school district.
23. Coordinate the development of the district's strategic plan and recommend a strategic plan to the Board for approval.
24. Communicate and work effectively and cooperatively with Board of School Directors, the Mercer County Career Center and its Joint Operating Committee, administrative, professional and non-professional staff, local, state and federal officials, and parents, residents and members of the community.
25. Ensure appropriate management of all district contracts and agreements, including without limitation all contracts or agreements for the use of contracted services. Develop and make recommendations to the Board regarding the use of such services, as necessary and appropriate.
26. Possess and maintain all necessary licenses, commissions, and qualifications and meet all other requirements for the position of Superintendent as provided under the Pennsylvania Public School Code and the Pennsylvania Department of Education regulations, as are now or may be in effect.
27. Ensure adequate and effective communications between the Board and school district staff, students and the public; facilitate communications and manage exchange of information between Board and administrative staff.
28. Prepare the agenda for Board meetings, in consultation with the Board President.
29. Direct and supervise the district's public relations program, including all press releases, media statements, and other items of public interest emanating from district employee that pertain to education matters or other events, incidents or activities related to the school district, its students and/or employees.

30. Maintains regular attendance, including without limitation attendance at all scheduled and advertised meetings of the Board and committees of the Board.
31. Other duties as assigned or directed by the Board of School Directors.

SUPERVISORY RESPONSIBILITIES OF THE SUPERINTENDENT:

Overall responsibility for the direction and supervision of all administrative, professional and support staff employed by the district, as well as all attendant services provided by third-party contractors. Carry out responsibilities in accordance with the school district policies and applicable laws. Ensure required, necessary and appropriate training, supervision and evaluation of all employees.

QUALIFICATION REQUIREMENTS:

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable qualified individuals with disabilities to perform the essential functions of this position.

EDUCATION AND EXPERIENCE:

Master's Degree or Doctorate Degree in Education. Superintendent Letter of Eligibility issued by the Pennsylvania Department of Education. Prior experience as a building administrator and/or central office administrator. Demonstrated competencies in staff development, program planning, curriculum, supervision and leadership of staff, leadership, conflict resolution and communications. Must maintain appropriate commission and meet all other statutory and regulatory requirements for the position of Superintendent as specified under Pennsylvania law.

CERTIFICATES, LICENSES, CLEARANCES:

Valid PA Superintendent Letter of Eligibility; Act 34, 114 and 151 clearances.

CONFIDENTIALITY:

Due to the highly sensitive nature of this position and access to personnel, academic and financial records, the highest degree of confidentiality and ethical behavior is required at all times.

LANGUAGE SKILLS:

Ability to read, analyze, and interpret professional journals, technical procedures, and governmental regulations. Ability to write reports, business correspondence, and procedure manuals. Ability to effectively present information and respond to questions from teachers, administrators, staff, students, parents and residents.

COMPUTER SKILLS:

Proficient with personal computer programs, such as Windows, and Microsoft Office Suite; some working knowledge of student information and scheduling software, and payroll, budget and personnel databases is helpful.

MATHEMATICAL SKILLS:

Ability to calculate figures and amounts such as discounts, interest, commissions, proportions, percentages, area, circumference, and volume. Ability to apply concepts of basic algebra and geometry.

REASONING ABILITY:

Ability to solve problems and deal with a variety of variables in often stressful situations.

OTHER SKILLS AND ABILITIES:

Ability to apply knowledge of current research and theory in the area of curriculum and educational administration. Ability to establish and maintain effective working relationships with students, staff and the community. Ability to communicate clearly and concisely both in oral and written form. Ability to perform duties with awareness of all legal requirements and Board of Education policies. Ability to effectively manage multiple demands, priorities and projects on short deadlines.

PHYSICAL DEMANDS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable qualified individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee regularly will sit, walk and stand. Specific vision abilities required by this job include close vision.

WORK ENVIRONMENT:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The noise level in the work environment is occasionally quiet to moderate. The employee is frequently required to interact with the public and other staff. The employee is directly responsible for the safety, well-being of students.

The information contained in this job description is for compliance with the American with Disabilities Act (A.D.A.) and is not an exhaustive list of the duties performed for this position. Additional duties may be assigned.

**EXHIBIT B: SUPERINTENDENT FRINGE BENEFITS
SHARPSVILLE AREA SCHOOL DISTRICT**

The following fringe benefits shall be provided to the Superintendent effective July 1, 2018.

LIFE INSURANCE

The District shall provide the Superintendent with group term life insurance under its group policy in the amount of \$150,000.00 payable in the event of Superintendent's death during the term of this agreement.

HEALTH/DENTAL/VISION/LONG-TERM DISABILITY INSURANCES

The Superintendent shall be included in the medical, dental, vision, and long-term disability insurance plans and benefits to the same extent and on the same terms as such plans and benefits are made available to other administrators employed by the District, subject to the terms, conditions, and administration of such plans.

MILEAGE EXPENSES

District shall reimburse Superintendent for use of his personal automobile in connection with the performance of his official duties in accordance with the mileage reimbursement policies then in effect in the District.

PROFESSIONAL MEMBERSHIPS

District shall incur the costs of the Superintendent's annual membership fees in three (3) joint professional associations, provided that such memberships are approved in advance by the Board President (e.g., AASA/PASA, ASCD/PASCD, and NAEESP/PAESSP). Additionally, the District will cover the cost of the Superintendent's membership in the Shenango Valley Chamber of Commerce.

CONFERENCES

With prior Board approval, the Superintendent may be authorized to attend one (1) in-state educational conference and one (1) national education conference of his choice during each Contract Year of this Agreement. Full expense reimbursement for attendance at such conferences shall be provided in accordance with the School District's policies for expense reimbursement, as then in effect. Upon mutual agreement of the Board, additional conferences and/or training programs may be pursued and reimbursed if the content of that training has the potential to make substantive contributions to the Superintendent's ability to promote organizational improvement.

PHYSICAL EXAMINATIONS

Upon the request of the Board of Education, the Superintendent shall submit to a comprehensive physical examination performed by a licensed physician. A statement from the licensed physician certifying to the Superintendent's physical fitness shall be provided to the

President of the Board of School Directors, filed in the Superintendent's personnel file and treated as confidential information by the District. Costs not borne by the Superintendent's medical insurance carrier shall be borne by the School District.

SICK LEAVE

The Superintendent shall be entitled to twelve (12) days paid sick leave during each Contract Year of this Agreement. Unused sick leave days shall not be converted to cash upon termination of this Agreement by either party.

VACATION

The Superintendent shall receive the same vacation provided to other administrators employed by the District, to the same extent and on the same terms as provided in the Act 93 Plan then in effect. In the event that the contract is terminated prior to its date of expiration stated herein, any paid vacation days due the Superintendent shall be pro-rated at the rate of 1.67 days per month during the final contract year in which the Superintendent has provided services to the District in his capacity as the Superintendent.

PAID HOLIDAYS

The Superintendent shall be entitled to those paid holidays that are provided to other administrators employed by the District.

COMMUNICATIONS

The Superintendent shall be entitled to a payment of \$50.00 per month to cover the cost of business use of his personal cell phone.

403(b) RETIREMENT PLAN EMPLOYER CONTRIBUTION

The District shall deposit \$300.00 monthly as an employer contribution into a 403(b) account in the Superintendent's name in the District's 403(b) Retirement Plan.

RETIREMENT

At the expiration of the contract, upon retirement from the District and the Public School Employees' Retirement System, the Superintendent will receive the following retirement benefits:

- a. **Severance Payment** – The Superintendent shall receive a severance payment of \$400.00 for each year of service in the School District, pro-rated for partial years at the rate of \$33.33 per month for those months the Superintendent actually rendered professional services for the District in his capacity as Superintendent.
- b. **Medical Insurance** – Medical insurance in effect at the time of retirement to be paid by the School District until age 66 or when Medicare coverage begins (whichever occurs first), or until such time as he becomes gainfully employed and becomes eligible for

insurance benefits by virtue of that employment. The maximum benefit upon retirement shall be \$50,000.00 in premium payments with the Superintendent being solely responsible for any increases in premium after the date of his retirement.

- c. Accrued Vacation Pay – The Superintendent shall receive payment for unused vacation days accrued through his retirement date.

OTHER FRINGE BENEFITS

The Superintendent shall receive all other fringe benefits provided to other administrators employed by the District, to the same extent and on the same terms as provided in the Act 93 Plan then in effect or as otherwise required by law; provided, however, that in no event shall the Superintendent be entitled to any benefit set forth in the Act 93 Plan that is duplicative of any benefit, compensation or incentive expressly set forth in this Agreement.

MISCELLANEOUS

The District recognizes that the Superintendent may be subpoenaed to testify in a pending legal action related to his role as an Administrator at his current employer. The District agrees that the Superintendent may return to testify in this matter, if subpoenaed, for a period not to exceed five (5) days without that time being charged against his vacation entitlement.

DECLARATION OF LEAVE

The Superintendent must declare any absence from his job as a sick leave day, vacation day, or personal day. Attendance at meetings and conferences provided by this Contract or otherwise approved by the Board shall not be considered an absence. The parties shall agree on a mutually acceptable procedure for tracking sick leave, vacation days, and personal days.

EXHIBIT C: 2018-2019 OBJECTIVES AND PERFORMANCE STANDARDS FOR THE SUPERINTENDENT - SHARPSVILLE AREA SCHOOL DISTRICT

The following are the Objectives and Performance Standards for the Superintendent of the Sharpsville Area School District for the 2018-2019 school year:

STUDENT GROWTH AND ACHIEVEMENT

1. Oversee, assess, and report to the Board of Education the implementation of the elementary reading curriculum by the end of the first semester.
2. Demonstrate annual improvement in each building's PA Future Ready Index score. Target resources to areas of improvement identified by the district determined measures and common assessments. Create action plans to remediate achievement and learning gaps district wide that are evident in numerous assessment and achievement data including, but not limited to, PSSAs, Keystones, PSAT, and SAT.
3. Implement a plan to increase participation in PSAT testing in the high school.

ORGANIZATIONAL LEADERSHIP

1. Enact the District Comprehensive Plan and report progress to the Board of Education at least once during the school year.
2. Present at a minimum an outline of the curriculum plan for the Maker Space facility by December 2018.

DISTRICT OPERATIONS AND FINANCIAL MANAGEMENT

1. Assume responsibility for annual (2018-2019) operating budget such that final expenditures do not exceed budgeted amounts.
2. Implement cost reduction efforts equivalent to 0.5% of the final 2018-2019 operating budget.
3. Explore and engage external funding opportunities including grants on local, regional, or national level at least two times during the school year.

COMMUNITY RELATIONS

1. Post a public message on the District Web site and/or District app to update the community on school activities at least three times during the school year.
2. Hold quarterly meetings with our administrators and officials from the borough.

HUMAN RESOURCES

1. Complete annual evaluations of all District administrative personnel by the applicable due date.
2. Ensure successful negotiation of AFSCME contract prior to the current contract expiration.

PROFESSIONALISM

1. Attend one professional meeting annually.
2. Participate in regional professional meetings (e.g. Intermediate Unit, Career Center, etc)

**SHARPSVILLE AREA SCHOOL DISTRICT
CAFETERIA REPORT**

APRIL 2018

	BUDGET	MONTH	BUDGET TO DATE	YEAR TO DATE
Beginning Cash Balance		\$19,715.61		\$28,583.61
Revenues:				
Lunch/Breakfast/A La Carte	193,878.00	19,445.75	164,796.00	148,577.77
Adult Lunches	12,600.00	1,302.50	10,710.00	10,147.75
Special Functions	32,420.00	2,615.80	27,557.00	20,618.47
State Subsidy	20,174.00	2,185.40	18,625.00	13,877.94
Social Security Subsidy	11,213.00	1,208.05	10,832.00	8,211.17
Retirement Subsidy	42,196.00	5,143.30	29,931.00	34,959.55
Federal Subsidy	297,486.00	34,765.71	256,021.00	235,825.55
Donated Commodities	-	-	-	-
Transfers from General Fund	-	-	-	-
Interest	-	23.97	-	209.99
Other	-	-	-	-
Account's Receivable	-	-	-	21,330.31
Total Revenues	609,967.00	66,690.48	518,472.00	493,758.50
Expenditures:				
Wages	195,779.00	21,493.89	162,566.00	146,259.53
Employee Benefits	66,212.00	8,644.84	60,127.00	60,921.58
FMSC Expenses	350,568.00	32,089.18	299,971.00	263,345.76
Substitute Services	-	28.40	3,353.00	805.85
Supplies	-	-	-	1,829.94
Value of Donated Foods	-	-	-	-
Accounts Payable	-	-	-	25,029.67
Total Expenditures	\$612,559.00	\$62,256.31	\$526,017.00	\$498,192.33
Ending Cash Balance	(\$2,592.00)	\$24,149.78	(\$7,545.00)	\$24,149.78



pennsylvania
DEPARTMENT OF EDUCATION

COMMONWEALTH OF PENNSYLVANIA
DEPARTMENT OF EDUCATION
333 MARKET STREET
HARRISBURG, PA 17126-0333
www.education.pa.gov

**Food Service Management Company (FSMC)
Renewal Year COST REIMBURSABLE Contract**

**Sharpshville Area School District
104435703**

July 1, (2018) to June 30, (2019)

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA.

Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotape, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, (AD-3027) found online at http://www.ascr.usda.gov/complaint_filing_cust.html, and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by: (1) Mail: U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410; (2) Fax: (202) 690-7442; or (3) Email: program.intake@usda.gov. This institution is an equal opportunity provider.

Any School Food Authority (SFA) selecting to renew a contract with their current FSMC must prepare a Renewal Year Contract utilizing this document which may not be re-typed or changed in any way. Addendums to the renewal year contract are not permitted. Should the SFA and FSMC enter into any addendum, the Division of Food and Nutrition (DFN) will not review the addendum and the language in this document prevails as binding.

Division of Food and Nutrition Final Approval Date: ___/___/___

For DFN use only:

Agreement Page

This bidder certifies that he/she shall operate in accordance with all applicable State and Federal regulations.

This bidder certifies that all terms and conditions within the Bid Solicitation shall be considered a part of the contract as if incorporated therein.

This Agreement shall be in effect for one year starting July 1, 2018 and may be renewed by mutual agreement for up to 0 additional one-year period(s).

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be signed by their duly authorized representative the day and year.

Sharpsville Area School District

SFA

The Nutrition Group

FSMC

Signature (in blue ink only) of Authorized Representative

Signature (in blue ink only) of Authorized Representative

William Henwood

Printed Name of Authorized Representative

Jodee Raybuck

Printed Name of Authorized Representative

School Board President

Title

Regional Manager

Title

Date Signed

Date Signed

Witness Signature (in blue ink only)

Witness Signature (in blue ink only)

Printed Name of Witness

Printed Name of Witness

For DFN use only:

Appendix A

SFA Renewal Certification of Acknowledgement

Please initial below next to each statement certifying that you have read and fully understand the contents of this contract.

- A. I certify that I, William Henwood, on behalf of **Sharpville Area School District**, have read and fully understand the contents of this contract. I understand that the SFA must maintain oversight of the food service operations and that these responsibilities will not be delegated to the FSMC. I also understand that the SFA is responsible for closely monitoring the FSMC contract and the FSMC's daily activities.

Initial Here: _____

- B. I certify that I have chosen a Cost Reimbursable contract, and will follow the according procedures.

Initial Here: _____

- C. I certify that I will not enter into an agreement with an FSMC that has a real or apparent conflict of interest. This includes FSMCs that provide recommendations, develop or draft specifications, requirements, statements of work, requests for proposals, contract terms and conditions, or other documents for use in conducting procurement.

Initial Here: _____

- D. I certify that I, nor any employees (including School Board members) of **Sharpville Area School District**, will not solicit or accept donations, gratuities, nor favors from current or potential FSMCs (i.e. gifts, golf outings, meals, etc.).

Initial Here: _____

- E. I certify that **Sharpville Area School District** has a written Code of Conduct that addresses conflicts of interest and governing the performance of its employees engaged in the selection, award and administration of contracts, and will make sure all employees are aware of said standards.

Initial Here: _____

- F. I have read and understand what the allowable costs are for all of the applicable CN programs.

Initial Here: _____

- G. I certify that **Sharpville Area School District** will be legally responsible for the conduct of the food service program, and shall supervise the food service operations in such manner as will ensure compliance with the rules and regulations of PDE and the USDA regarding each of the CN programs covered by this contract.

Initial Here: _____

For DFN use only:

H. I certify that all food service employees and those responsible for the oversight of the contract and FSMC's operations meet the minimum Professional Standards requirements.

Initial Here: _____

I. I certify that **Sharpville Area School District** shall retain control of the CN programs' food service account, signature authority, and overall financial responsibility for the CN programs. This includes access to the PEARS account, COMPASS or PrimeroEdge Student Eligibility System.

Initial Here: _____

J. I certify that CN programs are the responsibility of **Sharpville Area School District** and **Sharpville Area School District** is responsible for all contractual agreements entered into in connection with the CN programs.

Initial Here: _____

K. I certify that **Sharpville Area School District** will be responsible for determining student eligibility for all applicable programs and that **The Nutrition Group** will have no involvement in the process.

Initial Here: _____

L. I certify that **Sharpville Area School District** will retain all records for the current year plus the three prior years.

Initial Here: _____

M. I certify that all food will be in compliance with the current meal standards and Local Wellness Policy.

Initial Here: _____

N. I certify that **Sharpville Area School District** will monitor **The Nutrition Group** in order to ensure compliance with USDA regulations.

Initial Here: _____

O. I certify that **Sharpville Area School District** will create an advisory board composed of students, teachers, and parents to assist in menu planning.

Initial Here: _____

P. I certify that **Sharpville Area School District** will not delegate any of the above responsibilities to the FSMC.

Initial Here: _____

For DFN use only:

Q. I hereby certify that neither **Sharpsville Area School District** nor its principals/authorized representatives is presently debarred, suspended, proposed for debarment, declared ineligible, disqualified, or voluntarily excluded from participation in this transaction by any Federal/State department or agency.

Initial Here: _____

R. I further certify that neither **Sharpsville Area School District** nor any of its principals /authorized representatives has a reported criminal background that would affect the receipt of Federal funds.

Initial Here: _____

S. I certify that **The Nutrition Group** is not a paid consultant or contractor with **Sharpsville Area School District** in any other capacity than for this contract.

Initial Here: _____

I certify under penalty of perjury that the information on these forms is true and correct, and that I will immediately report to the state agency any changes that occur to the information submitted. I understand that this information is being given in connection with receipt of federal funds. The state agency may verify information; and the deliberate misrepresentation of information will subject me to prosecution under applicable federal and state criminal statutes.

On behalf of **Sharpsville Area School District**, I hereby agree to comply with all state and federal laws and regulations governing the CN programs administered by the state agency. In accordance with Federal law and USDA policy, **Sharpsville Area School District** does not discriminate on the bases of race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA. I will ensure that all monthly claims for reimbursement are true and correct and that records are available to support these claims.

Name of Authorized Representative William Henwood

Title of Authorized Representative School Board President

Signature of Authorized Representative
(in blue ink only) _____

Date Signed _____

For DFN use only:

Appendix B

FSMC Certification of Acknowledgement

Please initial below next to each statement certifying that you have read and fully understand the contents of this contract.

- A. I certify that I, Jodee Raybuck, on behalf of **The Nutrition Group**, have read and fully understand the contents of this contract.

Initial Here: _____

- B. I certify that I, nor any of the employees of **The Nutrition Group**, have not received any solicitations from any **Sharpshville Area School District** employee. In addition, I certify that no gifts, donations, or anything of monetary value (i.e. golf outings, meals, etc.) have been provided.

Initial Here: _____

- C. I certify that employees of **The Nutrition Group** will be trained to understand and comply with all necessary trainings including the current written Code of Conduct authored by **Sharpshville Area School District**.

Initial Here: _____

- D. I certify that all of **The Nutrition Group** food service employees meet the minimum Professional Standards requirements.

Initial Here: _____

- E. I certify that **Sharpshville Area School District** will be legally responsible for the conduct of the food service program, and shall have access to all necessary documents, which will be maintained onsite, including but not limited to all contracts with vendors so that they may supervise the food service operations in such manner as will ensure compliance with the rules and regulations of PDE and the USDA regarding each of the CN programs covered by this contract.

Initial Here: _____

- F. I certify that **The Nutrition Group** will not have control of the CN programs' food service account, signature authority, and overall financial responsibility for the CN programs. This includes access to the PEARS account, COMPASS or the PrimeroEdge Student Eligibility System.

Initial Here: _____

- G. I certify that **Sharpshville Area School District** will be responsible for determining student eligibility for all applicable programs and that **The Nutrition Group** will have no involvement in the process.

Initial Here: _____

For DFN use only:

H. I certify that all food will be in compliance with the current meal standards and Local Wellness Policy.

Initial Here: _____

I. I hereby certify that neither **The Nutrition Group** nor its principals/authorized representatives is presently debarred, suspended, proposed for debarment, declared ineligible, disqualified, or voluntarily excluded from participation in this transaction by any Federal/State department or agency.

Initial Here: _____

J. I certify that **The Nutrition Group** will comply with all applicable standards, orders, or requirements issued under the Clean Air Act and the Federal Water Pollution Control Act and will report violations to the Federal awarding agency and the Regional Office of the Environmental Protection Agency.

Initial Here: _____

K. I further certify that neither **The Nutrition Group** nor any of its principals /authorized representatives has a reported criminal background that would affect the involvement in CN programs.

Initial Here: _____

L. I certify that **The Nutrition Group** is not a paid consultant or contractor with **Sharpville Area School District** in any other capacity than for this contract.

Initial Here: _____

For DFN use only:

I certify under penalty of perjury that the information on these forms is true and correct, and that I will immediately report to the SFA any changes that occur to the information submitted. I understand that this information is being given in connection with receipt of federal funds. The state agency may verify information; and the deliberate misrepresentation of information will subject me to prosecution under applicable federal and state criminal statutes.

On behalf of **The Nutrition Group**, I hereby agree to comply with all state and federal laws and regulations governing the CN programs administered by the state agency. In accordance with Federal law and USDA policy, **The Nutrition Group** does not discriminate on the bases of race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA.

Name of Authorized Representative Jodee Raybuck

Title of Authorized Representative Regional Manager

Signature of Authorized Representative
(in blue ink only) _____

Date Signed _____

For DFN use only:

Appendix C

Acknowledgement of Personnel Relationships

Yes No (choose one), the **Sharpsville Area School District** employs the same person/people that is/ are employee(s) of the **The Nutrition Group**.

If Yes, we the undersigned certify that the employee(s):

- Does/will not have a real or apparent conflict of interest.
- Does/will not participate in the selection, award, or administration of the contract.
- Does/will not have access to or control of the food service financial account.
- Does/will not be involved in the establishment of the selling prices for all reimbursable and non-reimbursable meals, a la carte items, adult meals, catering, or vending items.
- Does/will not have access to CN PEARS, COMPASS, or the PrimeroEdge Student Eligibility System.
- Does/will not be involved in the completion, distribution or collection of the parent letters and household applications for free and reduced price meals.
- Does/will not be involved in the determination or verification of eligibility for free and reduced price meals.

Employee Name	SFA Position Title and Job Duties	FSMC Position Title and Job Duties
Enter Name Here	Enter Job Title and Duties Here	Enter Job Title and Duties Here
Enter Name Here	Enter Job Title and Duties Here	Enter Job Title and Duties Here
Enter Name Here	Enter Job Title and Duties Here	Enter Job Title and Duties Here
Enter Name Here	Enter Job Title and Duties Here	Enter Job Title and Duties Here

Sharpsville Area School District

SFA

Signature (in blue ink only) of Authorized Representative

William Henwood

Printed Name of Authorized Representative

School Board President
Title

Date Signed

The Nutrition Group

FSMC

Signature (in blue ink only) of Authorized Representative

Jodee Raybuck

Printed Name of Authorized Representative

Regional Manager
Title

Date Signed

For DFN use only:

Appendix D

Certification Regarding Debarment and Suspension

This certification is required by the regulations implementing Executive Order 12549 and 12689, "Debarment and Suspension" (2 CFR 180).

- (1) The prospective participant certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
 - (a) Are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency;
 - (b) Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
 - (c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and
 - (d) Have not within a three-year period preceding this application had one or more public transactions (Federal, State, or local) terminated for cause or default.
- (2) Where the prospective participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Name of FSMC	<u>The Nutrition Group</u>
Name of Authorized Representative	<u>Jodee Raybuck</u>
Title of Authorized Representative	<u>Regional Manager</u>
Signature of Authorized Representative (in blue ink only)	<hr/> <hr/>
Date Signed	<hr/>

For DFN use only:

Appendix E

CERTIFICATION REGARDING LOBBYING

Applicable to Grants, Subgrants, Cooperative Agreements, and Contracts Exceeding \$100,000 in Federal Funds.

Submission of this certification is a prerequisite for making or entering into this transaction and is imposed by section 1352, Title 31, U.S. Code. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

The undersigned certifies, to the best of his or her knowledge and belief, that:

- (1) No Federal appropriated funds have been paid or will be paid by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of a Federal contract, the making of a Federal grant, the making of a Federal loan, the entering into a cooperative agreement, and the extension, continuation, renewal, amendment, or modification of a Federal contract, grant, loan, or cooperative agreement.
- (2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions.
- (3) The undersigned shall require that the language of this certification be included in the award documents for all covered subawards exceeding \$100,000 in Federal funds at all appropriate tiers and that all subrecipients shall certify and disclose accordingly.

Name of FSMC	<u>The Nutrition Group</u>
Name of Authorized Representative	<u>Jodee Raybuck</u>
Title of Authorized Representative	<u>Regional Manager</u>
Signature of Authorized Representative (in blue ink only)	_____
Date Signed	_____

For DFN use only:

DISCLOSURE OF LOBBYING ACTIVITIES

Complete this form to disclose lobbying activities pursuant to 31 U.S.C. 1352

Applicable Not Applicable
 (This form must be signed regardless of Applicability)

1. Type of Federal Action: _____ a. contract b. grant c. cooperative agreement d. loan e. loan guarantee f. loan insurance	2. Status of Federal Action: _____ a. bid/offer/application b. initial award c. post-award	3. Report Type: _____ a. initial filing b. material change For Material Change Only: Year _____ Quarter _____ Date of Last Report _____
4. Name and Address of Reporting Entity: Prime Subawardee Tier, if known: Congressional District, if known:	5. If Reporting Entity in No. 4 is Subawardee, Enter Name and Address of Prime: Congressional District, if known:	
6. Federal Department/Agency:	7. Federal Program Name/Description: CFDA Number, if applicable:	
8. Federal Action Number, if known:	9. Award Amount, if known: \$ _____	
10. a. Name and Address of Lobbying Entity: (last name, first name, MI) 10. b. Individuals Performing Services (including address if different from No. 10,a.) <p style="text-align: center;">(Attach Continuation Sheet(s) SF-LLL-A If Necessary) (if individual, last name, first name, middle)</p>		
11. Amount of Payment (check all that apply): \$ _____ Actual \$ _____ Planned	13. Type of payment (check all that apply): ___ a. retainer ___ b. one-time fee ___ c. commission ___ d. contingent fee ___ e. deferred ___ f. other; specify:	
12. Form of Payment (check all that apply): ___ a. cash ___ b. in-kind; specify: Nature _____ Actual _____		
14. Brief Description of Services Performed or to be Performed and Date(s) of Service, including officer(s), employee(s), or member(s) contracted for Payment indicated in Item 11: <p style="text-align: center;">(Attach Continuation Sheet(s) SF-LLL-A, if necessary)</p>		
15. Are Continuation Sheet(s) SF-LLL-A Attached: Yes _____ (Number _____) No <u> X </u>		
16. Information requested through this form is authorized by Title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when this transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be reported to the Congress semi-annually and will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.	Signature: (in blue ink only) _____ Name: <u>Jodee Raybuck</u> Title: <u>Regional Manager</u> Telephone: _____ Date: _____	

For DFN use only:

INSTRUCTIONS FOR COMPLETION OF SF-LLL, DISCLOSURE OF LOBBYING ACTIVITIES

This disclosure form shall be completed by the reporting entity, whether subawardee or prime Federal recipient, at the initiation or receipt of a covered Federal action, or a material change to a previous filing, pursuant to title 31 U.S.C. Section 1352. The filing of a form is required for each payment or agreement to make payment to any lobbying entity for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with a covered Federal action. Use of SF-LLL-A Continuation Sheet for additional information if the space on the form is inadequate. Complete all items that apply for both the initial filing and material change report. Refer to the implementing guidance published by the Office of Management and Budget for additional information.

1. Identify the type of covered Federal action for which lobbying activity is and/or has been secured to influence the outcome of a covered Federal action.
2. Identify the status of the covered Federal action.
3. Identify the appropriate classification of this report. If this is a follow-up report caused by a material change to the information previously reported, enter the year and quarter in which the change occurred. Enter the date of the last previously submitted report by this reporting entity for this covered Federal action.
4. Enter the full name, address, city, state and zip code of the reporting entity. Include Congressional District, if known. Check the appropriate classification of the reporting entity that designates if it is, or expects to be, a prime or subaward recipient. Identify the tier of the subawardee; e.g., the first subawardee of the prime is the 1st tier. Subawards include but are not limited to subcontracts, subgrants and contract awards under grants.
5. If the organization filing the report in item 4 checks "Subawardee", then enter the full name, address, city, state and zip code of the prime Federal recipient. Include Congressional District, if known.
6. Enter the name of the Federal agency making the award or loan commitment. Include at least one organizational level below agency name, if known. For example, Department of Transportation, United States Coast Guard.
7. Enter the Federal program name or description for the covered Federal action (item 1). If known, enter the full Catalog of Federal Domestic Assistance (CFDA) number for grants, cooperative agreements, loans, and loan commitments.
8. Enter the most appropriate Federal identifying number available for the Federal action identified in item 1 (e.g., Request for Proposal (RFP) Number, Invitation for Bid (IFB) Number; grant announcement number; the contract, grant or loan award number; the application/proposal control number assigned by the Federal agency). Include prefixes e.g., "RFP-DE-90-001."
9. For a covered Federal action where there has been an award or loan commitment by the Federal agency, enter the Federal amount of the award/loan commitment for the prime entity identified in item 4 or 5.
10. (a) Enter the full name, address, city, state and zip code of the lobbying entity engaged by the reporting entity identified in item 4 to influence the covered Federal action.

(b) Enter the full names of the individual(s) performing services, and include full address if different from 10(a). Enter Last Name, First Name, and Middle Initial (MI).
11. Enter the amount of compensation paid or reasonably expected to be paid by the reporting entity (item 4) to the lobbying entity (item 10). Indicate whether the payment has been made (actual) or will be made (planned). Check all that apply. If this is a material change report, enter the cumulative amount of payment made or planned to be made.
12. Check all that apply. If payment is made through an in-kind contribution, specify the nature and value of the in-kind payment.
13. Check all that apply. If other, specify nature.
14. Provide a specific and detailed description of the services that the lobbyist has performed, or will be expected to perform, and the date(s) of any services rendered. Include all preparatory and related activity, not just time spent in actual contact with Federal officials. Identify the Federal official(s) or employee(s) contacted or the officer(s), employee(s), or Member(s) of Congress that were contacted.
15. Check whether or not a SF-LLL-A Continuation Sheet(s) is attached. List number of sheets if yes.
16. The certifying official shall sign and date the form, print his/her name, title, and telephone number.

Public reporting burden for this collection of information is estimated to average 30 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-00046), Washington, DC 20503.

For DFN use only:

**NSLP COST REIMBURSABLE
PROJECTED OPERATING COSTS**

School Food Authority
FSMC Name

Sharpshville Area School District
The Nutrition Group

Contract Begin Date 7/1/2018

Contract End Date 6/30/2019

Days of Service 179

Section 1 - ACTUAL "IN-SCHOOL" REVENUE

To Be Completed By SFA (include SSO Reimbursements, if applicable)

<u>BREAKFASTS:</u>	<u>MEALS</u>		<u>RATES</u>		<u>REVENUE</u>
Elementary Paid	6,086	\$	0.25	\$	1,521.50
Elementary Tiered Paid	-	\$	-	\$	-
Middle Paid	4,833	\$	0.25	\$	1,208.25
Middle Tiered Paid	-	\$	-	\$	-
Secondary Paid	2,864	\$	0.25	\$	716.00
Secondary Tiered Paid	-	\$	-	\$	-
Reduced-Price	1,432	\$	0.15	\$	214.80
Adult Paid	-	\$	-	\$	-
A la Carte Sales	-	\$	-	\$	-
Subtotal Breakfasts	15,215			\$	3,660.55
<u>LUNCHES:</u>					
Elementary Paid	13,067	\$	2.20	\$	28,747.40
Elementary Tiered Paid	-	\$	-	\$	-
Middle Paid	13,962	\$	2.45	\$	34,206.90
Middle Tiered Paid	-	\$	-	\$	-
Secondary Paid	14,678	\$	2.45	\$	35,961.10
Secondary Tiered Paid	-	\$	-	\$	-
Reduced-Price	2,864	\$	0.40	\$	1,145.60
Adult Paid	11,993	\$	1.00	\$	11,993.00
A la Carte Sales	70,526	\$	1.00	\$	70,526.00
Subtotal Lunches	127,090			\$	182,580.00
<u>SNACKS/SUPPLEMENTS</u>					
Paid	-	\$	-	\$	-
Reduced-Price	-	\$	-	\$	-
Adult Paid	-	\$	-	\$	-
A la Carte Sales	-	\$	-	\$	-
Subtotal Snacks/Supplements	-			\$	-
<u>OTHER:</u>					
Special Milk				\$	-
Vending Machine Sales				\$	-
Special Functions				\$	14,857.00
Subtotal Other				\$	14,857.00
Total "IN-SCHOOL" Revenue	142,305			\$	201,097.55

For DFN use only:

**NSLP COST REIMBURSABLE
PROJECTED OPERATING COSTS**

Section 2 - FEDERAL REIMBURSEMENTS

To Be Completed By SFA (include SSO Reimbursements, if applicable)

<u>BREAKFASTS:</u>	<u>MEALS</u>	<u>RATES</u>	<u>Reimbursements</u>
Free	-	\$ -	\$ -
Free, Severe Need	28,103	\$ 2.09	\$ 58,735.27
Reduced	-	\$ -	\$ -
Reduced, Severe Need	1,432	\$ 1.79	\$ 2,563.28
Paid	13,783	\$ 0.30	\$ 4,134.90
Subtotal Breakfasts	43,318		\$ 65,433.45
<u>HIGH RATE LUNCHES:</u>			
Free	-	\$ -	\$ -
Reduced	-	\$ -	\$ -
Paid	-	\$ -	\$ -
Subtotal High Rate Lunches	-		\$ -
<u>LOW RATE LUNCHES:</u>			
Free	65,693	\$ 3.23	\$ 212,188.39
Reduced	2,864	\$ 2.83	\$ 8,105.12
Paid	41,707	\$ 0.31	\$ 12,929.17
Subtotal Low Rate Lunches	110,264		\$ 233,222.68
<u>SNACKS/SUPPLEMENTS:</u>			
Free	-	\$ -	\$ -
Reduced	-	\$ -	\$ -
Paid	-	\$ -	\$ -
Subtotal Snacks/Supplements	-		\$ -
<u>SPECIAL MILK</u>			
Paid	-	\$ -	\$ -
<u>Performance Based Reimbursement (if certified)</u>			
Lunches	110,264	\$ 0.06	\$ 6,615.84
Total Federal Reimbursement	153,582		\$ 305,271.97

For DFN use only:

**NSLP COST REIMBURSABLE
PROJECTED OPERATING COSTS**

Section 3 - STATE REIMBURSEMENTS				
To Be Completed By SFA (include SSO Reimbursements, if applicable)				
<u>BREAKFASTS:</u>	<u>MEALS</u>	<u>RATES</u>	<u>Reimbursements</u>	
Free	-	\$		\$ -
Free, Severe Need	28,103	\$	0.10	\$ 2,810.30
Reduced	-	\$	-	\$ -
Reduced, Severe Need	1,432	\$	0.10	\$ 143.20
Paid	13,783	\$	0.10	\$ 1,378.30
Subtotal Breakfasts	43,318			\$ 4,331.80
<u>LUNCHES:</u>				
Free	65,693	\$	0.10	\$ 6,569.30
Reduced	2,864	\$	0.10	\$ 286.40
Paid	41,707	\$	0.10	\$ 4,170.70
Additional amount for Lunch if Breakfast participation <=20%	32,757	\$	0.02	\$ 655.14
Additional amount for Lunch if Breakfast participation >20%	77,507	\$	0.04	\$ 3,100.28
Subtotal Lunches	110,264			\$ 14,781.82
Total State Reimbursement	153,582			\$ 19,113.62
<u>SUMMARY:</u>				
Total "IN SCHOOL" Revenue				\$ 201,097.55
Total All Reimbursements				\$ 324,385.59
Other Income: Catering				\$ 70,838.84
Other Income: PDE 3086 Agreements (Sponsor to Sponsor)				\$ 20,507.00
Interest Income				\$ -
Total Revenue				\$ 616,828.98
Commodity Usage @	\$0.2300		110,264	\$ (25,360.72)

For DFN use only:

**NSLP COST REIMBURSABLE
PROJECTED OPERATING COSTS**

<u>Section 4 - FSMC Costs</u>	
To be completed by FSMC	
EXPENSES:	<u>TOTAL COST</u>
Food Costs-Including Commodities	\$ 244,091.77
Enter the amounts of food and milk purchased and received. Include the Commodity Distribution Assessment Fee, Commodity Value and Bonus Commodity Value (Do not include rebates, discounts and credits)	
Less: Commodity Usage	\$ (25,360.72)
Subtotal Food Costs	\$ 218,731.05
Commodity Delivery Charge	\$ 2,000.00
Direct Labor and Benefits	
FSMC Labor Costs (must equal grand total on Attachment CR4)	\$ 41,021.54
FSMC Fringe Costs (must equal grand total on Attachment CR5)	\$ 11,186.66
Subtotal Labor and Benefits	\$ 52,208.20
Direct Costs	
Accounting	\$ 2,294.37
Background Checks, Fingerprinting, and/or Drug Testing	\$ -
Car/Truck Rental and/or Mileage	\$ 1,361.00
China, Silverware, Glassware	\$ -
Cleaning and Janitorial Supplies	\$ 4,441.66
Computer and Technology	\$ 985.38
Courier Services (Air & Ground)	\$ -
Dues/Subscriptions	\$ -
Employee Meals	\$ -
Employee Recruitment and Advertising	\$ -
Equipment Depreciation/Rental/Buy Back Investment	\$ -
Equipment Maintenance	\$ -
Equipment Repairs	\$ -
Equipment Replacement - Expendable	\$ 250.00
Freight and Delivery Charges	\$ -
Insurance:	
Liability	\$ 1,591.32
Workman's Compensation	\$ -
Vehicle	\$ -
Licenses and/or Permits	\$ -
Office Supplies and Printing	\$ 1,219.00
Paper Products and Disposable Supplies	\$ 13,710.03
Payroll Processing	\$ -
Performance Bond	\$ -
POS Systems, Support and Service	\$ 2,980.00

For DFN use only:

**NSLP COST REIMBURSABLE
PROJECTED OPERATING COSTS**

<u>Section 4 - FSMC Costs (Continued)</u>	
To be completed by FSMC	
Direct Costs (Continued)	<u>TOTAL COST</u>
Postage	\$ -
Promotional Materials (Program Specific)	\$ 1,467.00
Smallware/Replacement Wares	\$ 309.00
Staff Training and Certification	\$ 2,495.38
Storage Costs (Food and/or supplies)	\$ -
Taxes (sales and other)	\$ -
Telephone, including Mobile and Internet	\$ -
Tickets, tokens	\$ -
Trash Removal and Pest Control	\$ -
Uniforms, Linens, and Laundry	\$ 231.00
Vending Rental	\$ -
Wellness Programs and materials	\$ 873.57
Subtotal Direct Costs	\$ 34,208.71
Catering	\$ -
PDE 3086 Agreements (Sponsor to Sponsor)	\$ 12,842.55
Other Costs included in the RFP (Section Q) required of the FSMC by the SFA (Must Itemize)	\$ -
	\$ -
	\$ -
	\$ -
Subtotal Other Costs	\$ -
Administrative Fee*	
Months: <input type="checkbox"/> 9 <input type="checkbox"/> 10 <input type="checkbox"/> 11 <input checked="" type="checkbox"/> 12 (check one)	
Cannot include any costs already covered in other categories)	\$ -
Corporate Overhead: Business Office Expense	\$ 7,110.67
Corporate Overhead: Upper Management Expense	\$ 1,523.72
Corporate Overhead: Support Service Expense	\$ 4,063.24
Subtotal Administrative Fee	\$ 12,697.63
FSMC Management Fee*	\$ 10,581.36
Months: <input type="checkbox"/> 9 <input type="checkbox"/> 10 <input type="checkbox"/> 11 <input checked="" type="checkbox"/> 12 (check one)	
Enter the fee that will be charged to manage the program	
Sub-total FSMC Costs	\$ 343,269.50
Less Rebates, Discounts and Applicable Credits (Enter as a negative number)	\$ (11,805.05)
(Fact Sheet) TOTAL COST	\$ 331,464.45

* Documentation must be provided outlining all methodologies used to calculate the Administrative and Management Fees on CR9.

For DFN use only:

**NSLP COST REIMBURSABLE
PROJECTED OPERATING COSTS**

<u>Section 4 - FSMC Costs (Continued)</u>			
To be completed by FSMC			
		<u>SUMMARY</u>	
		TOTAL REVENUE \$	616,828.98
		TOTAL COST \$	331,464.45
Guarantee to SFA**	(\$718.82)	(Fact Sheet)	
Subtotal - School Nutrition Program-Profit or (Loss)		\$	285,364.53

**Guarantee to SFA - Documentation must be provided outlining all formulas, methodologies and contingencies on CR10. If the Guarantee is less than zero (negative) then full justification must be included in this documentation.

<u>Section 5 - SFA Costs</u>			
To be completed by SFA (if applicable)			
		<u>TOTAL COST</u>	
<u>EXPENSES:</u>			
Direct Labor and Benefits			
SFA Labor Costs (must equal grand total on Attachment CR 6)		\$	201,566.49
SFA Fringe Costs (must equal grand total on Attachment CR 7)		\$	84,516.86
	Subtotal Labor and Benefits	\$	286,083.35
Direct Costs (Must itemize)			
		\$	-
		\$	-
		\$	-
		\$	-
		\$	-
	Subtotal Direct Costs	\$	-
Indirect Costs (Must Itemize)			
		\$	-
		\$	-
		\$	-
		\$	-
	Subtotal Indirect Costs	\$	-
Sub-total SFA Costs		\$	286,083.35
School Nutrition Program-Profit or (Loss)		\$	(718.82)

For DFN use only:

NSLP COST REIMBURSABLE
FSMC Renewal Calculations for Cost Reimbursable Contracts

School Year 2018-19

SFA: Sharpville Area School District
 FSMC: The Nutrition Group

Consumer Price Index (CPI) for all Urban Consumers, effective January 1, 2018 is: 2.100%

FSMC Expense	Current Year 2017-18	Current Year Plus CPI	Renewal Year 2018-19	Increase (Decrease) in Expenses	Change (%)	Cost Increase within CPI?	SFA Determination
Food Costs-Including Commodities	\$ 262,229.50	\$ 267,626.32	\$ 244,091.77	\$ (8,197.73)	-3.2263%	ok	
Less: Commodity Usage	\$ (26,703.00)	\$ (27,263.76)	\$ (26,393.72)	\$ 1,342.28	-6.0287%	ok	
Subtotal Food Costs	\$ 225,626.60	\$ 230,262.60	\$ 218,731.05	\$ (6,795.46)	-3.0131%		
Commodity Delivery Charge	\$ 2,000.00	\$ 2,042.50	\$ 2,000.00	\$ -	0.0000%	ok	
Direct Labor and Benefits							
FSMC Labor Costs (must equal grand total on Attachment CR4)	\$ 42,026.88	\$ 42,904.44	\$ 41,021.54	\$ (1,005.34)	-2.3921%	ok	
FSMC Fringe Costs (must equal grand total on Attachment CR5)	\$ 17,187.44	\$ 17,648.38	\$ 11,186.88	\$ (6,000.78)	-34.9138%	ok	
Subtotal Labor and Benefits	\$ 59,214.32	\$ 60,452.82	\$ 52,208.20	\$ (7,006.12)	-11.8318%		
Direct Costs							
Accounting	\$ 1,796.24	\$ 1,833.98	\$ 2,204.37	\$ 498.13	27.7318%	needs SFA review	SFA Approved
Background Checks, Fingerprinting, and/or Drug Testing	\$ -	\$ -	\$ -	\$ -	0.0000%	ok	
Car/Truck Rental and/or Mileage	\$ 2,168.00	\$ 2,201.28	\$ 1,381.00	\$ (795.00)	-36.8738%	ok	
China, Silverware, Glassware	\$ -	\$ -	\$ -	\$ -	0.0000%	ok	
Cleaning and Janitorial Supplies	\$ 3,112.58	\$ 3,177.92	\$ 4,441.88	\$ 1,329.10	42.7012%	needs SFA review	SFA Approved
Computer and Technology	\$ 1,003.04	\$ 1,024.10	\$ 985.38	\$ (17.66)	-1.7800%	ok	
Courier Services (Air & Ground)	\$ -	\$ -	\$ -	\$ -	0.0000%	ok	
Dues/Subscriptions	\$ -	\$ -	\$ -	\$ -	0.0000%	ok	
Employee Meals	\$ -	\$ -	\$ -	\$ -	0.0000%	ok	
Employee Recruitment and Advertising	\$ -	\$ -	\$ -	\$ -	0.0000%	ok	
Equipment Depreciation/Rental/Buy Back Investment	\$ -	\$ -	\$ -	\$ -	0.0000%	ok	
Equipment Maintenance	\$ -	\$ -	\$ -	\$ -	0.0000%	ok	
Equipment Repairs	\$ -	\$ -	\$ -	\$ -	0.0000%	ok	
Equipment Replacement - Expensable	\$ 260.00	\$ 255.25	\$ 253.00	\$ -	0.0000%	ok	
Freight and Delivery Charges	\$ -	\$ -	\$ -	\$ -	0.0000%	ok	
Insurance:							
Liability	\$ 1,624.00	\$ 1,658.10	\$ 1,591.32	\$ (32.68)	-2.0123%	ok	
Workman's Compensation	\$ -	\$ -	\$ -	\$ -	0.0000%	ok	
Vehicle	\$ -	\$ -	\$ -	\$ -	0.0000%	ok	
Licenses and/or Permits	\$ -	\$ -	\$ -	\$ -	0.0000%	ok	
Office Supplies and Printing	\$ 650.00	\$ 663.65	\$ 1,210.00	\$ 559.00	87.5385%	needs SFA review	SFA Approved
Paper Products and Disposable Supplies	\$ 15,303.42	\$ 15,824.79	\$ 13,710.33	\$ (1,563.39)	-10.4120%	ok	
Payroll Processing	\$ -	\$ -	\$ -	\$ -	0.0000%	ok	
Performance Bond	\$ -	\$ -	\$ -	\$ -	0.0000%	ok	
POS Systems, Support and Service	\$ 2,985.00	\$ 3,042.58	\$ 2,985.00	\$ -	0.0000%	ok	
Postage	\$ -	\$ -	\$ -	\$ -	0.0000%	ok	
Promotional Materials (Program Specific)	\$ 1,467.00	\$ 1,497.81	\$ 1,467.00	\$ -	0.0000%	ok	
Smallware/Replacement Ware	\$ 625.00	\$ 638.13	\$ 306.00	\$ (319.00)	-50.9600%	ok	
Staff Training and Certification	\$ 2,353.04	\$ 2,402.45	\$ 2,465.38	\$ 142.34	6.0492%	needs SFA review	SFA Approved
Storage Costs (Food and/or supplies)	\$ -	\$ -	\$ -	\$ -	0.0000%	ok	
Taxes (sales and other)	\$ -	\$ -	\$ -	\$ -	0.0000%	ok	
Telephone, including Mobile and Internet	\$ -	\$ -	\$ -	\$ -	0.0000%	ok	
Tickets, tokens	\$ -	\$ -	\$ -	\$ -	0.0000%	ok	
Trash Removal and Pest Control	\$ -	\$ -	\$ -	\$ -	0.0000%	ok	
Uniforms, Linens, and Laundry	\$ 100.00	\$ 102.10	\$ 281.00	\$ 131.00	131.0000%	needs SFA review	SFA Approved
Vending Rental	\$ -	\$ -	\$ -	\$ -	0.0000%	ok	
Wellness Programs and materials	\$ 895.82	\$ 904.42	\$ 873.57	\$ (12.25)	-1.3820%	ok	
Subtotal Direct Costs	\$ 34,306.42	\$ 35,026.55	\$ 34,208.71	\$ (97.41)	-0.2809%		
Catering	\$ -	\$ -	\$ -	\$ -	0.0000%		
POE 3086 Agreements (Sponsor to Sponsor)	\$ 16,023.60	\$ 16,423.10	\$ 12,842.55	\$ (6,181.05)	-32.4915%		
Other Costs							
Other Costs included in the RFP (Section Q) required of the FSMC	\$ -	\$ -	\$ -	\$ -	0.0000%	ok	
	\$ -	\$ -	\$ -	\$ -	0.0000%	ok	
	\$ -	\$ -	\$ -	\$ -	0.0000%	ok	
	\$ -	\$ -	\$ -	\$ -	0.0000%	ok	
Subtotal Other Costs	\$ -	\$ -	\$ -	\$ -	0.0000%		
Administrative Fee*	\$ 12,436.46	\$ 12,697.83	\$ 12,697.83	\$ 261.17	2.1000%	needs SFA review	*Administrative Fee may not increase more than the CPI.
FSMC Management Fee*	\$ 10,363.72	\$ 10,581.36	\$ 10,581.36	\$ 217.64	2.1000%	needs SFA review	*Management Fee may not increase more than the CPI.
Subtotal	\$ 362,870.72	\$ 370,491.01	\$ 343,269.50	\$ (19,601.22)	-5.4017%		
Less Rebates, Discounts, and Applicable Credits	\$ (12,303.00)	\$ -	\$ (11,895.05)	\$ (1,895.05)			
Total	\$ 350,567.72	\$ 370,491.01	\$ 331,484.45	\$ (19,103.27)	-5.4017%		
Guarantee	\$ 1,309.00	\$ 1,336.49	\$ (716.82)	\$ (2,027.82)	-154.9137%		
Summer Food Service Program (SFSP), (if applicable)							
Breakfast	\$ -	\$ -	\$ -	\$ -	0.0000%	ok	
AM Snack	\$ -	\$ -	\$ -	\$ -	0.0000%	ok	
Lunch	\$ -	\$ -	\$ -	\$ -	0.0000%	ok	
PM Snack	\$ -	\$ -	\$ -	\$ -	0.0000%	ok	
Supper	\$ -	\$ -	\$ -	\$ -	0.0000%	ok	
Child and Adult Care Food Program (CACFP), (if applicable)							
Breakfast	\$ -	\$ -	\$ -	\$ -	0.0000%	ok	
AM Snack	\$ -	\$ -	\$ -	\$ -	0.0000%	ok	
Lunch	\$ -	\$ -	\$ -	\$ -	0.0000%	ok	
PM Snack	\$ -	\$ -	\$ -	\$ -	0.0000%	ok	
Supper	\$ -	\$ -	\$ -	\$ -	0.0000%	ok	

NSLP Cost Reimbursable

Labor to be completed by FSMC for FSMC staff

FSMC: The Nutrition Group

Site Name	Position	Hourly Rate	Daily Hours	# of Days Paid	Total Wages
Management Labor Costs	FSD				\$41,021.54

Worksheet must accurately reflect any and all employees employed by the FSMC.

Grand Total	\$41,021.54
MUST EQUAL POC (Attachment CR3)	

For DFN use only:

**NSLP Cost Reimbursable
Fringe Benefits to be completed by FSMC for FSMC Staff
FSMC: The Nutrition Group**

		PLACE AN X IN THE APPROPRIATE BOXES											Total Fringe Benefits			
Site Name	Position (include substitutes and retirees)	Single	Single+1	Family	Dental	Disability	Hospitalization	Life	Longevity or Annuity	Retirement	Social Security	Unemployment	Vision	Workman's Comp	Other	
Management Labor Costs	FSD						X	X		X	X	X		X		\$11,186.66

Worksheet must accurately reflect any and all employees employed by the FSMC.

Grand Total	\$11,186.66
	MUST EQUAL POC (Attachment CR3)

For DFN use only:

NSLP Cost Reimbursable

Labor to be completed by SFA for SFA staff

SFA: SHARPSVILLE AREA S D

Site Name	Position	Hourly Rate	Daily Hours	# of Days Paid	Total Wages
Elementary		\$15.69	2.50	194	\$7,609.65
Elementary		\$15.69	4.50	194	\$13,697.37
Elementary		\$15.44	2.25	194	\$6,739.56
Elementary		\$15.69	4.00	194	\$12,175.44
Elementary		\$17.00	4.50	194	\$14,841.00
Elementary		\$15.69	2.25	194	\$6,848.68
Elementary		\$15.69	2.00	194	\$6,087.72
MS		\$15.69	2.50	194	\$7,609.65
MS		\$15.69	3.50	194	\$10,653.51
MS		\$15.44	2.00	194	\$5,990.72
MS		\$15.44	2.00	194	\$5,990.72
MS		\$17.00	4.50	194	\$14,841.00
MS		\$15.69	2.00	194	\$6,087.72
MS		\$15.44	4.50	194	\$13,479.12
HS		\$15.69	2.00	194	\$6,087.72
HS		\$15.69	2.50	194	\$7,609.65
HS		\$17.00	4.50	194	\$14,841.00
HS		\$15.69	3.00	194	\$9,131.58
HS		\$15.69	4.50	194	\$13,697.37
HS		\$15.69	2.50	194	\$7,609.65
HS		\$15.69	2.50	194	\$7,609.65
HS		\$2,328.00	1.00	1	\$2,328.00
Grand Total					\$201,566.49

Worksheet must accurately reflect any and all employees employed by the SFA

Grand Total \$201,566.49

For DFN use only:

NSLP Cost Reimbursable

Labor to be completed by SFA for SFA staff

SFA: SHARPSVILLE AREA S D

Attachment CR6

**MUST EQUAL POC
(Attachment CR3)**

NSLP Cost Reimbursable

Fringe Benefits to be completed by SFA for SFA Staff

SFA: SHARPSVILLE AREA S D

Site Name	Position	PLACE AN X IN THE APPROPRIATE BOXES											Total Fringe Benefits			
		Single	Single+1	Family	Dental	Disability	Hospitalization	Life	Longevity or Annuity	Retirement	Social Security	Unemployment		Vision	Workman's Comp	Other
Elementary											X	X	X	X	X	\$3,190.73
Elementary											X	X	X	X	X	\$5,743.31
Elementary											X	X	X	X	X	\$2,825.90
Elementary											X	X	X	X	X	\$5,105.16
Elementary											X	X	X	X	X	\$6,222.84
Elementary											X	X	X	X	X	\$2,871.65
Elementary											X	X	X	X	X	\$2,552.57
MS											X	X	X	X	X	\$3,190.73
MS											X	X	X	X	X	\$4,467.01
MS											X	X	X	X	X	\$2,511.92
MS											X	X	X	X	X	\$2,511.92
MS											X	X	X	X	X	\$6,222.84
MS											X	X	X	X	X	\$2,552.57
MS											X	X	X	X	X	\$5,651.79
HS											X	X	X	X	X	\$2,552.57
HS											X	X	X	X	X	\$3,190.73
HS											X	X	X	X	X	\$6,222.84
HS											X	X	X	X	X	\$3,828.88
HS											X	X	X	X	X	\$5,743.31
HS											X	X	X	X	X	\$3,190.73
HS											X	X	X	X	X	\$3,190.73
HS											X	X	X	X	X	\$976.13

For DFN use only:

Grand Total \$84,516.86

Worksheet must accurately reflect any and all employees employed by the SFA.

NSLP Cost Reimbursable

Fringe Benefits to be completed by SFA for SFA Staff

SFA: SHARPSVILLE AREA S D

**MUST EQUAL POC
(Attachment CR3)**

Budget, Guarantee, Accounting and Contract Criteria & Financial Considerations

Budget and Guarantee Criteria and Stipulations

Nutrition, Inc.'s 2018-19 budget and guarantee were developed using the following criteria provided by the Sharpsville Area School District

- Meal service days: 179
- Specified enrollment for 2018-2019 of 1188
- Specified breakfast and lunch prices
- RFP specified traditional menu planning option (including menus) and Offer-vs-Serve at all grade levels
- Specified employee wages
- Specified staffing, labor hours, and benefits
- All other information as specified on RFP worksheets and documents

Inaccuracies in the RFP or in supplementary information provided by the Sharpsville Area School District that result in a budget variance will necessitate an adjustment in Nutrition, Inc.'s financial guarantee. Such adjustments might include district labor and benefit adjustments, and or agreements or contracts entered in prior to contracting with Nutrition, Inc. The financial guarantee may also be subject to adjustment due to occurrences or conditions beyond Nutrition, Inc.'s and the District's control.

Nutrition, Inc.'s guarantee is dependent on, but not limited to, the following factors and is subject to adjustment if the Federal or State governments, District Administration, or District School Board of Directors enact policies that negatively affect Nutrition, Inc.'s budget projections. Nutrition, Inc. guarantees the Sharpsville Area School District that our 2018-2019 projected food service budget will be as shown. Barring budget variances, if Nutrition fails to achieve the projected bottom line, we will meet with the Sharpsville Area School District to determine the difference of the actual end of year result and the guaranteed bottom line.

- Federal & state reimbursement rate changes
- USDA commodities usage rate of \$0.2300
- FSMC wages/fringe/benefit costs
- Nutrition, Inc.'s recommended Ala Carte and Menu pricing
- USDA commodity processing agreements
- Nutrition, Inc. retains exclusive selling rights within cafeteria boundaries, and this agreement supersedes any new vending contracts with other vendors that negatively impact sales included in projected revenue.

Guarantee Methodology for budget - SFA labor:

The client bottom line is determined by taking into consideration all revenue and expenses, making necessary adjustments for changes in participation, tightening cost controls, inflationary costs, and changes in program regulations and any financial incentives associated with those changes. The return will then be guaranteed taking into consideration the items listed in the budget stipulations section.

Accounting Procedures

- **Accounting:** The Nutrition, Inc. Group shall maintain such records as the School District will need to meet its requirements to the Department of Education and United States Department of Agriculture. In order that the district know the exact financial status of the food service program and to insure total accountability, Nutrition, Inc. will provide the district with detailed monthly Operating Statements. Please see Accounting & Reporting Systems Tab for sample forms.
- **Billing and Payment Terms:** Nutrition, Inc. agrees to comply with the billing method indicated in the Request for Proposal. On a cost reimbursable basis, Nutrition, Inc. will bill the District, within 3 weeks after the close of each month, the actual monthly costs. The District is expected to pay the monthly billing within 30 days of receipt.
- **Initial Payment:** Nutrition Inc. will submit to the District an invoice estimating the amount of costs that Nutrition expects to incur for one month of operation on or about July 1. The District will be expected to pay the amount of this invoice upon receipt of the invoice. The purpose of such initial payment is that Nutrition, Inc. must pay for hourly labor (if on Nutrition Inc.'s payroll), our FSD, and upper management team labor on a bi-weekly basis. Nutrition, Inc. must also pay our food and supply vendors in a timely manner to insure competitive prices. Daily cash income and State and Federal reimbursements get deposited into the school district's account; however, Nutrition, Inc. has no daily access to these receipts. At the end of the school year, the district and Nutrition, Inc. will reconcile the account. At that time, the initial payment will be returned/credited to the District prior to July 1, 2019.
- **Financial Guarantee Settlement:** Should monies be owed the district to satisfy the conditions of Nutrition Inc.'s guarantee, the guarantee amount owed will be agreed upon based upon the Food Service Financial Audit Report for the settlement school year.
- **Special Diets:** If Nutrition, Inc. is required to provide special diets which require costly ingredients, Nutrition, Inc. will bill the district separately for those additional costs.
- **Monthly Statement:** To ensure that the District always knows the exact financial situation of the food service program, Nutrition Inc.'s corporate accounting services will provide you with detailed operating statements.
- **Purchased Inventory:** Nutrition, Inc. will comply with the RFP language. If Nutrition, Inc. currently owns the purchased inventory and Nutrition, Inc. is awarded a FSMC contract in which the District selects an RFP option that transfers ownership of the purchased inventory to the SFA, the current purchased inventory on-hand will be purchased by the SFA from Nutrition, Inc. at Nutrition, Inc. pricing.
- **Rebates, discounts and credits:** Nutrition, Inc. will individually identify the amount and source of each discount, rebate, and other applicable credit on all bills and invoices presented to the SFA. In the case of other applicable credits, Nutrition, Inc. will identify the nature of the credit. A sample invoice /bill is included in Section 10 under Accounting Procedures. Nutrition, Inc. will report discounts, rebates and

other applicable credits allocable to the contract that cannot be reported prior to the conclusion of the contract by mailing a credit to the SFA if there is still outstanding monies owed Nutrition, Inc., or will mail a check in the amount of the discount, rebate and other credits when the discount, rebate and/or other credit is received by Nutrition, Inc. from the appropriate sources.

- Nutrition, Inc. will maintain documentation of costs and discounts, rebates, and other applicable credits and will furnish such documentation upon request of the SFA or the Department of Education, Division of Food and Nutrition.
- Commodity Credit and Inventory: Nutrition, Inc. will credit the District for the value of all commodities when received for use in the food service program. For fixed price accounts, crediting will occur monthly on the last weekly billing of the month. For cost reimbursable contracts the monthly invoice will reflect the value of commodities received in the month and the savings resulting from utilization. At termination of the contract, Nutrition, Inc. will take the "other unused donated foods at the discretion of the SFA.

Contract Stipulations


- **Waiver of Subrogation:** Nutrition, Inc. and Client hereby waive all rights of subrogation against each other, arising out of damage to the premises, personal property, fixtures or equipment on the premises caused by fire, lightning, windstorm or other casualty, whether or not the same be caused by the negligence of either party, its agents, employees or servants. The waiver contained in this provision is limited to the coverage by the provisions of the Standard Fire and Extended Coverage Insurance Policy. Any insurance maintained by either party shall contain an endorsement expressly waiving any right of subrogation of the insurer against the other party, provided this provision shall not bind either party unless both parties can obtain such an endorsement without cost. In the event such endorsements are obtained, each party shall deliver a copy of such endorsement to the other.
- **Hold Harmless Clause:** Nutrition, Inc. shall indemnify and hold harmless the Client and its agents and employees from and against all claims, damages, losses, and expenses, including attorney's fees arising out of or resulting from the sale of food products or other operations performed by Nutrition, Inc. on the premises in connection with this Agreement, including sales and operations, and including claims, damages, loss or expense attributable to bodily injury, sickness, disease or death, or injury to or destruction of real and tangible property, including the loss of use resulting there from and including damage and injury caused in whole or part by the sale of food products or other operations performed by Nutrition, Inc. and including any negligent act or omission of Nutrition, Inc. and anyone directly or indirectly employed by Nutrition for whose acts any of them may be liable, regardless of whether or not it is caused in part by a party indemnified hereunder.
- **Hiring Restrictions:** Neither party to this Agreement will hire, or attempt to hire, any management employee of the other while this Agreement is in force and for three (3) years after the termination or expiration of this Agreement without the consent of the other party.
- The labor costs utilized in this RFP are subject to change based on the Patient Protection and Affordable Care Act. In January 2014, affordable healthcare must be offered by employers to all employees who work a minimum of thirty (30) hours per week for the measurement period. This Mandate by the Federal Government may increase the health care cost portion of the labor costs bid in this contract. Any increase in Labor Costs due to an increase in Health Care Cost during the initial year of the contract and any of the subsequent renewal years will be passed on to the client.

- Prospective New Hires are likely to be hired. This likelihood is dependent on their ability to pass the required health assessment, drug tests, State Criminal History Background Check and Federal Criminal History Record check requirements and be willing to work for the wages offered and work the times we, the employer, assign. If a union is involved we will begin negotiations immediately and hope for an applicable quick settlement. If this settlement is not timely, we fully expect negotiations from both parties to be in good faith.
- It is understood and agreed that Nutrition, Inc. and/or its affiliates shall, under no circumstances, be compelled to participate in and/or contribute to any health insurance plan, or defined benefit or defined contribution deferred earnings plan that it was not originally signatory to, by virtue of being awarded this bid to provide food services to the school district. The school district or prior employer of school cafeteria workers shall be responsible for any and all required contributions to such plans, including any withdrawal liability that may be assessed as a result of their termination of participation in said plans. Such liability, if any, shall not extend to Nutrition, Inc. and/or its affiliates, and the school district or prior employer shall indemnify and hold harmless Nutrition, Inc. in connection with such obligations.

Healthy Hunger Free Kids Act and the Affordable Care Act

- Changes in Affordable Care Act or other State and/or Federal regulations relating to medical and/or other benefits for employees. Additional costs resulting from the Act may result in the necessity to alter the projected bottom line, guarantee, and the need to submit additional charges incurred stemming from the implementation.
- Changes in HHFKA or other State and/or Federal regulations including, but not limited to, that relating to Ala Carte foods allowed to be offered. Additional costs resulting from the Act as currently in operation may result in the necessity to alter the projected bottom line, guarantee, and the need to submit additional charges incurred with the changes.

Sharpsville Area 2018-19 Ala Carte Recommendations

	Recommended	
	2017-2018	2018-2019
Lg Bottled Water	1.00	1.00
Flavored Water	1.00	1.00
Sparkling Ice	2.50	2.50
Switch	1.50	1.50
Gatorade	1.50	1.50
Kick Start	2.50	2.50
Deans Drinks	1.25	1.25
Milk	0.75	0.75
Juice	0.80	0.80
Cereal Bar	1.25	1.25
Fruit Snacks	0.75	0.75
Ice Cream Cones	1.50	1.50
Ice Cream Cups	0.85	0.85
Ice Cream Sandwiches	1.25	1.25
Meat Stick	1.00	1.00
Mini Grandmas Cookies	0.75	0.75
Poptart	1.00	1.00
Potato Chips	0.75	0.75
Scooter Bar Crunch	1.00	1.00
Lunch Entrée	1.75	1.75
Breakfast Entrée	1.00	1.00
Capri Sun	1.00	1.00
Cheese Sticks	1.75	1.75
Pudding Parfait	1.35	1.35
RIPS Slush	1.25	1.25
Slushie	1.00	1.05
Small Cookies	0.60	0.60
Soft Pretzel	1.25	1.25

CONTRACT TO PURCHASE MEALS FROM SCHOOLS

The Pennsylvania Department of Education, in providing this contract as a service to schools, does not become a party to this contract. The purchasing sponsor, hereafter referred to as the Purchaser, is the responsible authority, without recourse to the Pennsylvania Department of Education and the United States Department of Agriculture regarding the settlement and satisfaction of all contractual and administrative issues arising under this contract. This includes, but is not limited to: disputes, claims, protests of award, source evaluation or other matters of a contractual nature.

Made and entered into this date of **October 1, 2017** by and between

Mercer County Head Start
300-43-112-0
Farrell, Pennsylvania

Sharpsville Area School District
104-43-570-3
Sharpsville, Pennsylvania

These meals/snacks will be served at the following locations (*press enter/return to add multiple sites*):
Example: PDE Child Care, 333 Market Street, Harrisburg, PA 17126

Sharpsville Area Elementary School, 100 Hittle Drive, Sharpsville, Pa 16150
Seventh Street Building, 701 Pierce Avenue, Sharpsville, Pa 16150

The parties entering into this contract agree to be bound by the United States Department of Agriculture (USDA) regulations Title 7 of the CFR Part 210, Part 220 and/or Part 226, as appropriate.

The Purchaser will order meals/snacks on a weekly basis notifying the Provider **1-2 Business days** proceeding the week of delivery. Orders will include totals for each site and each type of meal/snack.

If the Purchaser is another School District, N/A Menu Planning Option will be used.

The Purchaser reserves the right to increase or decrease the number of meals/snacks ordered with a minimum notice of **1 Business Day**.

If the Purchaser's children will eat meals/snacks on the Provider's premises, the children will be at the building and served at **8:30 AM & 9:00 AM** for Breakfast, **11:00 AM** for Lunch and N/A for Snack.

The Provider agrees to supply meals/snacks **inclusive** of milk to the Purchaser for the prices herein listed:

Meal Type	Daily Estimated Servings	x	Estimated No. Serving Days Per Year	x	Unit Price	=	Estimated Total \$\$
BREAKFAST	35		135		\$ 1.50		\$ 7,087.50
LUNCH	35		135		\$ 3.00		\$ 14,175.00
SNACK	0		0		\$ 0.65		0
GRAND TOTAL OF CONTRACT							\$ 21,262.50

Conditions:

1. It is further agreed that the Provider, pursuant to the provisions of federal regulations, will assure that said meals/snacks will meet or exceed the minimum meal pattern requirements as necessary for the stated Menu Planning Option, and will maintain full and accurate records that the purchaser requires to meet its record keeping responsibility on a calendar month basis (supported by invoices, receipts or other records), and shall promptly submit invoices and delivery receipts to the Purchaser.
2. Meals/snacks will be delivered on a daily basis or other mutually agreed upon period of time in accordance with the 21-day menu cycle. Menu changes may be made only when agreed upon by both parties. When an emergency situation exists which might prevent the Provider from delivering a specified meal/snack component, the Provider shall notify the Purchaser immediately so substitutions can be agreed upon. The Purchaser reserves the right to periodically suggest menu changes within the Provider's suggested food cost range throughout the contract period.
3. The Provider will bill the Purchaser only for meals/snacks prepared and delivered/picked up at the specified time. Damaged or incomplete meals/snacks shall not be included. Adequate refrigeration or heating will be provided when the Provider delivers meals/snacks or picked up by Purchaser to insure the wholesomeness of food in accordance with state and/or local health codes.
4. The Purchaser will furnish the Provider with the number of meals/snacks, by meal service type, to be delivered to each site when applicable.
5. The Purchaser reserves the right to add or delete sites and provide one week's notice to the Provider.
6. The Provider guarantees that meals/snacks will be delivered within the prescribed time period as mutually agreed upon by both parties.
7. The Provider agrees to retain the records required by the Purchaser for a period of three years after the end of the fiscal year to which they pertain (or longer if an audit is in progress) and, upon request, to make all accounts and records pertaining to the program available to representatives of the Pennsylvania Department of Education, the United States Department of Agriculture and/or the Office of the Inspector General and General Accounting Office for audit or administrative review purposes at a reasonable time and place.

The Provider also agrees to provide the needed information on the amount of food sent to the Purchaser for recording on the Production Records. Recipes and Product Information Sheets will be provided to the Purchaser as required for School Meals Initiative (SMI) reviews. If the Provider is providing meals using the NuMenus Planning Option, a printout of the nutrient analysis of the menus used must be provided to the Purchaser.

8. During the performance of the contract, the Provider agrees as follows: The Provider will not discriminate against any employee or applicant for employment because of race, color, national origin, age, sex or disability. The Provider will take affirmative action to ensure that applicants are employed and that employees are treated while employed without regard to their race, color, national origin, age, sex or disability. Such action shall include, but not be limited to, the following:

employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Provider agrees to post in conspicuous places, available to employees and applicants for employment, notices setting forth the provisions of this Equal Opportunity clause.

9. The Provider will comply with all provisions of Executive Order Number 11246 of September 24, 1965, as amended by Executive Order No. 11375 of October 13, 1967, and of the rules, regulations and relevant orders of the Secretary of Labor.
10. It is expressly agreed that in the event of any disagreement or controversy arising between the Provider and the Purchaser as to the interpretation of the specifications or proper performance of this contract, the dispute shall be settled between the Provider and Purchaser within a reasonable period of time and shall be final.
11. The Purchaser shall have the option to cancel this contract if the state or federal government withdraws funds to support the Child and Adult Care Food Program, the National School Lunch Program, the School Breakfast Program, the Afterschool Snack Program and/or the Summer Food Service Program.
12. The Provider guarantees that it has sufficient facilities to handle the increased meal/snack production resulting from the execution and implementation of the requirements of this contract.
13. The Provider guarantees that it has a delivery system sufficient to provide the meals/snacks as specified in this contract.
14. The Provider guarantees that there have not been any audit or CRE findings or sanctions within the past three years which would indicate that the Provider was incapable of preparing proper meals/snacks, planning quality menus or maintaining adequate records.
15. This contract may be terminated by notice, in writing, given by any party hereto to the other party at least 30 days prior to the date of termination.

Additional Requirements:

None

It is agreed by the parties hereto that there are no other considerations, favors, promises or interests passing between the parties other than what is expressly stated in this contract.

In witness hereof, this contract is signed and executed this date of October 1, 2017 and will end September 30, 2018



Signature on Behalf of:

Signature on Behalf of:

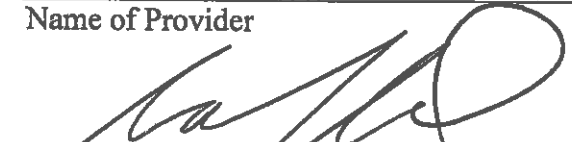
Mercer County Head Start

Sharpsville Area School District

Name of Purchaser

Name of Provider


Signature of Authorized Representative


Signature of Authorized Representative

Mrs. Wendy King

Dr. Brad Ferko Bill Hemwood

Executive Director

Superintendent B. President

Title

Title

8/10/17

Date

Date

PDE APPROVED

SHARPSVILLE AREA SCHOOL DISTRICT



ATHLETIC HANDBOOK 2018-2019

TABLE OF CONTENTS

Preface	2
Philosophy and Objectives for Athletes	3
Safety in Sports	5
Preseason Heat Acclimatization Guidelines	6
Drug Use and Abuse	7
Bullying, Hazing, and Harassment	8
Booster Clubs	8
Meals	9
Transportation	9
Athletic Committee	9
Duties and Responsibilities of the High School Principal	10
Duties and Responsibilities of the Athletic Director	11
Duties and Responsibilities of the Head Coach	13
Duties and Responsibilities of the Assistant Coach	16
General Regulations	18
Late Arrivals from Away Events	18
Minimum Participation Requirements	19
Physical Examination Policy	20
State Regulations for Sports	20
Local Regulations for Sports	20
Coaches Emergency Procedures	20
Accident/Personal Injury Report	21
Transportation to Contests	21
Equipment for Athletics	21
Eligibility Requirements for Participation in School Athletics/Activities	22
Tardiness/Illness Eligibility	23
Athletic Awards	23
Appendix A-1 Policy 247 - Hazing	26
Appendix A-2 Policy 248 – Unlawful Harassment	29
Appendix A-3 Policy 249 – Bullying/Cyberbullying	35
Appendix B-1 Waiver of Liability and Indemnification (Coach)	38
Appendix B-2 Waiver of Liability and Indemnification – For Minor	39
Appendix C Schedule of Events	40
Appendix D Parent Letter	44
Appendix E Complaint Form	45
Appendix F Contest Travel Release	46
Appendix G Player Rules	47
Appendix H Parent Communication Plan	48

PREFACE

Success in athletics can be attributed to a combination of factors, such as: good coaching techniques, discipline, and the ability to handle the students. This Handbook contains information that should be carefully read and followed by all coaches. In addition to the rules and regulations governing each sport, it contains statements, which if practiced consistently by all coaches will result in a successful program. If athletes learn nothing more from their coaches than organization and discipline, they can be successful in life's ventures. We do no favors for athletes or the team by bending the rules. This only leads to resentment on the part of the athletes who are giving one hundred percent. The coach who enforces the policies contained herein will be a winner.

Athletics holds a prominent position in the program of Sharpsville Area High School. However, at no time will athletics be permitted to become competitive with the academic philosophy of our school.

Individual coaches may offer optional out-of-season programs. Players' attendance at these out of season training programs cannot be made mandatory and there will be no retribution towards a player who chooses not to participate.

Because of the small size of the District, students are encouraged to participate in various athletic and extracurricular activities in order to expand their experiences. Coaches/Advisors must cooperate to help these students have a rewarding experience. The program in season has priority over other out-of-season programs. When two programs are simultaneously in season, a performance, game, etc. should take priority over a practice. Students are to be encouraged and not discouraged or made to have to choose between one or the other. Our programs depend on students and it is our duty to support their efforts.

This manual is intended to benefit the School Board, Athletic Committee, Administration, Athletic Director, and Coaches.

PHILOSOPHY & OBJECTIVES FOR ATHLETICS

Philosophy: The athletic program in the Sharpsville Area School District is designed to promote a wholesome atmosphere of good sportsmanship, teamwork, and competition among the students and to generate school spirit. The Administration of the Sharpsville Area School District believes that the success of the athletic program is not necessarily measured by the record of victories compiled by the various teams.

The Administration would never presume to dictate to any coach the methods, style of play, or procedures used in preparing his/her squad for competition. However, there are several guiding principles which in keeping with the educational nature of coaching seem necessary to be established as an overall framework of operation for coaches.

Members of each squad will reflect the highest order of ability, behavior, actions, and attitudes. Such things as using tobacco, drugs, or profanity on the field cannot be tolerated, can only lead to an unsuccessful program and will require disciplinary action. This extends to every coach, assistant, and volunteer.

Athletic programs in the elementary school are designed to expose students to the sport. The goal is to learn how to play the game and to work on acquiring the necessary skills needed to participate in the program. Emphasis needs to be on offering a learning experience that is fun and not based on win/lose competition.

Middle School programs are a continuation of the elementary programs. The emphasis is on learning how to play the game, working on skills, and teamwork. Win/lose competition is not to be the prime incentive. Therefore, all students shall be given the opportunity to participate in every aspect of the program. Playing at this level is more important than the winning of the game.

High School Varsity and Junior Varsity programs are designed to the maximum learned skills in competition representing our school. At this level, not all team members may get in every contest. It is our hope that when the contest has been decided, free substitution will be utilized. All parental concerns should be addressed through the Sharpsville Area School District Athletic Complaint Form as attached as Appendix D.

Effective coaching presumes efficient planning. Practice sessions as well as every phase of the entire sport activity must be planned in advance. Athletes participating in a PIAA sport are permitted at the same time to participate on teams not sponsored by the Sharpsville Area School District or PIAA. The PIAA

sport practices and games take priority over the outside team. The student-athlete cannot be penalized by the coaching staff for participating in the out of school activity when it does not interfere with practices or competitions of the in-season PIAA Sport.

Objectives:

- 1. To provide natural outlets for students desiring to participate on teams in competition with other teams of similar ability.**
- 2. To assist in the development of school and student morale.**
- 3. To teach good sportsmanship and teamwork.**
- 4. To help develop skills that have carry-over value in terms of leisure time.**

SAFETY IN SPORTS

A student participating in or desiring to participate in an athletic activity and the student's parent or guardian shall, each school year prior to participation by the student in an athletic activity, sign and return to the student's school an acknowledgement of receipt and review of a concussion and traumatic brain injury information sheet.

A student who as determined by a game official, coach from the student's team, certified athletic trainer, licensed physician, licensed physical therapist or other official designated by the student's school entity exhibits signs or symptoms of a concussion or traumatic brain injury while participating in an athletic activity shall be removed by the coach from participation at that time.

The coach shall not return a student to participation until the student is evaluated and cleared for return to participation in writing by an appropriate medical professional. The governing body of a school entity may designate a specific person or persons, who must be appropriate medical professionals, to provide written clearance for return to participation.

Once each school year, a coach shall complete the concussion management certification training course offered by the Centers for Disease Control and Prevention, the National Federation of State High School Associations or another provider approved by the Department of Health and the Cardiac Wise on-line course. A coach shall not coach an athletic activity until the coach completes the training course required under this subsection. The governing body of a school entity shall establish the following minimum penalties for a coach found in violation of the removal from play or return to play requirements:

- 1. For a first violation, suspension from coaching any athletic activity for the remainder of the season.**
- 2. For a second violation, suspension from coaching any athletic activity for the remainder of the season and for the next season.**
- 3. For a third violation, permanent suspension from coaching any athletic activity.**

PRESEASON HEAT-ACCLIMATIZATION GUIDELINES

Practice or competition in hot and/or humid environmental conditions poses special problems for student-athletes. Heat illness is a primary concern in these conditions. Although deaths from heat illness are rare, constant surveillance and education are necessary to prevent heat-related problems.

Core Principles:

- 1. Acclimatization Period: The first five days of football practice—Monday, August 7th. Helmets and shoulder pads with shorts the first 5 days is permitted with no contact.**
- 2. These practices are limited to 5 hours of practice daily for the 3 days of heat acclimatization. Practice sessions may be no longer than 3 hours in length and teams must have 2 hours of rest (recovery period) between sessions.**
- 3. If more than 48 hours between the conclusion of the heat acclimatization program and first day of practice, the program will not have its intended effect medically. Therefore, these practices are limited to five hours per day with no contact on the fifth day since it is prior to the start of the stipulated fall season.**
- 4. Monday's practice August 14th – may be 5 hours with a 2 hours buffer between practices and contact may be included.**
- 5. Prevention of Heat Illness from the Sport Medicine Guidelines of the PIAA Handbook should be observed. These include regular measurements of environmental conditions. See Sports Medicine Guidelines for more detail or consult with your athletic trainer and/or team physician.**

Out-of-Season Activities: General conditioning provides only partial heat acclimatization. Therefore, student athletes should be exposed gradually to hot and/or humid environmental conditions to provide better heat acclimatization. Each exposure also should involve a gradual increase in the amount of exercise that is undertaken over a period of days to weeks until the exercise intensity and duration is comparable to that likely to occur in competition. If conditions are extreme, training or competition should be held during a cooler time of the day.

When protective gear and clothing is authorized by the school Principal outside of the defined season, frequent rest periods should be scheduled so that the gear and clothing can be loosened to allow evaporation of sweat and other forms of heat loss. During the acclimatization process, it may be advisable to use a minimum of protective gear and clothing and to practice in T-shirts, shorts, socks and shoes. Excessive tape and outer clothing that restrict sweat evaporation should be avoided. Rubberized suits should never be used.

SCHEDULE OF DATES

Refer to Appendix C for official practice dates, first scrimmages, and contest dates.

DRUG USE AND ABUSE

The use of drugs in any manner, and/or for the intent of enhancing athletic performance, is prohibited and is a violation of both the District's Athletic Policy and Discipline Code. Drugs may include but are not limited to, any drug sold or distributed for the purpose of athletic enhancement and those referred to in the Student Handbook.

A violation of this policy will result in an immediate suspension from school for a period of ten days and referral for a drug and alcohol assessment. During this period of time, the student-athlete is not permitted to participate, whether it is practice or competition. Upon the student's return to school, they will be permitted to return to the team under a probationary status and must submit to a drug test at the parent's expense.

A second offense of this nature, as it relates to any aspect of school jurisdiction, is an immediate ten-day suspension and referral to the Board of Education for expulsion. In conjunction with a second offense the student will not be permitted any future participation in athletics within the Sharpsville Area School District

until they return to school.

We are here to help our student-athletes in any way possible. A self-referral of a drug or alcohol problem will be dealt with and assessed on a case-by-case basis.

Coaches may not distribute any performance enhancers/substances. Any coach who violates this policy will be subject to disciplinary action by the Board of Education.

NOTE: It is the responsibility of the Athletic Director, head coaches and their staff to communicate this policy to all student-athletes.

HAZING, HARASSMENT AND BULLYING

It is the responsibility of the head coach and all assistant and volunteer coaches to inform all student athletes of the District's policies on hazing, harassment, and bullying and to discourage such practices. Further, it is the responsibility of all coaches to insure that such incidents do not occur. In the event that something does occur that might be interpreted as a violation of these policies, it must be reported immediately, in writing, to the administration and the Director of Athletics.

The policies in their complete form can be found in the Appendix A.

BOOSTER CLUBS

Booster Clubs are a valuable complement to the school's athletic programs. Their activities often provide additional financial resources for the programs they support. Sharpville Area School District recognizes these groups. Head Coaches, Assistant Coaches and Spouses may serve the Booster Club as a general member or as a member of its executive board, but shall not serve the Booster Club as the treasurer or any other officer with check signing authority on the Booster Club's bank account.

MEALS

Meals will be provided for all playoff games or if the contest is over 80 miles round trip and leaving after school by request of the Head Coach.

TRANSPORTATION

Motor Coaches will be provided by the school district to teams for contests that require a minimum of 250 miles round trip. Provisions will be provided at the discretion of the Athletic Director and Building Principal. All teams that qualify for District 10 finals and the state playoffs will be transported in a motor coach if the contest is more than 40 miles round trip. Boosters may provide Motor Coaches if they are willing to pay for the difference in price.

ATHLETIC COMMITTEE

The Athletic Committee shall recommend athletic policy to the School Board. The Athletic Committee or Superintendent shall recommend to the School Board personnel for employment in the Sharpsville Athletic Department. In addition, the Athletic Department will contribute to a more effective, broader athletic program. The Athletic Committee shall be composed of the following members:

1. Superintendent
2. School Board President, Ex-Officio
3. School Board Members-selected by the President of the Board.
4. Building Level Principal
5. Athletic Director

The Athletic Committee shall meet monthly. A member of the School Board will act as Chairperson of the Committee and will be appointed to this position by the School Board President. Head coaches are welcomed to attend meetings.

DUTIES AND RESPONSIBILITIES OF THE HIGH SCHOOL PRINCIPAL

The High School Principal, in all matters pertaining to interscholastic athletics, is responsible to the Pennsylvania Interscholastic Athletic Association. The Principal may delegate some of these powers and responsibilities but such delegation shall not relieve the Principal of responsibility.

The High School Principal shall:

- 1. Control all interscholastic athletic relations in which the school participates. This applies to interscholastic athletics for both boys and girls.**
- 2. Sanction all contests in which Sharpsville High School participates. To see that all contracts for interscholastic contests in which the school participates are in writing and bear proper signatures.**
- 3. Exclude any contestant who because of bad habits, or improper conduct, would not represent the school in a becoming manner, and also to exclude any contestant who has suffered serious illness or injury until the participant is pronounced physically fit by a physician.**
- 4. Assure educational eligibility of all participating "in season" athletes; i.e., academically, attendance, discipline, etc., in accordance with the Board Policy 123 – Interscholastic Athletics and the by-laws of this Pennsylvania Interscholastic Athletic Association.**
- 5. Authorize the Athletic Director to represent the school in the absence of the Principal concerning matters of interscholastic athletics.**
- 6. Alert staff and students of required behavior regulations as set forth by either District Ten or the Pennsylvania Interscholastic Athletic Association.**
- 7. Complete an evaluation form on each Head Coach at the conclusion of each coach's season. This evaluation must be completed within a two-week period at the conclusion of the season. A meeting will be scheduled with the principal and the head coach to discuss the contents of the evaluation.**
- 8. The Principal and Athletic Director will be responsible for an individual evaluation on each Head Coach.**

DUTIES AND RESPONSIBILITIES OF THE ATHLETIC DIRECTOR

The Athletic Director shall:

1. Be directly responsible to the Principal and indirectly to the Superintendent for the administration and supervision of the interscholastic athletic program. This shall include both boys and girls interscholastic events.
2. Attend Mercer County Athletic Directors meetings, District Ten meetings, and meetings or conferences that are of importance to the proper functioning of the program.
3. Supervise the development of all interscholastic sports at the various levels for boys and girls and see that the policies of the School District are carried out.
4. Prepare the schedules of all sports excluding those assigned by the Mercer County Athletic Conference Executive Secretary. Head Coaches of the various sports will assist in making these schedules by recommending schools for athletic relationships.
5. Make all interscholastic game contracts, have them signed by the High School Principal, and see that confirmation of such contract is on file. This is to be done with the assistance of the Head Coaches.
6. Select, purchase and inventory, with the help of the Head Coaches, equipment and supplies needed for the various athletic teams of the Sharpsville Area School District. All purchases will require a purchase order prior to placing the order.
7. Handle matters affecting cancellation of contests because of weather or other conditions. Cancellations will be made after consultation with the High School Principal.
8. Make transportation arrangements for all "away" contests for all teams with input from the Head Coaches.
9. Keep a complete record of all varsity interscholastic contests (with scores) furnished by the Head Coaches of each sport.
10. Supervise the sale of tickets to interscholastic contests and maintain a payroll of all extra help in carrying out the athletic program. Selection of extra help will be made at the discretion of the Athletic Director.
11. Keep on file a complete inventory of all athletic equipment in the School District. This inventory is to be prepared by the Head Coach.
12. Arrange medical examinations for all students participating in interscholastic events before regular practice sessions of each sport are to begin.
13. Prepare all necessary forms and eligibility rosters of players for

- athletic contests in compliance with the Pennsylvania Interscholastic Athletic Association. This will be done with the assistance of the Head Coaches. The Athletic Director is to receive information from coaches at least one week prior to the first game.
14. Inform all coaches of their responsibility for making certain that every student participant has on file a medical examination card, school insurance, or an insurance exemption form.
 15. Develop the athletic budget for the year.
 16. Secure officials, prepare official contracts, and provide method of payment for officials.
 17. Maintain and distribute medical trainer supplies.
 18. Provide a physician for "home" varsity football games.
 19. Arrange ambulance service for all "home" football games.
 20. Arrange for police services and general security at athletic contests.
 21. Supervise "home" athletic contests.
 22. Make arrangements for football equipment to be reconditioned (pickup and return).
 23. Provide assistance and input to the coaches when called upon.
 24. Make arrangements for athletes or teams participating in district and state playoffs (transportation, meals, forms, attendance and supervision).
 25. Schedule practices and interscholastic and intramural activities.
 26. Maintain all correspondence pertaining to athletics with media.
 27. Work closely with the maintenance staff in preparing fields and facilities for contests and practices.
 28. Schedule three pre-season Coaching Seminars each year to cover emergency procedures, athletic handbook, and injury prevention.
 29. Complete an evaluation form on each Head Coach and Assistant Coach at the conclusion of each coach's season. This evaluation must be completed within a two-week period at the conclusion of the season.

DUTIES AND RESPONSIBILITIES OF THE HEAD COACH

The Head Coach shall:

1. All head coaches (paid and/or volunteer) must complete the on-line concussion course at <http://nfhslearn.com>, and sudden cardiac arrest course, <http://www.sportsafetyinternational.org/cardiacwise/>, every year before the first practice. These courses must be completed and a copy of the certificate turned into the Athletic Director before the first official practice date for the sport. Only one certification is required each year for persons that coach more than one sport.
2. All coaches hired before June 30th, 2016 must complete 2 SafeSchools Trainings for Coaching Education, Fundamentals of Coaching and First Aid, by June 30, 2017 for employment in the 2018-2019 school year. All coaches hired after July 1, 2016 have 2 years to complete the courses.
3. All coaches must have an approved online coaching registration with the PIAA before they will be hired by the Sharpsville Area School District starting for 2018-2019 school year.
4. In the event that a coach feels that it is in the best interest of the program to dismiss an athlete from the team, the Head Coach must hold a conference with the Athletic Director and the Building Principal before conducting the dismissal. If a dismissal occurs, the individual will have the opportunity to request a conference with the coaches involved and the administration.
5. Report any major or minor unusual incidents involving the program to the Athletic Director and Principal. This should occur prior to any removal from your team.
6. Be responsible for the control, care, distribution and maintenance of supplies and equipment and facility involved for that particular sport.
7. Supervise and direct the work of all the coaches and athletes in that sport, regardless of the grade level of the activity.
8. Work directly with the Athletic Director in the purchase of equipment.
9. Assist the Athletic Director in the establishment of all schedules in that sport and the hiring of officials for these events when applicable.
10. Provide the Athletic Director with the following information within ten (10) school days after the completion of the season or as the date indicates on the form for inclusion in the Athletic History of the School.
 - a. Summary Results: Opponents and Scores.
 - b. Summary of Letter-Winners.

c. Summary of Season Inventory.

d. Assistant Coaches Evaluations

- 11. Submit a proposed budget for that sport to the Athletic Director. The Head Coach will receive the budget form in mid-December.**
- 12. Make sure that all students participating in the activity have physical cards signed by the doctor and the parent and insurance exemption forms indicating private coverage, prior to the first practice. These items are to be alphabetized and returned to the Athletic Director as soon as possible, or within five (5) days after the first practice session. Insurance exemption forms provided by the District must be utilized. Although this responsibility may be delegated to assistants at various levels, such delegation shall not relieve the Head Coach of responsibility.**
- 13. Provide the building Principal and Athletic Director with alphabetized (by grade) lists of names with all necessary information of P.I.A.A. eligibility at least one week prior to the first game. Football and Basketball coaches should also provide a numerical roster.**
- 14. Provide the Athletic Director with a Departure Schedule at least three weeks prior to their first contest.**
- 15. Coaches cannot make out-of-season activities mandatory for in-season involvement. A waiver must be signed by all coaches and parents of students participating in off season activities requiring transportation and are included as Appendix B.**
- 16. Be responsible to notify the media of varsity game results upon completion of each contest.**
- 17. Follow the set of Player Rules established for all athletic programs. These rules can be found at the end of this handbook as Appendix F.**
- 18. Assist with the physical examinations for that sport. A designee may be appointed.**
- 19. Attend the mandatory P.I.A.A. Rules Interpretation Meeting for that sport prior to the start of the season.**
- 20. Follow district guidelines set for player's appearance and actions on and off the playing field.**
- 21. Athletes are not to be practicing (shooting around) without coaching supervision before athletic contest.**
- 22. To report problems, conflicts, or injuries of major significance that occur at contests or practices to the Principal and/or Athletic Director as soon as possible. Also, a written report explaining the circumstances should follow within twenty-four (24) hours.**
- 23. Each Coach is responsible for checking the daily attendance bulletin as well as their mailbox each day in order to assure that their student**

- athletes are in attendance and are eligible. If there is a question or doubt, contact the high school office immediately for clarification.**
- 24. Remain at the athletic site until all players have departed.**
 - 25. Coaches may develop their own code of conduct as long as they do not violate school district policy, the athletic policy or a student's constitutional rights.**
 - 26. Team rules must be submitted to the Athletic Director and Principal prior to the first day of practice.**
 - 27. The Head Coach and at least one paid assistant, if a paid assistant is employed, must ride on the bus to and from all interscholastic games and scrimmages.**
 - 28. Coaches and advisors are responsible for working collaboratively to allow students to participate in multiple activities.**
 - 29. Sunday practices are allowed under the following conditions;**
 - a. The Sunday practice is not the seventh consecutive practice day.**
 - b. Permission has been given by the Superintendent.**
 - c. The Sunday practice is not mandatory.**
 - d. The practice is scheduled to begin after 1:00 p.m.**

DUTIES AND RESPONSIBILITIES OF THE ASSISTANT COACHES

It is fundamental that the Coach is completely responsible for the behavior, safety, and welfare of the squad during practice sessions and games. His/her behavior must reflect a positive image which mirrors the behavior expected for each athlete. The coach sets the example for the student athlete. This positive image and good sportsmanship shall be exhibited at every athletic contest or school sponsored event that the coach attends. This includes in-season and out-of-season events.

- 1. All coaches (paid and/or volunteer) must complete the on-line concussion course at <http://nfhslearn.com>, and sudden cardiac arrest course, <http://www.sportsafetyinternational.org/cardiacwise/>, every year before the first practice. These courses must be completed and a copy of the certificate turned into the Athletic Director before the first official practice date for the sport. Only one certification is required each year for persons that coach more than one sport.**
- 2. All coaches hired before June 30th, 2016 must complete 2 SafeSchools Trainings for Coaching Education, Fundamentals of Coaching and First Aid, by June 30, 2017 for employment in the 2018-2019 school year. All coaches hired after July 1, 2016 have 2 years to complete the courses.**
- 3. All coaches must have an approved online coaching registration with the PIAA before they will be hired by the Sharpsville Area School District starting for 2018-2019 school year.**
- 4. Coaches are responsible for unlocking and locking doors of buildings before and after practice sessions.**
- 5. The coach is to be the last one to leave the building.**
- 6. Coaches are to be prompt reporting to practice and are not to leave sessions unattended.**
- 7. Coaches are responsible for seeing that any participant excluded from taking part in the activity, either game or practice, by the medical doctor or nurse, do not re-enter the activity until proper release is granted.**
- 8. They must exhibit good sportsmanship at all times and encourage good sportsmanship both in victory and in defeat.**
- 9. They must instill in their athletes the respect for constituted authority both on and off the playing field.**
- 10. The Head Coach and at least one paid assistant, if a paid assistant is employed, must ride on the bus to and from all interscholastic games and scrimmages.**
- 11. Coaches must insist that all athletes ride the bus to and from all**

- interscholastic games and scrimmages. Any athlete not riding the bus will not be permitted to participate, unless written approval has been granted by the High School Principal, Parents, or Legal Guardian. Please use the Contest Travel Release found in Appendix E.**
- 12. When early dismissal is required, the Coach must obtain permission from the building Principal. The Coach should submit a list of students to the office so that teachers can be made aware of who would be leaving early.**
 - 13. All coaches are required to return all school equipment and keys upon completion of their season.**
 - 14. Coaches cannot make out-of-season activities mandatory for in-season involvement. A waiver must be signed by all coaches and parents of students participating in off season activities requiring transportation. The waiver is included in the Athletic Handbook as Appendix B.**
 - 15. To report problems, conflicts, or injuries of major significance that occur at contests or practices to the Principal and/or Athletic Director as soon as possible. Also, a written report explaining the circumstances should follow within twenty-four (24) hours.**
 - 16. Each coach is responsible for checking the daily attendance bulletin as well as their mailbox each day in order to assure that their student athletes are in attendance and are eligible. If there is a question or doubt, contact the high school office immediately for clarification.**
 - 17. All Coaches are responsible for attending a pre-season meeting to review the Athletic Handbook, emergency procedures, and Injury Prevention.**

GENERAL REGULATIONS

In order to determine the feasibility of providing a particular athletic program for our students, the following guidelines have been established regulating minimum team numbers and sign up/participation dates. The cut-off days for reporting numbers of participants to the principal are as follows:

- Fall Sports: 5th day of school
- Winter Sports: 5th day after the official PIAA practice start date
- Spring Sports: 5th day after the official PIAA practice start date

Players can continue to come out for a sport until they would miss more than 50% of all contest after their 2-week conditioning period. For example, if there are 16 contests, the student would be able to come out 2 weeks prior to the 8th game athletes coming out after the official PIAA start date will be required to go through a two-week conditioning period before being permitted to participate in a scheduled game/match etc... The exception would be a student moving into the District after the PIAA start date and who was playing that sport in the prior school at the time of the transfer.

Any coach(es) and athlete(s) who participate in their respective State playoff program will be required to leave the site immediately after being eliminated from the tournament/playoff. Coaches or athletes who want to remain will do so at their own expense.

LATE ARRIVALS FROM AWAY EVENTS

In the case of a late arrival from away events, the following guidelines will be used for arrival to school the following day. In the case of a bus arriving between 12:00 a.m. and 1:00 a.m., the students who were on the bus for the event will have their starting time extended to 9:00 a.m. In the case of a bus arriving later than 1:00 a.m., the students who were on the bus for the event will have their starting time delayed to 10:00 a.m.

This is only to be utilized in the case of a bus failure, an accident that is not preventable by the head coach and their coaching staff or if an athletic contest went longer than expected. It does not allow for any pre-planned stops. In addition, the high school office should be notified of the situation the following morning by 7:40 A.M. The delayed starting time will be strictly adhered to and the same policies will be in effect for any tardiness past the designed time.

MINIMUM PARTICIPANT REQUIREMENTS

Fall

Football	22
Volleyball	8
Cross Country	15
Golf	5
Soccer	15

Winter

Wrestling	13
Girls Basketball	10
Boys Basketball	10

Spring

Track	30
Baseball	12
Softball	12

Any sport not meeting the minimum number of participants will be placed on probation for that year. The Head Coach of a sport that has been placed on probation will be required to develop an improvement plan and meet with the Athletic Committee within one month of the completion of their season.

PHYSICAL EXAMINATION POLICY

The Pennsylvania Interscholastic Athletic Association and the Sharpsville Area School District require pupils to have a physical examination before entering interscholastic practices, scrimmages, or games. The Sharpsville Area School District and PIAA requires the physical to be given prior to each sport season but not before June 1st. The Head Coach and Assistant Coaches will insist that all candidates have this physical prior to any participation. Breach of this requirement will necessitate Administrative discipline.

STATE REGULATIONS FOR SPORTS

The Pennsylvania Interscholastic Athletic Association will serve the Sharpsville Area School District as a guide.

LOCAL REGULATIONS FOR SPORTS

The District X rules and regulations will prevail in areas not covered by the Pennsylvania Interscholastic Athletic Association's rules and regulations.

COACHES EMERGENCY PROCEDURES

1. Coaches should give necessary assistance to injured athletes.
2. Contact the parents immediately if accident warrants. The parent and/or guardian should inform the coach as to what to do with the injured athlete.
3. If immediate care seems essential and the parent cannot be contacted, call an ambulance service. Give details of the injury and the exact location for pick-up.
4. A written accident report must be filed.
5. Contact the Building Principal in the event of a serious injury.

ACCIDENT/PERSONAL INJURY REPORT

An Accident and Personal Injury Report form must be submitted to the high school/middle school office within twenty-four hours of a workplace student/staff/coach injury or accident resulting in the need for medical attention regardless of lost time or no lost time.

If necessary, attach a letter detailing any additional information that may be pertinent to the incident. Be sure to include the date of the injury, the individual(s) injured, a description of the accident and any additional remarks that are necessary. Once completed be sure to prepare a duplicate, submit one copy to the high school/middle school office and send one copy to the Superintendent's Office if medical treatment is beyond the capability of the school.

TRANSPORTATION TO CONTESTS

Head coaches are to assume the responsibility of providing the Athletic Director with dates and times they will require transportation to all "away" athletic events. This request should be done for the season at least three weeks prior to the first contest.

The Head Coach and at least one paid assistant, if a paid assistant is employed, must ride on the bus to and from all interscholastic games and scrimmages.

EQUIPMENT FOR ATHLETICS

All Head Coaches are responsible for equipment requests and inventories of equipment in their sport. Forms are provided for these items.

Students shall be informed that athletic equipment purchased by the School District must be returned at the conclusion of the season. Students failing to return equipment may have report cards and/or awards withheld and are responsible for paying for any lost equipment. Equipment damaged beyond normal wear and tear will be the responsibility of the athlete to pay for replacement of such equipment.

ELIGIBILITY REQUIREMENTS FOR PARTICIPATION IN SCHOOL ATHLETICS/ACTIVITIES

Participants in interscholastic athletics, school activities, and clubs will be eligible to participate as long as they meet the eligibility requirements established by the School Board. Eligibility is defined for the first one-third of each grading period, as meeting PIAA requirements which is passing four major subjects. For the remainder of each grading period, eligibility is defined as not having a combined total of two failing grades (F) in courses equal to two credits. For example, an "F" in English and one in Math would make the student NOT eligible. Again an "F" in English and an "F" in Physical Education would make the student eligible since Physical Education is not a full credit course. A full credit is defined as a class that meets five (5) days a week for the entire year. Tutoring is available and is highly recommended for students receiving a failing grade.

Any participant who is declared ineligible for the first time during the particular activity will be able to practice, but not play in any games etc. The second time during the season that a student is ineligible by these standards, he/she will not be able to play in games/matches and will not be permitted to practice during the period of ineligibility. The third time during that season that a student is ineligible by these standards, he/she will be dismissed from the team but will be eligible for the next season. Any student who is declared ineligible will not be permitted to attend training trips, away contests, and any activities where they would be dismissed from school. Likewise, a student who is ineligible for the time during school can go to dances, club activities, and club meetings. The second time and every time after that, the student forfeits all rights to participate; and therefore, will be barred from all activities.

Any activity which is related to the curriculum and figures into a student's grade is exempt.

In the implementation of this policy, there will be a weekly evaluation of each student's eligibility based upon the failure reports due in the Principal's Office each Friday afternoon. Students not meeting the academic requirements would not participate the following week. At the beginning of a new school year, ineligible status will be issued to students whose academic achievement was unsatisfactory according to the PIAA guidelines.

TARDINESS/ILLNESS ELIGIBILITY

Students are to be in school the entire day to be eligible to participate in activities (practices, games, activities). This means that students are to be in school on time, not late. The only time that student athletes are permitted to come in late the morning after a game would be if the coaches have been given prior approval by the High School Principal to tell the students that they can be late. We understand that forces beyond our own control may lead to a situation where a student arrives to school late. We will work with students in these situations; however, excessive tardiness (as determined by the principal) to school will result in the loss of eligibility to participate. All students must be in school by 11:00 a.m. in order to be eligible to participate. A written excuse from the physician or dentist must be presented upon the student entering the school building.

Any student who leaves school for illness reasons during the course of the regular school day is not eligible to participate in any school sponsored activity occurring that same day/evening. This does not affect students who are excused from school for a normal doctor or dental appointment that had been previously scheduled and approved by the High School Office.

ATHLETIC AWARDS

1. Authority to make awards - The Head Coach shall recommend the members of the squad who have met the requirements for a letter. If any problems arise due to extenuating circumstances, a committee composed of the Principal, Athletic Director, and the Head Coach shall make the final decision.
2. Awards
 - A. Six-inch chenille letter and certificate - all varsity sports, including cheerleading. A letter will be awarded to an athlete the first time he/she meets the qualifications of each sport.
 - B. The second year a participant meets the requirements he/she will receive a leatherette certificate and a metal insignia for that sport.
 - C. The third year a participant meets the requirement he/she will receive a 5 1/2" by 7" silver plated plaque and service bar.
 - D. The fourth year a participant meets the requirement he/she will receive an 8" by 8" gold plated plaque.

3. General criteria in meeting the requirements for a letter:

- A. Attendance/Participation - Athletes should attend all practices unless excused by the Head Coach. Athletes must compete the entire season, including District and State competition in order to earn a letter.**
- B. Sportsmanship - Athletes should realize that they are representing their school and community and should conduct themselves in such a manner that they are unquestionable assets to both.**
- C. Adherence to Training Rules - Athletes must abide by the training rules set forth by the Head Coach and the Athletic Department.**
- D. Interscholastic Competitions - Participants must compete in Pennsylvania Interscholastic Athletic Association approved interscholastic varsity level sports or competitions.**

4. Specific criteria in meeting the requirements for a letter.

- A. *Football/Basketball*: must participate in at least 50% of the all varsity games (excluding scrimmages).**
- B. *Golf/Girls' Volleyball*: Must play in at least fifty (50) percent of all varsity matches.**
- C. *Wrestling*: Must participate in at least half of the varsity matches and score at least a total of eight team points.**
- D. *Baseball/Softball*: Must participate in at least fifty (50) percent of the innings played during the season.**
- E. *Soccer*: must participate in at least 50% of the all varsity matches (excluding scrimmages).**
- F. *Track/Cross Country*: Must participate in at least half of the varsity meets and score at least twenty-one (21) points.**

- **Dual Meet Requirements:**

First Place	5 points
Second Place	3 points
Third Place	1 point

- **Invitational Requirements:**

First Place	10 points
Second Place	8 points
Third Place	6 points
Fourth Place	4 points
Fifth Place	2 points
Sixth Place	1 point

- **Standard set at all athletic Invitational**

The athlete will receive ten (10) points for district qualifying standards set by the Pennsylvania Interscholastic Athletic Association in their individual events. Relay standards are set by the coaches because the district does not have a set time. Athletes reaching the coach's standard will also receive ten (10) points and will be eligible to compete at the District Ten meet.

- G. *Cheerleading:* All cheerleaders, regardless of grade, are eligible to cheer for any sport. Only varsity squads can letter. Lettering is achieved by the number of games attended per season. All girls must attend ninety (90) percent of designated season games excluding tournaments. If a cheerleader misses more than ten (10) percent of the games, a valid excuse is required (example: death in family). Working is not a valid excuse.**

H. *Special Situations:*

- 1. *Managers:* Fulfill the duties assigned by the Head Coach. Recommendation of the Head Coach shall determine award winners.**
- 2. *Two Years in the Same Sport:* Any athlete who participated in the same sport during his/her junior and senior years and did not meet the specific requirements for a letter, may be recommended for a letter by the Head Coach.**
- 3. *Trainers:* Fulfill the duties assigned by the Head Coach. Recommendation of the Head Coach shall determine award winners.**
- 4. *Injured Athletes:* An athlete who has been injured and cannot complete the season or who cannot meet the requirements of that sport may receive a letter upon the recommendation of the Head Coach.**

SHARPSVILLE
AREA
SCHOOL DISTRICT

SECTION: PUPILS

TITLE: HAZING

ADOPTED: February 16, 2010

REVISED: March 19, 2012

247. HAZING	
1. Purpose	The purpose of this policy is to maintain a safe, positive environment for students and staff that is free from hazing. Hazing activities of any type are inconsistent with the educational goals of the district and are prohibited at all times.
2. Definitions	<p>For purposes of this policy hazing is defined as any activity that recklessly or intentionally endangers the mental health, physical health or safety of a student or causes willful destruction or removal of public or private property for the purpose of initiation or membership in or affiliation with any organization recognized by the Board.</p> <p>Endanger the physical health shall include but not be limited to any brutality of a physical nature, such as whipping; beating; branding; forced calisthenics; exposure to the elements; forced consumption of any food, alcoholic beverage, drug, or controlled substance; or other forced physical activity that could adversely affect the physical health or safety of the individual.</p> <p>Endanger the mental health shall include any activity that would subject an individual to extreme mental stress, such as prolonged sleep deprivation, forced prolonged exclusion from social contact, forced conduct which could result in extreme embarrassment, or any other forced activity which could adversely affect the mental health or dignity of the individual.</p> <p>Any hazing activity, whether by an individual or a group, shall be presumed to be a forced activity, even if a student willingly participates.</p>
3. Authority SC 510, 511 Pol. 122, 123	<p>The Board does not condone any form of initiation or harassment, known as hazing, as part of any school-sponsored student activity. No student, coach, sponsor, volunteer or district employee shall plan, direct, encourage, assist or engage in any hazing activity.</p> <p>The Board directs that no administrator, coach, sponsor, volunteer or district employee shall permit, condone or tolerate any form of hazing.</p>

<p>4. Delegation of Responsibility</p>	<p>The district will investigate all complaints of hazing and will administer appropriate discipline to any individual who violates this policy.</p> <p>The Board encourages students who have been subjected to hazing to promptly report such incidents to the building principal.</p> <p>District administrators shall investigate promptly all complaints of hazing and administer appropriate discipline to any individual who violates this policy.</p> <p>Students, administrators, coaches, sponsors, volunteers, and district employees shall be alert to incidents of hazing and shall report such conduct to the building principal.</p> <p>The district shall annually inform students, parents/guardians, coaches, sponsors, volunteers and district staff that hazing of district students is prohibited, by means of distribution of written policy, publication in handbooks, presentation at an assembly, verbal instructions by the coach or sponsor at the start of the season or program, and posting of notice/signs.</p>
<p>5. Guidelines</p>	<p><u>Complaint Procedure</u></p> <p>When a student believes that s/he has been subject to hazing, the student shall promptly report the incident, orally or in writing, to the building principal.</p> <p>The principal shall conduct a timely, impartial, thorough, and comprehensive investigation of the alleged hazing.</p> <p>The principal shall prepare a written report summarizing the investigation and recommending disposition of the complaint. The complainant and the accused shall be informed of the outcome of the investigation, including the recommended disposition of the complaint.</p> <p>If the investigation results in a substantiated finding of hazing, the principal shall recommend appropriate disciplinary action, as circumstances warrant, in accordance with the Student Code of Conduct. Additionally, the student may be subject to disciplinary action by the coach or sponsor, up to and including removal from the activity.</p> <p>The investigation results in a substantiated finding that a coach or sponsor affiliated with the activity planned, directed, encouraged, assisted, condoned or ignored any form of hazing, s/he will be disciplined appropriately. Discipline could include dismissal from the position as coach or sponsor.</p>

	<p>The district shall document the corrective action taken and, where not prohibited by law, inform the complainant.</p> <p>References:</p> <p>School Code – 24 P.S. Sec. 510, 511</p> <p>Board Policy – 122, 123</p>
--	---

SHARPSVILLE
AREA
SCHOOL DISTRICT

SECTION: PUPILS
TITLE: UNLAWFUL HARASSMENT
ADOPTED: February 16, 2010
REVISED: March 19, 2012

248. UNLAWFUL HARASSMENT	
1. Purpose	<p>The Board strives to provide a safe, positive learning climate for students in the schools. Therefore, it shall be the policy of the district to maintain an educational environment in which harassment in any form is not tolerated.</p>
2. Authority 43 P.S. Sec. 951 et seq Title IX 20 U.S.C. Sec. 1681 et seq 29 CFR Sec. 1606.8(a)	<p>The Board prohibits all forms of unlawful harassment of students and third parties by all district students and staff members, contracted individuals, vendors, volunteers, and third parties in the schools. The Board encourages students and third parties who have been harassed to promptly report such incidents to the designated employees.</p> <p>The Board directs that complaints of harassment shall be investigated promptly, and corrective action be taken when allegations are substantiated. Confidentiality of all parties shall be maintained, consistent with the district's legal and investigative obligations.</p> <p>No reprisals nor retaliation shall occur as a result of good faith charges of harassment.</p>
3. Definitions 29 CFR Sec. 1606.8(a)	<p>For purposes of this policy, harassment shall consist of verbal, written, graphic or physical conduct relating to an individual's race, color, national origin/ethnicity, sex, age, disability, sexual orientation or religion when such conduct:</p> <ol style="list-style-type: none">1. Is sufficiently severe, persistent or pervasive that it affects an individual's ability to participate in or benefit from an educational program or activity or creates an intimidating, threatening or abusive educational environment.2. Has the purpose or effect of substantially or unreasonably interfering with an individual's academic performance.3. Otherwise adversely affects an individual's learning opportunities.

248. UNLAWFUL HARASSMENT - Pg. 2

<p>29 CFR Sec. 1604.11(a)</p> <p>4. Delegation of Responsibility Pol. 103</p>	<p>For purposes of this policy, sexual harassment shall consist of unwelcome sexual advances; requests for sexual favors; and other inappropriate verbal, written, graphic or physical conduct of a sexual nature when:</p> <ol style="list-style-type: none"> 1. Submission to such conduct is made explicitly or implicitly a term or condition of a student's academic status. 2. Submission to or rejection of such conduct is used as the basis for academic or work decisions affecting the individual. 3. Such conduct deprives a student of educational aid, benefits, services or treatment. 4. Such conduct is sufficiently severe, persistent or pervasive that it has the purpose or effect of substantially interfering with the student's school performance or creating an intimidating, hostile or offensive educational environment. <p>In order to maintain an educational environment that discourages and prohibits unlawful harassment, the Board designates the Superintendent as the district's Compliance Officer.</p> <p>The Compliance Officer shall publish and disseminate this policy and the complaint procedure at least annually to students, parents/guardians, employees, independent contractors, vendors, and the public. The publication shall include the position, office address and telephone number of the Compliance Officer.</p> <p>The administration shall be responsible to provide training for students and employees regarding all aspects of unlawful harassment.</p> <p>Each staff member shall be responsible to maintain an educational environment free from all forms of unlawful harassment.</p> <p>Each student shall be responsible to respect the rights of their fellow students and district employees and to ensure an atmosphere free from all forms of unlawful harassment.</p> <p>The building principal or designee shall be responsible to complete the following duties when receiving a complaint of unlawful harassment:</p> <ol style="list-style-type: none"> 1. Inform the student or third party of the right to file a complaint and the complaint procedure.
---	---

<p>5. Guidelines</p>	<ol style="list-style-type: none">2. Inform the complainant that s/he may be accompanied by a parent/guardian during all steps of the complaint procedure.3. Notify the complainant and the accused of the progress at appropriate stages of the procedure.4. Refer the complainant to the Compliance Officer if the building principal is the subject of the complaint. <p><u>Complaint Procedure – Student/Third Party</u></p> <p>Step 1 – Reporting</p> <p>A student or third party who believes s/he has been subject to conduct that constitutes a violation of this policy is encouraged to immediately report the incident to the building principal or a district employee.</p> <p>A school employee who suspects or is notified that a student has been subject to conduct that constitutes a violation of this policy shall immediately report the incident to the building principal.</p> <p>If the building principal is the subject of a complaint, the student, third party or employee shall report the incident directly to the Compliance Officer.</p> <p>Step 2 – Investigation</p> <p>Upon receiving a complaint of unlawful harassment, the building principal shall immediately notify the Compliance Officer. The Compliance Officer shall authorize the building principal to investigate the complaint, unless the building principal is the subject of the complaint or is unable to conduct the investigation.</p> <p>The investigation may consist of individual interviews with the complainant, the accused, and others with knowledge relative to the incident. The investigator may also evaluate any other information and materials relevant to the investigation.</p> <p>The obligation to conduct this investigation shall not be negated by the fact that a criminal investigation of the incident is pending or has been concluded.</p>
----------------------	---

	<p>Step 3 – Investigative Report</p> <p>The building principal shall prepare and submit a written report to the Compliance Officer within fifteen (15) days, unless additional time to complete the investigation is required. The report shall include a summary of the investigation, a determination of whether the complaint has been substantiated as factual and whether it is a violation of this policy, and a recommended disposition of the complaint.</p> <p>The complainant and the accused shall be informed of the outcome of the investigation, including the recommended disposition of the complaint.</p> <p>Step 4 – District Action</p> <p>If the investigation results in a finding that the complaint is factual and constitutes a violation of this policy, the district shall take prompt, corrective action to ensure that such conduct ceases and will not recur. District staff shall document the corrective action taken and, where not prohibited by law, inform the complainant.</p> <p>Disciplinary actions shall be consistent with the Code of Student Conduct, Board policies and district procedures, applicable collective bargaining agreements, and state and federal laws, and may include educational activities and/or counseling services.</p> <p>If it is concluded that a student has knowingly made a false complaint under this policy, such student shall be subject to disciplinary action.</p> <p><u>Appeal Procedure</u></p> <ol style="list-style-type: none">1. If the complainant is not satisfied with a finding of no violation of the policy or with the recommended corrective action, s/he may submit a written appeal to the Compliance Officer within fifteen (15) days.2. The Compliance Officer shall review the investigation and the investigative report and may also conduct a reasonable investigation.3. The Compliance Officer shall prepare a written response to the appeal within fifteen (15) days. Copies of the response shall be provided to the complainant, the accused and the building principal who conducted the initial investigation.4. The Compliance Officer may confirm, refuse or modify any finding or corrective action as part of the appeal procedure.
--	---

	<p>References:</p> <p>Pennsylvania Human Relations Act – 43 P.S. Sec. 951 et seq.</p> <p>Federal Anti-Discrimination Law – 20 U.S.C. Sec. 1681 et seq. (Title IX)</p> <p>Harassment Regulations and Guidelines</p> <p>Code of Federal Regulations – 29 CFR Sec. 1604.11(a), 1606.8(a)</p> <p>Office for Civil Rights – Revised Sexual Harassment Guidance: Harassment of Students By School Employees, Other Students, or Third Parties</p> <p>Board Policy – 103, 103.1, 806</p>
--	--

REPORT FORM FOR COMPLAINTS OF UNLAWFUL HARASSMENT

Complainant: _____
Home Address: _____
Home Phone: _____
School Building: _____
Date of Alleged Incident(s): _____

Alleged harassment was based on: (circle those that apply)

Race	Color	National Origin
Gender	Age	Disability
Religion	Sexual Orientation	

Name of person you believe violated the district's unlawful harassment policy: _____

If the alleged harassment was directed against another person, identify the other person: _____

Describe the incident as clearly as possible, including what force, if any, was used; verbal statements (i.e. threats, requests, demands, etc.); what, if any, physical contact was involved. Attach additional pages if necessary: _____

When and where incident occurred: _____

List any witnesses who were present: _____

This complaint is based on my honest belief that _____ has harassed me or another person. I certify that the information I have provided in this complaint is true, correct and complete to the best of my knowledge.

Complainant's Signature

Date

Received By

Date

**SHARPSVILLE
AREA
SCHOOL DISTRICT**

SECTION: PUPILS
TITLE: BULLYING/
CYBERBULLYING
ADOPTED: December 1, 2008
REVISED: February 16, 2010

249. BULLYING/CYBERBULLYING	
1. Purpose	<p>The Board is committed to providing a safe, positive learning environment for district students. The Board recognizes that bullying creates an atmosphere of fear and intimidation, detracts from the safe environment necessary for student learning, and may lead to more serious violence. Therefore, the Board prohibits bullying by district students.</p>
2. Definitions SC 1303.1-A	<p>Bullying means an intentional electronic, written, verbal or physical act or series of acts directed at another student or students that is severe, persistent or pervasive and has the effect of doing any of the following:</p> <ol style="list-style-type: none"> 1. Substantial interference with a student's education. 2. Creation of a threatening environment. 3. Substantial disruption of the orderly operation of the school. <p>Bullying, as defined in this policy, includes cyberbullying.</p>
SC 1303.1-A	<p>School setting means in the school, on school grounds, in school vehicles, at a designated bus stop or at any activity sponsored, supervised or sanctioned by the school.</p>
3. Authority SC 1303.1-A	<p>The Board prohibits all forms of bullying by district students.</p> <p>The Board encourages students who have been bullied to promptly report such incidents to the building principal or designee.</p> <p>The Board directs that complaints of bullying shall be investigated promptly, and corrective action shall be taken when allegations are verified. Confidentiality of all parties shall be maintained, consistent with the district's legal and investigative obligations. No reprisals or retaliation shall occur as a result of good faith reports of bullying.</p>

249. BULLYING/CYBERBULLYING - Pg. 2

<p>4. Delegation of Responsibility</p> <p>SC 1303.1-A</p> <p>SC 1303.1-A</p> <p>SC 1303.1-A</p>	<p>Each student shall be responsible to respect the rights of others and to ensure an atmosphere free from bullying.</p> <p>The Superintendent or designee shall develop administrative regulations to implement this policy.</p> <p>The Superintendent or designee shall ensure that this policy and administrative regulations are reviewed annually with students.</p> <p>The Superintendent or designee, in cooperation with other appropriate administrators, shall review this policy every three (3) years and recommend necessary revisions to the Board.</p> <p>District administration shall annually provide the following information with the Safe School Report:</p> <ol style="list-style-type: none"> 1. Board's Bullying Policy. 2. Report of bullying incidents. 3. Information on the development and implementation of any bullying prevention, intervention or education programs.
<p>5. Guidelines</p> <p>SC 1303.1-A</p> <p>Title 22</p> <p>Sec. 12.3</p> <p>Pol. 218</p> <p>SC 1302-A,</p> <p>1303.1-A</p> <p>Pol. 236</p>	<p>The Code of Student Conduct, which shall contain this policy, shall be disseminated annually to students.</p> <p>This policy shall be accessible in every classroom. The policy shall be posted in a prominent location within each school building and on the district web site, if available.</p> <p><u>Education</u></p> <p>The district may develop and implement bullying prevention and intervention programs. Such programs shall provide district staff and students with appropriate training for effectively responding to, intervening in and reporting incidents of bullying.</p>

<p>SC 1303.1-A Pol. 218, 233</p>	<p><u>Consequences For Violations</u></p> <p>A student who violates this policy shall be subject to appropriate disciplinary action consistent with the Code of Student Conduct, which may include:</p> <ol style="list-style-type: none">1. Counseling within the school.2. Parental conference.3. Loss of school privileges.4. Transfer to another school building, classroom or school bus.5. Exclusion from school-sponsored activities.6. Detention.7. Suspension.8. Expulsion.9. Counseling/Therapy outside of school.10. Referral to law enforcement officials. <p>References:</p> <p>School Code – 24 P.S. Sec. 1302-A, 1303.1-A</p> <p>State Board of Education Regulations – 22 PA Code Sec. 12.3</p> <p>Board Policy – 000, 218, 233, 236</p>
--------------------------------------	---

WAIVER OF LIABILITY, AND INDEMNIFICATION

Acknowledgment and Assumption of Risk:

In consideration of being permitted to participate in any athletic/sports events related to or sponsored by Sharpsville Area School District ("SASD"), and any events and activities related thereto, and intending to be legally bound, the undersigned hereby agrees and acknowledges that:

I am aware of the dangers and the risks to my person and property and to those of my passenger(s) when I transport student-athlete(s) or other individual(s) in a privately-owned motor vehicle to or from athletic/sport activities or related events sponsored by or related to the SASD.

I understand that operating a motor vehicle while engaged in the above activities involves certain risks for physical injury or property damage. I also understand that there are potential risks to myself and my passenger(s) while operating a motor vehicle of which I may not presently be aware. Because of the dangers of operating a motor vehicle in these circumstances, I recognize the importance and agree to fully comply with all applicable laws, policies, rules and regulations, of any local, state or federal agencies and any SASD supervisor's instructions regarding this activity.

I understand that the SASD does not provide insurance coverage for privately-owned vehicles, and that my personal liability insurance may not provide coverage for such risks, and I shall consult with my insurance agent or carrier, as the SASD has no responsibility or liability for any injury or damage resulting from my operation of a motor vehicle.

I voluntarily elect to transport student-athletes or other individuals in a private motor vehicle with knowledge of the dangers and risks involved, financial or otherwise, and I hereby agree to accept and assume any and all risks and liability, including but not limited to: property damage, personal injury, disability, or death that may result therefrom.

Waiver of Liability and Indemnification:

In consideration of being permitted to participate in athletic/sport events related to or sponsored by Sharpsville Area School District ("SASD"), and any other related events and activities, on behalf of myself, my personal representatives, heirs, next of kin, successors and assigns, and intending to be legally bound, the undersigned hereby agrees and acknowledges that he/she will forever:

a. waive, release, and discharge the SASD, its elected or appointed officers, employees, agents, attorneys, and insurance carriers, (collectively "Releasees") from any and all liability for my death, disability, personal injury, property damage, property theft or claims of any nature whatsoever, or that of any passenger(s) which may hereafter accrue to me or them, or my estate or the estate of any passengers as a direct or indirect result of my negligence or the negligence of others that may occur while transporting student-athletes or other individuals to and from athletic/sport activities or events in a private motor vehicle; and

b. agree to defend, indemnify, and hold harmless the Releasees, from and against any and all claims of any nature whatsoever including all costs, expenses and attorneys' fees which in any manner result from my own actions, inactions or negligence, and the action, inaction or negligence of others while transporting student-athletes or other individuals to and/or from athletic/sport activities or events sponsored by or related to the SASD in a private motor vehicle.

I hereby consent that this release, indemnification, and waiver shall be construed broadly to provide a release, indemnification, and waiver to the maximum extent permissible under applicable law.

READ BEFORE SIGNING : I, the undersigned, affirm that I am at least 18 years of age and I am freely signing this Waiver of Liability, and Indemnification Agreement. I have read this form and fully understand that by signing this form I am giving up legal rights and/or remedies which may otherwise be available to me. I further agree that if any portion is held invalid, the remainder will continue in full legal force and effect.

Name: _____

Signature: _____

Witness: _____

Date: _____

Date: _____

WAIVER OF LIABILITY, AND INDEMNIFICATION - FOR MINOR

Acknowledgment and Assumption of Risk: In consideration of being permitted to participate in any athletic/sport events related to or sponsored by Sharpsville Area School District ("SASD"), the undersigned parent(s) and/or legal guardian(s) of the minor-participant, intending to be legally bound, hereby acknowledge and agree as follows:

That the minor-participant may be transported in a privately-owned vehicle to and/or from any athletic/sport events related to or sponsored by the SASD, and any other events and activities related thereto. The parent(s) and/or legal guardian(s) shall instruct the minor-participant prior to being transported in a privately owned motor vehicle, that he/she should inspect the vehicle and equipment to be used and if the participant believes anything is unsafe, he/she should immediately advise his/her coach or supervisor of such condition(s) and refuse to participate in the event or be transported in such motor vehicle.

That being transported in a motor involves certain risks of serious injury, including permanent disability and death, and severe social and economic losses which might result not only from the vehicle operators actions, inactions or negligence, but also from the action, inaction or negligence of others, or the condition of any equipment used. Further, that there may be other risks not known or reasonably foreseeable.

That the SASD does not provide insurance coverage for privately-owned motor vehicles and has no responsibility or liability for any injury resulting from such vehicles, and the personal motor vehicle liability insurance of the owner/operator of a privately-owned motor vehicle may not provide coverage for such risks.

I/We voluntarily elect to permit the undersigned minor-participant to be transported to and/or from any athletic/sport events related to or sponsored by the SASD in a privately-owned motor vehicle with knowledge of the danger involved, and hereby agree to accept and assume any and all risks, including but not limited to, property damage, permanent disability, or death of the minor-participant.

Waiver of Liability and Indemnification: In consideration of the minor-participant being permitted to participate in any athletic/sport events related to or sponsored by Sharpsville Area School District ("SASD"), I/we, the parent(s) and/or legal guardian(s) of the minor-participant, intending to be legally bound hereby acknowledge and agree to forever:

a. waive, release, and discharge the SASD and its elected or appointed officers, employees, agents, attorneys, and insurance carriers, (collectively "Releasees") from of any and all liability to each of the undersigned, their heirs and/or next of kin for any and all claims, demands, losses or damages or injury, including death or damage to property, caused or alleged to be caused in whole or in part from the actions, inactions or negligence of the operator of a privately-owned motor vehicle, and the action, inaction or negligence of others, and assume any and all liability for the minor-participant's death, disability, personal injury, property damage, property theft or claims of any nature whatsoever which may hereafter accrue to the minor-participant or the parent(s) and/or legal guardian(s) of the minor-participant, and his/her estate as a direct or indirect result of the minor-participant being transported to and/or from any athletic/sport events related to or sponsored by the SASD ; and

b. agree to defend, indemnify, and hold harmless the Releasees from and against any and all liability or claims of any nature whatsoever including all costs, expenses and attorneys' fees, which in any manner result from the actions, inactions or negligence of the operator of the privately-owned motor vehicle, or the action, inaction or negligence of others, as a direct or indirect result of the minor-participant being transported in a privately-owned motor vehicle to and/or from any athletic/sport events related to or sponsored by the SASD and any other events and activities related thereto.

The undersigned have read this form and fully understand that by signing this form he/she/they are giving up legal rights and/or remedies which may otherwise be available to him/her/them regarding any losses that may sustain as a result of the minor's participation in the above-referenced activity. I/We agree that if any portion is held invalid, the remainder will continue in full legal force and effect.

(Signature of parent or guardian)

Date: _____

Adult Witness: _____

(Signature of minor-participant)

Date: _____

Adult Witness: _____

TABLES OF LABOR DAY OCCURRENCES

LABOR DAY OCCURRENCE	FIRST PRACTICE DATE OF FALL SPORTS	FIRST INTER-SCHOOL PRACTICE OR SCRIMMAGE DATE OF FALL SPORTS	FIRST REGULAR SEASON CONTEST DATE OF FALL SPORTS	FIRST REGULAR SEASON CONTEST DATE OF FALL SPORTS
(Golf, Girls' Tennis, Cross Country, Girls' Volleyball, Water Polo, Field Hockey, Soccer, and Football)	(Golf)	(Girls' Tennis, Cross Country, Girls' Volleyball, Water Polo, Field Hockey, Soccer, and Football)	(Golf) (Girls' Tennis)	(Cross Country, Girls' Volleyball, Water Polo, Field Hockey, Soccer, and Football)
Monday, September 1	Monday, August 11	Thursday, August 14	Thursday, August 14	Monday, August 18
Monday, September 2	Monday, August 12	Thursday, August 15	Thursday, August 15	Monday, August 19
Monday, September 3	Monday, August 13	Thursday, August 16	Thursday, August 16	Monday, August 20
Monday, September 4	Monday, August 14	Thursday, August 17	Thursday, August 17	Monday, August 21
Monday, September 5	Monday, August 15	Thursday, August 18	Thursday, August 18	Monday, August 22
Monday, September 6	Monday, August 16	Thursday, August 19	Thursday, August 19	Monday, August 23
Monday, September 7	Monday, August 17	Thursday, August 20	Thursday, August 20	Monday, August 24
Monday, September 8	Monday, August 18	Thursday, August 21	Thursday, August 21	Monday, August 25
Monday, September 9	Monday, August 19	Thursday, August 22	Thursday, August 22	Monday, August 26
Monday, September 10	Monday, August 20	Thursday, August 23	Thursday, August 23	Monday, August 27
Monday, September 11	Monday, August 21	Thursday, August 24	Thursday, August 24	Monday, August 28
Monday, September 12	Monday, August 22	Thursday, August 25	Thursday, August 25	Monday, August 29
Monday, September 13	Monday, August 23	Thursday, August 26	Thursday, August 26	Monday, August 30
Monday, September 14	Monday, August 24	Thursday, August 27	Thursday, August 27	Monday, August 31
Monday, September 15	Monday, August 25	Thursday, August 28	Thursday, August 28	Monday, September 1
Monday, September 16	Monday, August 26	Thursday, August 29	Thursday, August 29	Monday, September 2
Monday, September 17	Monday, August 27	Thursday, August 30	Thursday, August 30	Monday, September 3
Monday, September 18	Monday, August 28	Thursday, August 31	Thursday, August 31	Monday, September 4
Monday, September 19	Monday, August 29	Friday, September 1	Friday, September 1	Monday, September 5
Monday, September 20	Monday, August 30	Friday, September 2	Friday, September 2	Monday, September 6
Monday, September 21	Monday, August 31	Friday, September 3	Friday, September 3	Monday, September 7
Monday, September 22	Monday, September 1	Friday, September 4	Friday, September 4	Monday, September 8
Monday, September 23	Monday, September 2	Friday, September 5	Friday, September 5	Monday, September 9
Monday, September 24	Monday, September 3	Friday, September 6	Friday, September 6	Monday, September 10
Monday, September 25	Monday, September 4	Friday, September 7	Friday, September 7	Monday, September 11
Monday, September 26	Monday, September 5	Friday, September 8	Friday, September 8	Monday, September 12
Monday, September 27	Monday, September 6	Friday, September 9	Friday, September 9	Monday, September 13
Monday, September 28	Monday, September 7	Friday, September 10	Friday, September 10	Monday, September 14
Monday, September 29	Monday, September 8	Friday, September 11	Friday, September 11	Monday, September 15
Monday, September 30	Monday, September 9	Friday, September 12	Friday, September 12	Monday, September 16
Monday, October 1	Monday, September 10	Friday, September 13	Friday, September 13	Monday, September 17
Monday, October 2	Monday, September 11	Friday, September 14	Friday, September 14	Monday, September 18
Monday, October 3	Monday, September 12	Friday, September 15	Friday, September 15	Monday, September 19
Monday, October 4	Monday, September 13	Friday, September 16	Friday, September 16	Monday, September 20
Monday, October 5	Monday, September 14	Friday, September 17	Friday, September 17	Monday, September 21
Monday, October 6	Monday, September 15	Friday, September 18	Friday, September 18	Monday, September 22
Monday, October 7	Monday, September 16	Friday, September 19	Friday, September 19	Monday, September 23
Monday, October 8	Monday, September 17	Friday, September 20	Friday, September 20	Monday, September 24
Monday, October 9	Monday, September 18	Friday, September 21	Friday, September 21	Monday, September 25
Monday, October 10	Monday, September 19	Friday, September 22	Friday, September 22	Monday, September 26
Monday, October 11	Monday, September 20	Friday, September 23	Friday, September 23	Monday, September 27
Monday, October 12	Monday, September 21	Friday, September 24	Friday, September 24	Monday, September 28
Monday, October 13	Monday, September 22	Friday, September 25	Friday, September 25	Monday, September 29
Monday, October 14	Monday, September 23	Friday, September 26	Friday, September 26	Monday, September 30
Monday, October 15	Monday, September 24	Friday, September 27	Friday, September 27	Monday, October 1
Monday, October 16	Monday, September 25	Friday, September 28	Friday, September 28	Monday, October 2
Monday, October 17	Monday, September 26	Friday, September 29	Friday, September 29	Monday, October 3
Monday, October 18	Monday, September 27	Friday, September 30	Friday, September 30	Monday, October 4
Monday, October 19	Monday, September 28	Friday, October 1	Friday, October 1	Monday, October 5
Monday, October 20	Monday, September 29	Friday, October 2	Friday, October 2	Monday, October 6
Monday, October 21	Monday, September 30	Friday, October 3	Friday, October 3	Monday, October 7
Monday, October 22	Monday, October 1	Friday, October 4	Friday, October 4	Monday, October 8
Monday, October 23	Monday, October 2	Friday, October 5	Friday, October 5	Monday, October 9
Monday, October 24	Monday, October 3	Friday, October 6	Friday, October 6	Monday, October 10
Monday, October 25	Monday, October 4	Friday, October 7	Friday, October 7	Monday, October 11
Monday, October 26	Monday, October 5	Friday, October 8	Friday, October 8	Monday, October 12
Monday, October 27	Monday, October 6	Friday, October 9	Friday, October 9	Monday, October 13
Monday, October 28	Monday, October 7	Friday, October 10	Friday, October 10	Monday, October 14
Monday, October 29	Monday, October 8	Friday, October 11	Friday, October 11	Monday, October 15
Monday, October 30	Monday, October 9	Friday, October 12	Friday, October 12	Monday, October 16
Monday, October 31	Monday, October 10	Friday, October 13	Friday, October 13	Monday, October 17
Monday, November 1	Monday, October 11	Friday, October 14	Friday, October 14	Monday, October 18
Monday, November 2	Monday, October 12	Friday, October 15	Friday, October 15	Monday, October 19
Monday, November 3	Monday, October 13	Friday, October 16	Friday, October 16	Monday, October 20
Monday, November 4	Monday, October 14	Friday, October 17	Friday, October 17	Monday, October 21
Monday, November 5	Monday, October 15	Friday, October 18	Friday, October 18	Monday, October 22
Monday, November 6	Monday, October 16	Friday, October 19	Friday, October 19	Monday, October 23
Monday, November 7	Monday, October 17	Friday, October 20	Friday, October 20	Monday, October 24
Monday, November 8	Monday, October 18	Friday, October 21	Friday, October 21	Monday, October 25
Monday, November 9	Monday, October 19	Friday, October 22	Friday, October 22	Monday, October 26
Monday, November 10	Monday, October 20	Friday, October 23	Friday, October 23	Monday, October 27
Monday, November 11	Monday, October 21	Friday, October 24	Friday, October 24	Monday, October 28
Monday, November 12	Monday, October 22	Friday, October 25	Friday, October 25	Monday, October 29
Monday, November 13	Monday, October 23	Friday, October 26	Friday, October 26	Monday, October 30
Monday, November 14	Monday, October 24	Friday, October 27	Friday, October 27	Monday, October 31
Monday, November 15	Monday, October 25	Friday, October 28	Friday, October 28	Monday, November 1
Monday, November 16	Monday, October 26	Friday, October 29	Friday, October 29	Monday, November 2
Monday, November 17	Monday, October 27	Friday, October 30	Friday, October 30	Monday, November 3
Monday, November 18	Monday, October 28	Friday, October 31	Friday, October 31	Monday, November 4
Monday, November 19	Monday, October 29	Friday, November 1	Friday, November 1	Monday, November 5
Monday, November 20	Monday, October 30	Friday, November 2	Friday, November 2	Monday, November 6
Monday, November 21	Monday, October 31	Friday, November 3	Friday, November 3	Monday, November 7
Monday, November 22	Monday, November 1	Friday, November 4	Friday, November 4	Monday, November 8
Monday, November 23	Monday, November 2	Friday, November 5	Friday, November 5	Monday, November 9
Monday, November 24	Monday, November 3	Friday, November 6	Friday, November 6	Monday, November 10
Monday, November 25	Monday, November 4	Friday, November 7	Friday, November 7	Monday, November 11
Monday, November 26	Monday, November 5	Friday, November 8	Friday, November 8	Monday, November 12
Monday, November 27	Monday, November 6	Friday, November 9	Friday, November 9	Monday, November 13
Monday, November 28	Monday, November 7	Friday, November 10	Friday, November 10	Monday, November 14
Monday, November 29	Monday, November 8	Friday, November 11	Friday, November 11	Monday, November 15
Monday, November 30	Monday, November 9	Friday, November 12	Friday, November 12	Monday, November 16
Monday, December 1	Monday, November 10	Friday, November 13	Friday, November 13	Monday, November 17
Monday, December 2	Monday, November 11	Friday, November 14	Friday, November 14	Monday, November 18
Monday, December 3	Monday, November 12	Friday, November 15	Friday, November 15	Monday, November 19
Monday, December 4	Monday, November 13	Friday, November 16	Friday, November 16	Monday, November 20
Monday, December 5	Monday, November 14	Friday, November 17	Friday, November 17	Monday, November 21
Monday, December 6	Monday, November 15	Friday, November 18	Friday, November 18	Monday, November 22
Monday, December 7	Monday, November 16	Friday, November 19	Friday, November 19	Monday, November 23
Monday, December 8	Monday, November 17	Friday, November 20	Friday, November 20	Monday, November 24
Monday, December 9	Monday, November 18	Friday, November 21	Friday, November 21	Monday, November 25
Monday, December 10	Monday, November 19	Friday, November 22	Friday, November 22	Monday, November 26
Monday, December 11	Monday, November 20	Friday, November 23	Friday, November 23	Monday, November 27
Monday, December 12	Monday, November 21	Friday, November 24	Friday, November 24	Monday, November 28
Monday, December 13	Monday, November 22	Friday, November 25	Friday, November 25	Monday, November 29
Monday, December 14	Monday, November 23	Friday, November 26	Friday, November 26	Monday, November 30
Monday, December 15	Monday, November 24	Friday, November 27	Friday, November 27	Monday, December 1
Monday, December 16	Monday, November 25	Friday, November 28	Friday, November 28	Monday, December 2
Monday, December 17	Monday, November 26	Friday, November 29	Friday, November 29	Monday, December 3
Monday, December 18	Monday, November 27	Friday, November 30	Friday, November 30	Monday, December 4
Monday, December 19	Monday, November 28	Friday, December 1	Friday, December 1	Monday, December 5
Monday, December 20	Monday, November 29	Friday, December 2	Friday, December 2	Monday, December 6
Monday, December 21	Monday, November 30	Friday, December 3	Friday, December 3	Monday, December 7
Monday, December 22	Monday, December 1	Friday, December 4	Friday, December 4	Monday, December 8
Monday, December 23	Monday, December 2	Friday, December 5	Friday, December 5	Monday, December 9
Monday, December 24	Monday, December 3	Friday, December 6	Friday, December 6	Monday, December 10
Monday, December 25	Monday, December 4	Friday, December 7	Friday, December 7	Monday, December 11
Monday, December 26	Monday, December 5	Friday, December 8	Friday, December 8	Monday, December 12
Monday, December 27	Monday, December 6	Friday, December 9	Friday, December 9	Monday, December 13
Monday, December 28	Monday, December 7	Friday, December 10	Friday, December 10	Monday, December 14
Monday, December 29	Monday, December 8	Friday, December 11	Friday, December 11	Monday, December 15
Monday, December 30	Monday, December 9	Friday, December 12	Friday, December 12	Monday, December 16
Monday, December 31	Monday, December 10	Friday, December 13	Friday, December 13	Monday, December 17

NOTES:
 1. In the school years in which the first Practice date of the winter sports season occurs on the Friday immediately before the week of Thanksgiving, rather than on the Monday of the week of Thanksgiving, the first Inter-School Practice or Scrimmage date of the winter sports season occurs on the Friday immediately following Thanksgiving.
 2. February has 29 days in the following calendar "leap" years: 2020, 2024, 2028, 2032, 2036, 2040, 2044, 2048, 2052, 2056, 2060, 2064, and so on.
 3. In calendar years in which February has 29 days ("leap" years), the first Practice date of the spring sports season will occur one (1) day earlier, except in 2032, 2060 and every twenty-eight (28) years thereafter, when the first Practice date of the spring sports season will be Monday, March 8, 2032, 2060 and every twenty-eight (28) years thereafter.

BY-LAWS

TABLE I - Schedule of Fall Sports

The schedule of fall sports listed below is effective for all PIAA member schools. Junior high/middle schools may elect to follow this schedule for each sport, or they may elect to follow an alternate schedule for each sport. If junior high/middle schools elect to follow an alternate schedule, they may not reduce the minimum length of Preseason Practice in each sport and they may not exceed the maximum length of Regular Season in each sport.

Fall Sports	First Practice Day	Minimum Length of Preseason Practice (See NOTE 1)	First Inter-School Practice or Scrimmage Day (See NOTE 2)	Maximum Number of Regular Season Inter-School Practices or Scrimmages	First Regular Season Contest Day	Maximum Length of Regular Season	Maximum Number of Regular Season Contests (See NOTES 3 & 4)	Last Regular Season Contest Day (See NOTE 6)	PIAA District/Region Deadline	PIAA Championships Deadline
Golf	See Table of Labor Day Occurrences	3 days within 1 week	4 th Day of Fall Sports' Season	2	4 th Day of Fall Sports' Season	8 weeks	18	82 nd Day of Fall Sports' Season	82 nd Day of Fall Sports' Season	78 th Day of Fall Sports' Season
Girls' Tennis	See Table of Labor Day Occurrences	5 days within 1 week	6 th Day of Fall Sports' Season	2	6 th Day of Fall Sports' Season	10 weeks	18 (See NOTE 6)	76 th Day of Fall Sports' Season	76 th Day of Fall Sports' Season	83 rd Day of Fall Sports' Season
Cross Country	See Table of Labor Day Occurrences	15 days within 3 weeks	6 th Day of Fall Sports' Season	2	16 th Day of Fall Sports' Season	8 weeks	16	78 th Day of Fall Sports' Season	76 th Day of Fall Sports' Season	83 rd Day of Fall Sports' Season
Girls' Volleyball/Water Polo	See Table of Labor Day Occurrences	15 days within 3 weeks	6 th Day of Fall Sports' Season	2	16 th Day of Fall Sports' Season	9 weeks	22 (See NOTE 7) (See NOTE 4)	83 rd Day of Fall Sports' Season	83 rd Day of Fall Sports' Season	90 th Day of Fall Sports' Season
Field Hockey	See Table of Labor Day Occurrences	15 days within 3 weeks	6 th Day of Fall Sports' Season	2	16 th Day of Fall Sports' Season	9 weeks	18	83 rd Day of Fall Sports' Season	83 rd Day of Fall Sports' Season	97 th Day of Fall Sports' Season
Soccer	See Table of Labor Day Occurrences	15 days within 3 weeks	6 th Day of Fall Sports' Season	2	16 th Day of Fall Sports' Season	9 weeks	18	83 rd Day of Fall Sports' Season	83 rd Day of Fall Sports' Season	97 th Day of Fall Sports' Season
Football	See Table of Labor Day Occurrences	15 days within 3 weeks	6 th Day of Fall Sports' Season	2	16 th Day of Fall Sports' Season	9 weeks	10 (See NOTE 9)	85 th Day of Fall Sports' Season	97 th Day of Fall Sports' Season	125 th Day of Fall Sports' Season

NOTES:

- ARTICLE XII, Section 2 (the "Six Day Rule") continues to apply.
- The first Inter-School Practice or Scrimmage may be held after the fifth (5th) day of Practice.
- With the exception of Invitationals and/or Tournaments sponsored by at least one PIAA member school and involving only PIAA member schools, and conference or league championship Tournaments, all Regular Season Invitationals and/or Tournaments in all sports involving individual athletes and/or Teams must be approved by PIAA at least four (4) weeks or twenty (20) business days prior to the first day of competition.
- With District Committee approval, Contests that are required to be played in order to determine qualifiers to District Championship Contests and/or Contests that are required to be played to determine a conference or league champion do not count toward the maximum number of Regular Season Contests in that sport and must be played by the District Deadline in that sport. With PIAA Board of Directors' approval, Contests that are required to be played in order to determine regional qualifying and state championships in the sport of water polo do not count toward the maximum number of Regular Season Contests in that sport and must be played by the first Regular Season Contest day in that sport.
- Individual athletes and/or Teams that have qualified for District Championship Contests and have concluded participation in their Regular Season Contests are permitted to engage in an unlimited number of Inter-School Practices or Scrimmages in the sport involved until the individual athletes and/or Teams are eliminated from District or Inter-District Championship Contests.
- A PIAA member school is permitted to participate in a maximum of eighteen (18) Regular Season tennis Contests based on the following method of counting Regular Season tennis Contests:
 - One (1) Contest for each dual match or abbreviated matches involving no more than 4 Teams utilizing either a three standard six-game set or reduced play match.
 - Two (2) Contests for each triangular match or abbreviated matches involving no more than 7 Teams utilizing either a three standard six-game set or reduced play match.
 - Three (3) Contests for each quadrangular match or abbreviated matches involving at least 8 Teams utilizing either a three standard six-game set or reduced play match.
- A PIAA member school is permitted to participate in a maximum of twenty-two (22) Regular Season girls' volleyball and water polo Contests based on the following method of counting Regular Season girls' volleyball and water polo Contests:
 - One (1) Contest for each dual match.
 - Two (2) Contests for each triangular match or for each one-day Tournament.
 - Three (3) Contests for each quadrangular match.
 - Four (4) Contests for each two-day Tournament; and two (2) additional Contests for each additional day of a Tournament.
- A maximum of ten (10) Regular Season football Contests may be played at the same level (varsity, junior varsity, or otherwise) of competition. With District Committee approval, member senior high schools may play one (1) additional Regular Season varsity football Contest.
- With District Committee approval, the first play date for football be referred to as week "0". This date is the corresponding date to the usual 2nd scrimmage date or optional 1st play date for football.

INTERPRETATIONS

October 5, 1984, as amended January 29, 2005: If a school receives a forfeit from an opponent, the school receiving the forfeit may schedule another Regular Season Contest in lieu of the forfeited Contest. The school must then use the results of the played Contest, rather than the forfeit, for its record. The forfeiting school must still record a loss by forfeit.

October 5, 1984: The minimum length of Preseason Practice that PIAA requires in each sport applies to the Team, not each individual participant in the sport. Once a Team has completed the minimum length of Preseason Practice required in a sport, whether or not an athlete who has completed less than that amount of Preseason Practice in the sport may participate is a matter left to the discretion of the PIAA member school.

TABLE II - Schedule of Winter Sports

The schedule of winter sports listed below is effective for all PIAA member schools. Junior high/middle schools may elect to follow this schedule for each sport, or they may elect to follow an alternate schedule for each sport. If junior high/middle schools elect to follow an alternate schedule, they may not reduce the minimum length of Preseason Practice in each sport and they may not exceed the maximum length of Regular Season in each sport.

Winter Sports	First Practice Day	Minimum Length of Preseason Practice (See NOTE 1)	First Inter-School Practice or Scrimmage Day (See NOTE 2)	Maximum Number of Regular Season Inter-School Practices or Scrimmages	First Regular Season Contest Day	Maximum Length of Regular Season	Maximum Number of Regular Season Contests (See NOTES 3 & 4)	Last Regular Season Contest Day (See NOTE 5)	PIAA District/Region Deadline	PIAA Championships Deadline
Rifle	See Table of Labor Day Occurrences	10 days within 2 weeks	5 th Day of Winter Sports' Season	2	15 th Day of Winter Sports' Season	11 weeks	15 (See NOTE 7)	90 th Day of Winter Sports' Season	N/A	N/A
Indoor Track	See Table of Labor Day Occurrences	15 days within 3 weeks	6 th Day of Winter Sports' Season	2	19 th Day of Winter Sports' Season	12 weeks	15 (See NOTE 7)	104 th Day of Winter Sports' Season	N/A	N/A
Girls' Gymnastics	See Table of Labor Day Occurrences	15 days within 3 weeks	6 th Day of Winter Sports' Season	2	19 th Day of Winter Sports' Season	12 weeks	15 (See NOTE 7)	104 th Day of Winter Sports' Season	N/A	N/A
Bowling	See Table of Labor Day Occurrences	10 days within 2 weeks	6 th Day of Winter Sports' Season	2	15 th Day of Winter Sports' Season	16 weeks	22 (See NOTE 7)	125 th Day of Winter Sports' Season	N/A	N/A
Competitive Spirit	See Table of Labor Day Occurrences	N/A	6 th Day of Fall Sports' Season	N/A	N/A	32 weeks	N/A	125 th Day of Winter Sports' Season	69 th Day of Winter Sports' Season	76 th Day of Winter Sports' Season
Wrestling	See Table of Labor Day Occurrences	15 days within 3 weeks	6 th Day of Winter Sports' Season	2	19 th Day of Winter Sports' Season	12 weeks	22 (See NOTE 6)	97 th Day of Winter Sports' Season	97 th Day of Winter Sports' Season	111 th Day of Winter Sports' Season
Swimming and Diving	See Table of Labor Day Occurrences	15 days within 3 weeks	6 th Day of Winter Sports' Season	2	19 th Day of Winter Sports' Season	12 weeks	18	97 th Day of Winter Sports' Season	104 th Day of Winter Sports' Season	118 th Day of Winter Sports' Season
Basketball	See Table of Labor Day Occurrences	15 days within 3 weeks	6 th Day of Winter Sports' Season	2	19 th Day of Winter Sports' Season	11 weeks	22	97 th Day of Winter Sports' Season	104 th Day of Winter Sports' Season	125 th Day of Winter Sports' Season

NOTES:

- ARTICLE XII, Section 2 (the "Six Day Rule") continues to apply.
- The first Inter-School Practice or Scrimmage may be held after the fifth (5th) day of Practice.
- With the exception of Invitationals and/or Tournaments sponsored by at least one PIAA member school and involving only PIAA member schools, and conference or league championship Tournaments, all Regular Season Invitationals and/or Tournaments in all sports involving individual athletes and/or Teams must be approved by PIAA at least four (4) weeks or twenty (20) business days prior to the first day of competition.
- With District Committee approval, Contests that are required to be played in order to determine qualifiers to District Championship Contests and/or Contests that are required to be played to determine a conference or league champion do not count toward the maximum number of Regular Season Contests in that sport and must be played by the District Deadline in that sport.
- Individual athletes and/or Teams that have qualified for District Championship Contests and have concluded participation in their Regular Season Contests are permitted to engage in an unlimited number of Inter-School Practices or Scrimmages in the sport involved until the individual athletes and/or Teams are eliminated from District or Inter-District Championship Contests.
- A PIAA member school is permitted to participate in a maximum of twenty-two (22) Regular Season wrestling Contests based on the following method of counting Regular Season wrestling Contests:
 - One (1) Contest for each dual meet.
 - Two (2) Contests for each triangular meet or each individually or Team bracketed Tournament involving no more than 3 Teams, pursuant to NFHS Wrestling Rule 10, Conduct of Tournaments, Section 3, Tournament Brackets.
 - Three (3) Contests for each quadrangular meet, each individually or Team bracketed Tournament involving at least 4 Teams, pursuant to NFHS Wrestling Rule 10, Conduct of Tournaments, Section 3, Tournament Brackets, and each one-day Multiple School (Dual) Event or Individual Pool Event. A PIAA member school may participate in no more than two (2) Multiple School (Dual) or Individual Pool Events, excluding triangular or quadrangular meets, during the Regular Season.
 - Multiple day Combination Tournament competition points and/or multiple day Multiple School (Dual) Event competition points are the aggregate of b and/or c herein.
 - All of the foregoing must be compliant with NFHS Wrestling Rule 1, Competition, Section 4, Representation, Article 3, which provides for no wrestler to represent that wrestler's school in more than one weight class in any meet or wrestle in more than five matches (championship or consolation), excluding forfeits in any one day.
 - At the sub-varsity level, a Team may enter up to three (3) contestants per weight class, in an individual tournament, without counting additional competition points.
- With PIAA Board of Directors' approval, Contests that are required to be played in order to determine regional qualifying and state championships in the sports of rifle, indoor track, girls' gymnastics, and bowling do not count toward the maximum number of Regular Season Contests in those sport and must be played by the last Regular Season Contest day in those sport.

INTERPRETATIONS

December 13, 2012. Individual divers may participate in a Maximum Number of Regular Season Diving Competitions (18). Note: Where dual meet swimming competitions are held without contesting diving, divers may participate in other diving events/invitations, so long as their individual participation does not exceed 18 competitions.

October 6, 1984, as amended January 23, 2005. If a school receives a forfeit from an opponent, the school receiving the forfeit may schedule another Regular Season Contest in lieu of the forfeited Contest. The school must then use the results of the played Contest, rather than the forfeit, for its record. The forfeiting school must still record a loss by forfeit.

October 5, 1984. The minimum length of Preseason Practice that PIAA requires in each sport applies to the Team, not each individual participant in the sport. Once a Team has completed the minimum length of Preseason Practice required in a sport, whether or not an athlete who has completed less than that amount of Preseason Practice in the sport may participate is a matter left to the discretion of the PIAA member school.

BY-LAWS

TABLE III - Schedule of Spring Sports

The schedule of spring sports listed below is effective for all PIAA member schools. Junior high/middle schools may elect to follow this schedule for each sport, or they may elect to follow an alternate schedule for each sport. If junior high/middle schools elect to follow an alternate schedule, they may not reduce the minimum length of Preseason Practice in each sport and they may not exceed the maximum length of Regular Season in each sport.

Spring Sports	First Practice Day	Minimum Length of Preseason Practice (See NOTE 1)	First Inter-School Practice or Scrimmage Day (See NOTE 2)	Maximum Number of Regular Season Inter-School or Scrimmages	First Regular Season Contest Day	Maximum Length of Regular Season	Maximum Number of Regular Season Contests (See NOTES 3 & 4)	Last Regular Season Contest Day (See NOTE 5)	PIAA District/Region Deadline	PIAA Championships Deadline
Boys' Tennis	See Table of Labor Day Occurrences	5 days within 1 week	6 th Day of Spring Sports' Season	2	8 th Day of Spring Sports' Season	10 weeks	18 (See NOTE 6)	76 th Day of Spring Sports' Season	76 th Day of Spring Sports' Season	83 rd Day of Spring Sports' Season
Track and Field	See Table of Labor Day Occurrences	15 days within 3 weeks	6 th Day of Spring Sports' Season	2	19 th Day of Spring Sports' Season	8 weeks	16	76 th Day of Spring Sports' Season	76 th Day of Spring Sports' Season	83 rd Day of Spring Sports' Season
Boys' Volleyball	See Table of Labor Day Occurrences	15 days within 3 weeks	6 th Day of Spring Sports' Season	2	19 th Day of Spring Sports' Season	9 weeks	22 (See NOTE 7)	83 rd Day of Spring Sports' Season	83 rd Day of Spring Sports' Season	90 th Day of Spring Sports' Season
Lacrosse	See Table of Labor Day Occurrences	15 days within 3 weeks	6 th Day of Spring Sports' Season	2	19 th Day of Spring Sports' Season	9 weeks	18	83 rd Day of Spring Sports' Season	83 rd Day of Spring Sports' Season	87 th Day of Spring Sports' Season
Baseball	See Table of Labor Day Occurrences	15 days within 3 weeks	6 th Day of Spring Sports' Season	2	19 th Day of Spring Sports' Season	10 weeks	20	90 th Day of Spring Sports' Season	90 th Day of Spring Sports' Season	104 th Day of Spring Sports' Season
Softball	See Table of Labor Day Occurrences	15 days within 3 weeks	6 th Day of Spring Sports' Season	2	19 th Day of Spring Sports' Season	10 weeks	20	90 th Day of Spring Sports' Season	90 th Day of Spring Sports' Season	104 th Day of Spring Sports' Season

NOTES:

- ARTICLE XII, Section 2 (the "Six Day Rule") continues to apply.
- The first Inter-School Practice or Scrimmage may be held after the fifth (5th) day of Practice.
- With the exception of invitationals and/or Tournaments sponsored by at least one PIAA member school and involving only PIAA member schools, and conference or league championship Tournaments, all Regular Season invitationals and/or Tournaments in all sports involving individual athletes and/or Teams must be approved by PIAA at least four (4) weeks or twenty (20) business days prior to the first day of competition.
- With District Committee approval, Contests that are required to be played in order to determine qualifiers to District Championship Contests and/or Contests that are required to be played to determine a conference or league champion do not count toward the maximum number of Regular Season Contests in that sport and must be played by the District Deadline in that sport.
- Individual athletes and/or Teams that have qualified for District Championship Contests and have concluded participation in their Regular Season and/or Teams are eliminated from District or Inter-District Championship Contests.
- A PIAA member school is permitted to participate in a maximum of eighteen (18) Regular Season tennis Contests based on the following method of counting Regular Season tennis Contests:
 - One (1) Contest for each dual match or abbreviated matches involving no more than 4 Teams utilizing either a three standard six-game set or reduced play match.
 - Two (2) Contests for each triangular match or abbreviated matches involving no more than 7 Teams utilizing either a three standard six-game set or reduced play match.
 - Three (3) Contests for each quadrangular match or abbreviated matches involving at least 8 Teams utilizing either a three standard six-game set or reduced play match.
- A PIAA member school is permitted to participate in a maximum of twenty-two (22) Regular Season boys' volleyball Contests based on the following method of counting Regular Season boys' volleyball Contests:
 - One (1) Contest for each dual match.
 - Two (2) Contests for each triangular match or for each one-day Tournament.
 - Three (3) Contests for each quadrangular match.
 - Four (4) Contests for each two-day Tournament; and two (2) additional Contests for each additional day of a Tournament.

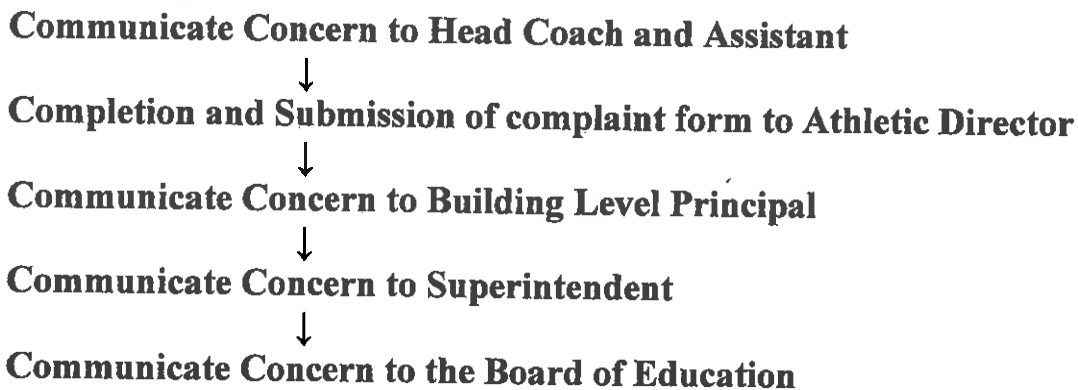
INTERPRETATIONS

October 5, 1984, as amended January 29, 2005. If a school receives a forfeit from an opponent, the school receiving the forfeit may schedule another Regular Season Contest in lieu of the forfeited Contest. The school must then use the results of the played Contest, rather than the forfeit, for its record. The forfeiting school must still record a loss by forfeit.

October 5, 1984. The minimum length of Preseason Practice that PIAA requires in each sport applies to the Team, not each individual participant in the sport. Once a Team has completed the minimum length of Preseason Practice required in a sport, whether or not an athlete who has completed less than that amount of Preseason Practice in the sport may participate is a matter left to the discretion of the PIAA member school.

Parents/Guardians:

Because of the large amount of time that our coaches spend with their student athletes in interpersonal relationships; it is no surprise to find that at the root of a large number of team problems is poor communications. A positive relationship between coaches and parents can greatly influence players, fans, and overall team atmosphere. Therefore, we have prepared the following chain of command flow chart to assure that the message that is heard is not different than the one intended. We appreciate your strict adherence to our guidelines to assure your child's well-being throughout the season.



Parents may not address a coach regarding an issue until 24 hours following an athletic contest. Violations of this procedure will result in possible parent suspension from future contests or for the individual season.

If you have any questions/concerns, please feel free to contact Ms. Amanda Shannon (Ext. 1560), Athletic Director, Mrs. Heidi AbiNader (Ext. 2850), Middle School Principal or Ms. Carol Houck (Ext. 1850), High School Principal. We can all be reached at (724) 962-8300.

Yours in Athletics,

Sharpsville Administration

**SHARPSVILLE AREA SCHOOL DISTRICT
ATHLETIC COMPLAINT FORM**

Individual filing complaint _____ **Date** _____

In the space provided below, please specify your complaint in detail. If you require more space, use the reverse side of this form. Please sign the form upon completion and return to the office of the athletic director.

Signature _____

CONTEST TRAVEL RELEASE

(Date)

This is to certify that _____ has my permission to ride
(Student's name)
(to - from - both) the athletic contest on _____
(Date)
at _____
(Location of Contest)

I certify that I am personally transporting the above - named student, or have Arranged for transportation with an adult (non-student) of my choosing for this student.

The reason for not riding the bus is:

(The reason must be sufficiently urgent to family needs to justify the request.)

I understand that the Sharpsville Middle/High School rules require that students ride the bus to and from all events and a departure from this requirement will release the Sharpsville Area School District and its employees and officers from all liability with reference to the above - stated transportation.

This form must be on file with the main office before the dismissal of school on the day of the contest.

(Signature of parent/guardian)

APPROVED NOT APPROVED

Signature of Principal

PLAYER RULES

- **You are a student first and an athlete second. You must maintain the academic standards set forth by the Sharpsville Area School District Athletic Handbook or you will be declared ineligible. The handbook is available on the District website at www.sharpsville.k12.pa.us.**
- **You are a role model to other students in the school system, especially the young ones, be sure to conduct yourself properly at all times, especially on the field.**
- **Expectations for your behavior extend into the classroom as well. Any student suspended from school (in or out) will be suspended from practice and/or games for the same span of time. A second suspension may result in dismissal from the team.**
- **In the event that you accumulate three unexcused absences, you will no longer be able to participate in athletic events for the remainder of the season in which the unexcused absences occurred.**
- **The coaches will do what is necessary to foster and maintain a positive team environment for all players, managers and coaches. The High School Athletic Handbook will be used as a guideline to promote sportsmanship, teamwork, character and development. Do not criticize your coaches or teammates. That behavior breaks down morale and unity. All parent concerns will be addressed with the SASD athletic complaint form.**
- **All players will dress and conduct themselves appropriately at practices/sporting events. Any misbehavior may result in suspension or dismissal from the team.**
- **All uniforms and equipment will be turned in at the final event of the season. Failure to do so will result in a fine for the replacement value of the equipment.**
- **Bullying and hazing will not be tolerated. The Sharpsville Area School District reserves the right to involve law enforcement in any violation of the Bullying, cyberbullying or hazing policies.**

PARENT COMMUNICATION PLAN CONTRACT

Parenting and coaching are complicated tasks for every individual involved in the process. It is the position of the Sharpsville Area School District to promote a wholesome atmosphere of good sportsmanship, teamwork and competition among the students and to generate school spirit.

Middle School programs are a continuation of the elementary programs. The emphasis is on learning how to play the game, working on skills, and teamwork. Win/lose competition is not to be the prime incentive. Therefore, all students shall be given the opportunity to participate in every aspect of the program. Playing at this level is more important than the winning of the game.

High School Varsity and Junior Varsity programs are designed to the maximum learned skills in competition representing our school. At this level, not all team members may get in every contest. It is our hope that when the contest has been decided that free substitution be utilized.

There are situations that may require a conference between coaches and parents. It is important that both parties involved have a clear understanding of the other's position. When these conferences are necessary parental concerns should be addressed through the Sharpsville Area School District Athletic Complaint Form. This form should not be used for questioning playing time, coaching philosophy, and/or other student athletes. It should only be used for issues such as concerns about your child's behavior, ways to help improve your child's performance, or the treatment of your child mentally and physically. The form can be found in the high school office.

As children become involved in programs at school they will experience some of the most rewarding moments of their lives. However, it is also important to understand that there will be times when things do not go exactly as they wish. During these moments, discussion with a coach is encouraged.

Please sign, detach, and return to the Head Coach prior to the start of the season. Keep the Player Rules and Parent Communication Plan Contract for your reference.

My signature below indicates that I have read, understood, and agreed to the Player Rules and Parent Communication Plan Contract.

Player Signature

Parent Signature

RESOLUTION No. 7 -2018
of
SHARPSVILLE AREA SCHOOL DISTRICT

WHEREAS, the Sharpsville Area School District Board of Education is a member of the Pennsylvania Interscholastic Athletic Association, heretofore identified as the PIAA, and is committed to making policy decisions that enable the school district to provide quality academic, athletic, and extra-curricular programs and services to the school-age children of our community; and

WHEREAS, the PIAA was formed in Pittsburgh on December 13, 1913 by a group of high school PUBLIC school (districts defined by geographic boundary) Principals who wanted to eliminate abuses, establish uniform rules, and place interscholastic athletes in the overall context of secondary education; and

WHEREAS, non-boundary schools now include brick and mortar charter schools who comprise 40 of the PIAA's 765 high school membership as of 2016-2017; and

WHEREAS, the last three years continue to demonstrate that non-boundary schools who constitute 18% of the PIAA membership, have a greater chance of getting to the basketball championship game and winning the basketball championship. Close to 60% (59.6) of the schools who made the basketball championship over the last 3 years have been non-boundary schools. Seventy-seven percent (77% 23/30) of the PIAA basketball champions over the last three school years were non-boundary school; and

WHEREAS, the athletic playing field is not level, non-geographical boundary schools should not be competing against traditional PUBLIC school in section, district or state championships; and

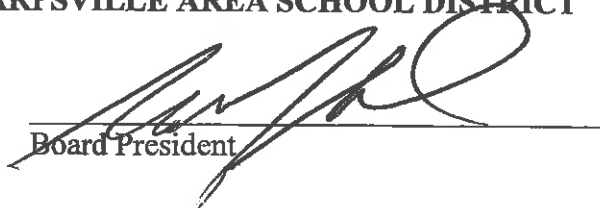
BE IT RESOLVED, that the Sharpsville Area School District Board of Education joins school districts around the state in calling for PIAA classification reform including; regular season competition should be exclusive. PUBLIC schools should compete against other PUBLIC schools. Non-boundary schools should compete against non-boundary schools. The state can divide the non-boundary schools in half. The large non-boundary schools play 6A. The smaller non-boundary schools play 5A. The state can divide PUBLIC schools by 4. The largest schools will play 4A. The next largest 3A, then 2A, and the smallest school 1A. A transfer rule will also be in effect. If a student-athlete transfers after their ninth grade year, they forfeit the following year of varsity athletic eligibility. The student-athlete may play at the junior varsity level. The PIAA could develop criteria to account for migrating circumstances; and,

Adopted by the Governing Board of the Sharpsville Area School District Board on May 21, 2018.

ATTEST:

SHARPSVILLE AREA SCHOOL DISTRICT


Secretary


Board President

CERTIFICATION

I, Jaime L. Roberts, Secretary of the Board of School Directors of the Sharpsville Area School District, Mercer County, Pennsylvania, do hereby certify that the foregoing is a true and correct copy of Resolution No. 7 -2018 that was duly and regularly adopted and enacted by the affirmative vote of the majority of the members of the Board of School Directors of the Sharpsville Area School District, at a regular meeting thereof duly convened on the 21st day of May 2018.

Jaime L. Roberts, Secretary



COMMUNITY
Food WAREHOUSE
OF MERCER COUNTY



Community Food Warehouse of Mercer County BackPack Program Agreement

This document is an agreement made between Community Food Warehouse of Mercer County (hereinafter referred to as CFWMC) located at 109 S. Sharpsville Ave. Suite A Sharon, PA 16146 and First Presbyterian located at 603 W. Ridge Ave, Sharpsville, PA (hereinafter referred to as Church) and Sharpsville School District located at 1 Blue Devil Way, Sharpsville, PA (hereinafter referred to as School). By signing this agreement, all parties acknowledge their respective duties and responsibilities related to the administration of the BackPack Program.

A. Program Partners AGREE TO:

- The safe and proper handling of food, which conforms to all local, state and federal regulations.
- Willingness to abide by the policies, procedures, and record keeping requirements of the CFWMC.
- Staff or volunteers of the program will not engage in discrimination, in the provision of service, against any person because of race, color, citizenship, religion, gender, national origin, ancestry, age, marital status, disability, sexual orientation including gender identity or expression, unfavorable discharge from the military or status as a protected veteran.

B. BACKPACK PROGRAM PARTNER AGREES TO:

The mission of the BackPack Program is to help solve child hunger by providing nutritious and easy-to-prepare food to children to take home on weekends and school vacations when other resources are not available.

1. Funding Entity

- Distribute healthy, nutritious food to children free of charge.
- Provide backpacks a minimum of once a month while the program is in operation.
- Ensure the school and/or program complies with all applicable federal and local statutes, ordinances and regulations.
- At least one representative must receive some form of food safety training, such as ServSafe Food Handler for Food Banking developed by Feeding America and the National Restaurant Association, or an equivalent training.
- Be available for an on-site monitoring visit at least once every two years from the CFWMC.
- Store BackPack Program food in a secure, sanitary and temperature controlled place away from cleaning materials and toxic chemicals. All food must be stored 4 inches off the floor, away from the wall and 6 inches below the ceiling.
- Keep accurate records, submit reports and provide necessary information as requested.
- Identify a BackPack coordinator to be the primary contact for the BackPack Program.
- Receive deliveries on the designated day and time.
- Inform the CFWMC in writing of any changes in BackPack Program personnel, days/hours of operation and/or number of children being served.
- Communicate problems and requests to the CFWMC in a timely manner.



2. School

- Distribute healthy, nutritious food to children free of charge.
- Provide backpacks a minimum of once a month while the program is in operation.
- Ensure the school and/or program complies with all applicable federal and local statutes, ordinances and regulations.
- Ensure staff and volunteers with direct repetitive contact with children pass a national background check
- Be available for an on-site monitoring visit at least once every two years from the CFWMC.
- Store Backpack Program food in a secure, sanitary and temperature controlled place away from cleaning materials and toxic chemicals. All food must be stored 4 inches off the floor, away from the wall and 6 inches below the ceiling.
- Distribute the Backpacks to program participants in accordance with the pre-determined schedule.
- Keep accurate records, submit reports and provide necessary information as requested.
- Receive deliveries on the designated day and time.
- Identify children that are chronically hungry to participate in the Backpack Program.
- Use school records to identify food allergies children participating in the Backpack Program may have (peanuts, milk, etc.) and flag their name so those items are not distributed to them.
 - ❖ **Agree that the CFWMC is unable to adjust the Backpack menu for all possible food allergies. Because of this, we advise you to check the contents of each pack and remove any questionable food to ensure the safety of the students with food allergies.**
- Communicate problems and requests to the CFWMC in a timely manner.

C. CFWMC AGREES TO:

- Appoint a primary contact for the Program to provide administrative oversight and leadership.
- Identify and procure staple food items and/or supplies necessary for the operation of the Program.
- Provide or coordinate training opportunities for Program staff and volunteers as appropriate, such as program administration, safe food handling and nutrition education.
- Ensure that Program partners meet national and local Program objectives through monitoring and periodic site visits during designated hours of operation. Any issues will be communicated in writing to the Program partner within seven business days.
- Schedule Backpack Program meetings to facilitate communication and information sharing between partners.

B. GENERAL PROVISIONS:

This Agreement may be terminated at will by either party with written notice delivered to either. Upon termination of this agreement, the Program Partner will return any equipment, materials and/or food provided by the Community Food Warehouse of Mercer County for the Program to the Community Food Warehouse of Mercer County within 30 days of termination date.



**COMMUNITY
Food WAREHOUSE**
OF MERCER COUNTY



SIGNATURES

The Program's authorized representative's signature below confirms that the Program site is accepting and agrees to abide by all terms of this agreement.

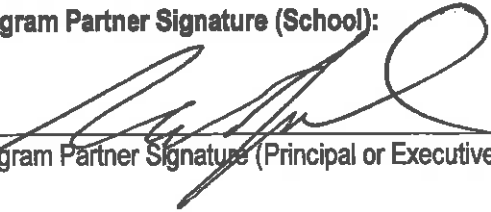
Program Partner Signature (Funding Entity):

Program Partner Signature (Director)

Date

Print Name of representative who signed this agreement

Program Partner Signature (School):



Program Partner Signature (Principal or Executive Director)

5/21/18

Date

William Henwood

Print Name of representative who signed this agreement

Food Bank Signature:



Food Bank Signature (Director of Agency and Program Services)

Date

Mimi Prada

Print Name of representative who signed this agreement



National Background Check

Policy and Procedure

PURPOSE:

The purpose of this policy is to ensure the safety of all children that participate in the BackPack Program of the Community Food Warehouse of Mercer County. Further, careful screening of staff and volunteers who work with children is an important risk management precaution.

SCOPE:

Site management must ensure that all staff and volunteers at BackPack Program sites who have "direct repetitive contact with children" undergo a *National Background Check*.

Some examples of **who is required to have** a background search performed:

- ✓ Staff who work directly with the kids in the program daily
- ✓ Volunteers who work directly with the kids in the program daily
- ✓ Anyone who has ongoing, frequent or recurring interactions with or around the kids who participate in the program (e.g. once each week or several times over the course of a summer)

Participants must limit the volunteer involvement of any one-time or non-regular volunteer who has not been subject to a national background check strictly to open and supervised activities. A child should never be alone with a single staff member or volunteer.

Fingerprint checks are also a volunteer screening best practice. For volunteers in Pennsylvania, fingerprint screening is free.

PROCEDURE:

It is the responsibility of the Program Site to perform and verify that a national background check has been passed by any and all staff or volunteers with direct repetitive contact with children.

The Community Food Warehouse of Mercer County reserves the right to see proof of the completed background search or searches on all BackPack Program staff and volunteers during routine site inspections.

This institution is an equal opportunity provider and employer.



**COMMUNITY
Food WAREHOUSE**
OF MERCER COUNTY



VERIFICATION

By signing this form the Partner Agency acknowledges that it understands and agrees to the National Background Search Policy of Community Food Warehouse of Mercer County. Further, Sharpville SD (school name) BackPack Program verifies that all individuals who participate in the BackPack Program who have direct repetitive contact with the children are listed here, and have undergone, and passed, a National Background Search as described on page one.

Sharpville SD BackPack Program is required to submit this form when becoming a partner of the Community Food Warehouse of Mercer County and each time a new staff or volunteer with direct repetitive contact with children joins the program or a minimum of once every two years.

Sharpville Elementary School
Program Site Name

Darlene Cheney
Program Site Representative Name (Print)

Darlene Cheney
Program Site Representative Signature

5/21/18
Date

Site Program Participant Name (Print)	Staff	Volunteer
<u>Supervisor</u>	✓	
<u>ALL School Staff</u>	✓	

This institution is an equal opportunity provider and employer.

